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2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **TUESDAY, APRIL 5, 2022**

6

7 Legislative Hearing Room, 55 Second Street, Friday Harbor, WA
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9 **09:03 AM CALL TO ORDER & FLAG SALUTE**

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11 Council Chair Minney called the meeting to order at 09:03 AM. Present: Council Members
12 Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike, and Clerk to the
13 Council Ingrid Gabriel.

14

15 **Approval of Agenda: MOVED by Ms. Wolf, seconded by Mr. Stephens, to approve the**
16 **San Juan County Council, April 5, 2022 meeting agenda. ALL AYES; MOTION CARRIED**

17

18 **Approval of Minutes:**

19

20 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the San Juan County**
21 **Council March 21 and March 22, 2022 meeting minutes as written. ALL AYES; MOTION**
22 **CARRIED**

23

24 **Approval of Consent Agenda:**

25

26 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the Consent Agenda of**
27 **Tuesday, April 5, 2022 as submitted:**

28

29 **Financial Items:**

30

31 The Auditor's office requests approval for the following warrants issued the weeks of March
32 14 and March 21, 2022:

- 33
- 34 • EFT #190317221 IT claims in the amount of \$123,256.09
 - 35 • Warrant #251271-251290 Facilities & Parks claims in the amount of \$30,072.15
 - 36 • EFT #190318221 Land Bank claims in the amount of \$10,000.00
 - 37 • Warrant #251322-251409 County claims in the amount of \$810,395.66
 - 38 • Warrant #251411-251427 Facilities & Parks claims in the amount of \$16,299.91
 - 39 • Warrant #251429-251496 County claims in the amount of \$226,132.32
 - 40 • Plus Use Tax in the amount of \$302.51 for a total expenditure of \$226,434.83

41

42 **Miscellaneous Items:**

- 43
- 44 • Approval of Publication Rates June 30 - July 1, 2022
 - 45 • Resolution Updating Custodians of Auditor's Office Revolving Fund

46

47 **Proclamation: Ms. Minney proclaimed April 17-23, 2022 as National Healthcare Volunteer**
48 **Week.**

49

50 **Public Comments:** Steve Ulvi, Toby Cooper, Suzanne Olson, Vicky Limebeck, Jan Schilipoti,
51 Patrick Kirby, Linda Bannerman, Brad Brown, Susan York, Wolf Krieger, Johannes Krieger,
52 Kai Sandborn, Roger Sandwith, Valerie Jusela, Michelle Meyer, Debbie Fincher, Logan
53 Johnson, Erin Ansich, Chris Griffo, Sybil Major, Ann Pace, Audrey Dolsen, Angela Krieger,
54 Tracey Anderson, Steve Buck, Barb Bleming, Leslie Edholm, Karen Speck, Leith Templin,
55 Carrie Schuh, Norris Palmer, Asha Nishon, Courtney Oldwyn, Tamara Nelson, Gregory
56 Oaksen and Heather Oaksen provided comments.

57

58 **11:10 AM PUBLIC HEARINGS:**

59

- 60 1. To Adopt an Ordinance Amending San Juan County Code 3.16, Eliminating Separate
61 Lodging Tax Facilities and Promotion Accounts and Making Other Amendments to
62 Update Chapter 3.16 to be Consistent with the County Charter – Milene Henley, Auditor
63

64

64 **Present:** Full Council, County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel

65

66 Chair Minney opened the public hearing to adopt the Ordinance. Ms. Henley presented the
67 Ordinance and answered Council's questions.

68

69 Chair Minney opened public testimony. The following individual offered testimony: none.

70

71 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
72 took the following action:

73

74 **MOVED by Ms. Wolf, seconded by Mr. Stephens to adopt an Ordinance Amending San**
75 **Juan County Code 3.16, Eliminating Separate Lodging Tax Facilities and Promotion**
76 **Accounts and Making Other Amendments to Update Chapter 3.16 of the San Juan**
77 **County Code to be Consistent with the County Charter. ALL AYES; MOTION CARRIED.**

78

- 79 2. To Adopt an Ordinance of the County Council of San Juan County Adopting
80 Amendments to the Personnel Policy Manual (continued from March 22) – Mike
81 Thomas, County Manager

82

83 **Present:** Full Council, County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel

84

85 Chair Minney opened the continued public hearing to adopt the Ordinance. Mr. Thomas
86 presented the Ordinance and answered Council's questions. After discussion, the Council
87 took the following action:

88

89 **MOVED by Ms. Wolf, seconded by Mr. Stephens to close the public hearing to adopt an**
90 **Ordinance of the County Council of San Juan County Adopting Amendments to the**
91 **Personnel Policy Manual with the contingency to reintroduce at a future date. ALL**
92 **AYES; MOTION CARRIED.**

93

- 94 3. To Approve a Resolution to Dispose of Surplus County Personal Property by Direct
95 Sale (continued from March 22) – Sheriff Ron Krebs

96

97 **Present:** Full Council, County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel

98 Chair Minney opened the public hearing to approve the Resolution. Sheriff Krebs presented
99 the Resolution and answered Council’s questions.

100
101 After discussion, the Council decided to postpone sale of the Sheriff’s boat *Sentinel* until later
102 in the year.

103
104 **MOVED by Ms. Wolf, seconded by Mr. Stephens to close the public hearing to approve a**
105 **Resolution to Dispose of Surplus County Personal Property by Direct Sale. ALL AYES;**
106 **MOTION CARRIED.**

107
108 **11:25 AM DISCUSSION/ACTION:** Repeal of Ordinance SJCC 18.30.640 (Payment in Lieu
109 – Eastsound Village Parking Fund); Schedule Public Hearing for Tuesday, May
110 3 at 9:15 (2nd touch) – David Williams, Director Community Development

111
112 Mr. Williams presented the draft Ordinance and answered Council’s questions. After
113 discussion, the Council took the following action:

114
115 **MOVED by Ms. Wolf, seconded by Mr. Stephens to schedule a public hearing for**
116 **Tuesday, May 17 at 9:15 to Repeal Ordinance SJCC 18.30.640 regarding Payment in Lieu**
117 **Eastsound Village Parking Fund. ALL AYES; MOTION CARRIED.**

118
119 **11:30 AM DISCUSSION/ACTION:** Planning Commission’s Findings and
120 Recommendations Regarding a Vacation Rental Permit Cap; Schedule public
121 hearing for Tuesday, May 17 (2nd touch) - Sophia Cassam, Planner

122
123 Mr. Williams presented the draft Ordinance and answered Council’s questions. After
124 discussion, the Council took the following action:

125
126 **MOVED by Ms. Wolf, seconded by Mr. Stephens to schedule a public hearing for**
127 **Tuesday, May 17 to consider the Planning Commission’s Findings and**
128 **Recommendations Regarding a Vacation Rental Permit Cap. ALL AYES; MOTION**
129 **CARRIED.**

130
131 **12:15 PM RECESS**

132
133 **01:15 PM DISCUSSION:** Precinct Changes [public hearing scheduled for Tuesday,
134 (2nd touch) – Camolyn Armstrong, Elections Manager; Milene
135 Henley, Auditor

136
137 Ms. Armstrong and Ms. Henley presented the Changes and answered Council’s questions.
138 After discussion, the Council took the following action:

139
140 **MOVED by Ms. Wolf, seconded by Mr. Stephens to set a public hearing on May 17, 2022**
141 **at 9:15 AM to consider an Ordinance to Submit an Amendment of the San Juan County**
142 **Charter Regarding Council Residency Districts to the Voters in November 2022. ALL**
143 **AYES; MOTION CARRIED.**

144
145

146 **01:30 PM DISCUSSION:** Proposed Change in Credit Card Vendor – Milene Henley, Auditor

147

148 [Ms. Henley introduced new employee Heather Lee, Elections Specialist.]

149

150 Ms. Lee and Ms. Henley presented the proposed change and answered Council's questions.

151

152 **01:50 PM ACTION:** Approve Senior/Disabled Rental Subsidy Program Annual Applications
153 - Ryan Page, Housing Program Coordinator

154

155 Mr. Page presented the Applications and answered Council's questions. After discussion, the
156 Council took the following action:

157

158 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the recommendation**
159 **by the Housing Advisory Committee to fund the 2022 Senior and Disabled**
160 **Rental Subsidies in the amount of \$86,752.80. ALL AYES; MOTION CARRIED.**

161

162 **02:00 PM DISCUSSION:** 2022 Point in Time Homeless Count Results - Ryan Page,
163 Housing Program Coordinator

164

165 Mr. Page presented the Results and answered Council's questions.

166

167 **02:30 PM ACTION:** Climate Sustainability Advisory Committee Selection – Kendra Smith,
168 Director Environmental Stewardship

169

170 Mr. Page presented the Selections and answered Council's questions. After discussion, the
171 Council took the following action:

172

173 **MOVED by Ms. Wolf, seconded by Mr. Stephens to appoint the Climate and**
174 **Sustainability Committee selection as presented by Staff. ALL AYES; MOTION**
175 **CARRIED.**

176

177 [Board Recommendations: Vincent Dauciunas; Jay Kimball; Chris Greacen; Barbara Marrett;
178 Janet Alderton; Jerry Whitfield; Adrian Kilpatrick; Michael Shanks; Renee Koplan; Luke
179 Fincher; Kendra Smith]

180

181 Ms. Smith also presented an initial action plan for the Committee in the coming year.

182

183 **02:45 PM ACTION:** Interlocal Agreement with Port of Friday Harbor pertaining to use of a
184 portion of Jackson Beach property for limited commercial purposes – Mike Thomas

185

186 Mr. Thomas presented the Agreement and answered Council's questions. After discussion, the
187 Council took the following action:

188

189 **MOVED by Ms. Wolf, seconded by Mr. Stephens to authorize Mike Thomas to accept an**
190 **Interlocal Agreement with the Port of Friday Harbor pertaining to use of a portion of the**
191 **Jackson Beach property for limited commercial purposes. ALL AYES; MOTION**
192 **CARRIED.**

193

194 **02:50 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

195

196 **Legislative Update:** Mr. Stephens reported on attending a Council special meeting with
197 Skagit, Whatcom, Island, San Juan & Snohomish (SWISS) Counties.

198

199 After discussion, the Council took the following action:

200

201 **MOVED by Ms. Wolf, seconded by Mr. Stephens to sign a letter supporting Orcas Power**
202 **and Light Cooperative (OPALCO) as they requested in seeking a grant for planning**
203 **electric vehicle infrastructure. ALL AYES; MOTION CARRIED.**

204

205 **Ms. Wolf:** Reported on a recent Opportunity Council meeting; attended Datapalooza and
206 discussed an economic model for SJC; attended a Noxious Weed Board meeting.

207

208 **Mr. Stephens:** Reported on recent Lodging Tax Advisory Committee recommendations;
209 participated on the Washington State Association of Counties (WSAC) legislative summary;
210 continuing tour of Washington County courthouses as WSAC president.

211

212 **Ms. Minney:** Attended a law library meeting; spoke to the Rotary Club.

213

214 **Mr. Thomas:** Reported on current projects and interviews.

215

216 **Ms. Gabriel:** Advisory committee appointments and reappointments.

217

218 **MOVED by Ms. Wolf, seconded by Mr. Stephens to reappoint Todd Goldsmith to the**
219 **Noxious Weed Board for Lopez Position #3. ALL AYES; MOTION CARRIED.**

220

221 **03:15 PM EXECUTIVE SESSIONS & CLOSED SESSION:**

222

223 Council Chair Minney announced that the Council would be holding the following executive
224 sessions estimated to last 1 hour and 15 minutes in total followed by adjournment:

225

226 To discuss real property acquisition or lease pursuant to RCW 42.30.110 (1)(c)

227 **[Present:** Council, Land Bank Director Lincoln Bormann, County Manager Mike Thomas and
228 Clerk Ingrid Gabriel]

229

230 and

231

232 To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)

233 **[Present:** Council, Deputy Prosecuting Attorney Amy Vira, Prosecuting Attorney Randall
234 Gaylord, and County Manager Mike Thomas]

235

236 and

237

238 To discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b)

239 **[Present:** Council, and County Manager Mike Thomas]

240

241 and

242 To evaluate the qualifications of an applicant for public employment or to review the
243 performance of a public employee. pursuant to RCW 42.30.110 (1)(g)
244 **[Present: Council and County Manager Mike Thomas]**
245

246 The session ended at 05:05 for a total executive session time of 1 hour and 50 minutes.
247

248 **No Action was taken.**
249

250 Chair Minney adjourned the executive and closed sessions, reconvened the regular meeting
251 and adjourned the meeting.
252

253 **05:05 PM ADJOURNED**

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

258
259 **These Minutes were approved and signed on April 19, 2022. The original document is retained in the**
260 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**
261
262
263
264