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MEETING MINUTES

SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, APRIL 19, 2022

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Minney called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

Approval of Agenda: MOVED by Mr. Stephens, seconded by Ms. Wolf, to approve the San Juan County Council, April 19, 2022 meeting agenda as amended. ALL AYES; MOTION CARRIED

Ms. Wolf added a discussion regarding a member of the Planning Commission to the agenda.

Approval of Minutes:

MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the San Juan County Council, April 5, 2022 meeting minutes as written. ALL AYES; MOTION CARRIED

Approval of Consent Agenda:

MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the Consent Agenda of Tuesday, April 19, 2022:

Financial Items:

The Auditor's office requests approval for the following warrants issued the week of March 28, 2022:

- EFT #19190328222 IT claims in the amount of \$7,768.33
- Warrant #251626-251636 Facilities & Parks claims in the amount of \$8,531.66
- Warrant #251637-251640 Veteran Assistance claims in the amount of \$2,100.00
- Warrant #251796-251870 County claims in the amount of \$98,479.65
- Warrant #251871-251872 Veteran Assistance claims in the amount of \$1,082.00

The Auditor's office requests approval for the following warrants issued the week of April 4, 2022:

- Warrant #251875-251792 County claims in the amount of \$155,914.45
Plus Use Tax in the amount of \$63.33 for a total expenditure of \$155,977.78

The Auditor's office requests approval for the interfund transfers issued the month of November 2021.

49 The Auditor’s office requests approval for the interfund transfers issued the month of January
50 2022.

51 The Auditor’s office requests approval for the interfund transfers issued the month of February
52 2022.

53

54 **ALL AYES; MOTION CARRIED**

55

56 **Approval of Correspondence: MOVED by Mr. Stephens, seconded by Ms. Wolf to**
57 **approve a letter of support for Skagit County’s application for a Community**
58 **Development Block Grant. ALL AYES; MOTION CARRIED**

59

60 **New Employee Introduction:** Community Development Director Dave Williams introduced
61 Brook Sullivan, Planner III; Erin Wygant, Communications Coordinator introduced herself;
62 Treasurer Rhonda Pederson introduced Micah Cooter, Financial Clerk II.

63

64 **Recognition:** Community Development Director Dave Williams recognized Julie Thompson,
65 Lead Planner upon retirement after twenty-one years of service to San Juan County.

66

67 **Public Comments:** Daniel Schwartz, Sue Bauer for Sandy Friel, Janet Alderton, Sharon
68 Abreu, and Sue Bauer provided comments to the Council.

69

70 **PUBLIC HEARING(S): Public Testimony Accepted**

71

72 **09:27 AM** To Consider Repealing San Juan County Precincts in San Juan County Code
73 Chapter 1.08 and Adopting Twenty-Three New Voting Precincts and Designating
74 Precincts by County Council Residency Districts - Milene Henley, Auditor;
75 Camolyn Armstrong Elections Manager

76

77 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

78

79 Chair Minney opened the public hearing to adopt the Ordinance. Ms. Armstrong presented the
80 Ordinance and answered Council’s questions.

81

82 Chair Minney opened public testimony. The following individuals offered testimony: none.

83

84 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
85 took the following action:

86

87 **MOVED by Mr. Stephens, seconded by Ms. Wolf to adopt an Ordinance Amending**
88 **Portions of Chapter 1.08 San Juan County Code Regarding the Name, Number and**
89 **Boundaries of Certain Precincts in San Juan County, Washington. ALL AYES; MOTION**
90 **CARRIED.**

91

92 **09:40 AM** To Consider Adopting Board of Health Code Change SJCC 8.20– Mark
93 Tompkins, Director Health & Community Services

94

95 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

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Chair Minney opened the public hearing to adopt the Ordinance. Mr. Tompkins presented the Ordinance and answered Council’s questions.

Chair Minney opened public testimony. The following individual offered testimony: none.

Chair Minney closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Ms. Wolf to adopt an Ordinance Regarding Local Board of Health Membership Amending San Juan County Code Chapter 8.20, Board of Health. ALL AYES; MOTION CARRIED.

09:45 AM DISCUSSION/ACTION: Environmental Services Programming Update and Grant Request – Kendra Smith, Director Environmental Stewardship; Dr. Frances Robertson. Marine Program Coordinator; Same Whitridge, Salmon Recovery Coordinator

Dr. Robertson presented a PowerPoint on *Exploring Protection Priorities for Southern Resident Killer Whale Foraging Areas along the Westside of San Juan Island* and answered Council’s questions.

Mr. Whitridge shared a presentation entitled *Salmon Recovery Chapter Update and Multi-Species Conservation Plan*. Council gave a head nod to using the “PIAT” study and Sam Whitridge’s report to inform the development of a Managed Retreat policy.

After discussion, the Council took the following actions:

MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the Salmon Recovery Chapter Update as recommended by the Salmon Recovery Citizens Advisory Group (a.k.a. Marine Resources Committee). ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Ms. Wolf to approve acceptance of a \$100,000 grant from the Lead Integrating Organization (LIO) to address creosote pilings and other structure throughout the Islands. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Ms. Wolf to approve advancing the Southern Resident Killer Whale Foraging Areas Report to the appropriate authorities, which is the National Fish and Wildlife Foundation as presented today. ALL AYES; MOTION CARRIED.

11:15 AM DISCUSSION/ACTION: Approve Lodging Tax Advisory Committee (LTAC) - Recommendations for 2021 Lodging Tax Awards – Jamie Stephens, LTAC Chair

Mr. Stephens presented the Recommendations and answered Council’s questions. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the Lodging Tax Advisory

144 **Committee (LTAC) Recommendations for the 2021 Lodging Tax Awards as presented.**
145 **ALL AYES; MOTION CARRIED.**
146

147
148 **11:30 AM ACTION:** Interlocal Agreement for Public Parking at Orcas School District
149 Property– Mike Thomas, County Manager
150

151 Mr. Thomas presented the Agreement and answered Council’s questions. After discussion, the
152 Council took the following action:
153

154 **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve an Interlocal Agreement for**
155 **Public Parking at Orcas School District Property. ALL AYES; MOTION CARRIED.**
156

157 **11:35 AM DISCUSSION:** Department of Community Development Staffing Clarification –
158 Dave Williams, Director Community Development
159

160 Mr. Williams presented the agenda item and answered Council’s questions. Council agreed to
161 include a lead Planner Position in the upcoming 2022 Budget Amendment.
162

163 **11:40 AM DISCUSSION/ACTION:** ARPA Funds Review and Funding Consideration –
164 Mike Thomas, County Manager; Libby Concord, Grants Administrator
165

166 Mr. Thomas and Ms. Concord presented the Review and answered Council’s questions.
167

168 **12:40 PM ACTION:** Setting a Public Hearing to Adopt an Ordinance regarding Technical
169 Corrections to the Charter - Council
170

171 **MOVED by Mr. Stephens, seconded by Ms. Wolf to schedule a public hearing to**
172 **consider adopting an Ordinance to Adopt Technical Corrections to the San Juan County**
173 **Charter Regarding Council Residency Districts for May 17 at 9:15 AM. ALL AYES;**
174 **MOTION CARRIED.**
175

176 **12:43 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**
177

178 Ms. Minney reported: the Council would be hosting a United States Department of Agriculture
179 (USDA) Funding Roundtable on Friday, April 22 in the hearing room; Council will join
180 Representative Alex Ramel on Monday to discuss the recent fire on Spring Street.
181

182 Mr. Thomas reported that a Multimodal Project Discretionary Grant Opportunity will become
183 available.
184

185 **Ms. Wolf:** Discussed a recent school bus accident on Orcas Island, and a report regarding
186 salmon recovery and Columbia River dam removal.
187

188 **Mr. Stephens:** Attended Washington State Association of Counties (WSAC) Courthouse
189 briefings with Mason, Lewis and Wahkiacum Counties; attending Northwest Regional Council
190 with Ms. Wolf on Thursday.
191

192 **Mr. Minney:** Attended a Finance Committee meeting and Human Resource Director
193 interviews.

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196 **Mr. Thomas:** Conducting interview for a Human Resource Manager; discussed progress on
197 “managed retreats”.

198
199 **Ms. Gabriel, Clerk:** Advisory Committee Appointments/ Reappointments:
200

201 **MOVED by Ms. Wolf, seconded by Mr. Stephens to appoint Amy Ray to the Human**
202 **Services Advisory Board. ALL AYES; MOTION CARRIED.**

203
204 **01:10 AM EXECUTIVE SESSION & CLOSED SESSION**

205
206 Council Chair Minney announced that the Council would be holding the following
207 executive/closed sessions estimated to last 45 minutes in total:

208
209 **Executive Session** To discuss with legal counsel litigation or potential litigation pursuant to
210 RCW 42.30.110(1)(i)

211 **[Present:** Council, Prosecuting Attorney Randall Gaylord, County Manager Mike Thomas]

212
213 and

214
215 **Closed Session** to discuss matters pertaining to collective bargaining pursuant to RCW
216 42.30.140(4)(b)

217 **[Present:** Council, Human Resource Consultant James Wolf, County Manager Mike Thomas]

218
219 The sessions ended at 1:50 for a total session time of 30 minutes.

220
221 Chair Minney adjourned the sessions and reconvened the regular meeting. The Council took
222 the following action:

223
224 **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the “One Washington**
225 **Memorandum of Understanding (MOU)” with the Washington Municipalities and**
226 **authorize County Manager Mike Thomas to sign it. ALL AYES; MOTION CARRIED.**

227
228 **01:51 PM ADJOURN**

229
230 Chair Minney adjourned the meeting.

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232 *****
233 **COUNTY COUNCIL**
234 **SAN JUAN COUNTY, WASHINGTON**

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237 **These Minutes were approved and signed on May 3, 2022. The original document is retained in the**
238 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**

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