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2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **TUESDAY, JUNE 7, 2022**
6

7 **Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

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9 **09:10 AM CALL TO ORDER & FLAG SALUTE**

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11 Council Chair Minney called the meeting to order at 09:10 AM. Present: Council Members
12 Jamie Stephens (via videoconference), Christine Minney and Cindy Wolf (via
13 videoconference); County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.
14

15 **Approval of Agenda:**

16

17 **MOVED by Mr. Stephens, seconded by Ms. Wolf, to approve the June 7, 2022 agenda.**
18 **ALL AYES; MOTION CARRIED**
19

20 **Approval of Minutes**

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22 **MOVED by Ms. Wolf, seconded by Mr. Stephens, to approve the San Juan County**
23 **Council, May 17, 2022 meeting minutes as written. ALL AYES; MOTION CARRIED**
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25 **Approval of Consent Agenda:**

26

27 **MOVED by Ms. Wolf, seconded by Mr. Stephens, to approve the Consent Agenda of**
28 **Tuesday, June 7, 2022 as presented:**
29

30 **Financial Items:**

31

32 The Auditor's office requests approval for the following warrants issued the week of May 9,
33 2022:

- 34
- 35 • EFT #190517221 ER&R claims in the amount of \$108.20
 - 36 • EFT #190517222 Parks claims in the amount of \$7,229.69
 - 37 • EFT #190517223 IT claims in the amount of \$220.00
 - 38 • EFT #190517224 IT claims in the amount of \$2,133.39
 - 39 • Warrant #253124-253281 County claims in the amount of \$920,734.93
40 Plus Use Tax in the amount of \$166.84 for a total expenditure of \$920,901.77

41 The Auditor's office requests approval for the following warrants issued the week of May
42 16, 2022:

- 43
- 44 • Warrant #253541 Public Works claims in the amount of \$770,155.90
 - 45 • Warrant #253542-253651 County claims in the amount of \$268,881.02
46 Plus Use Tax in the amount of \$9.42 for a total expenditure of \$268,890.44

47 The Auditor's office requests approval for the following warrants issued the week of May
48 23, 2022:

- 49
- EFT #190525221 Health claims in the amount of \$365.00

- 50 • EFT #190525222 Health claims in the amount of \$1,112,300.00
- 51 • Warrant #253652-253657 County claims in the amount of \$4,346.93
- 52 • Warrant #253783-253865 County claims in the amount of \$192,250.18
- 53 Plus Use Tax in the amount of \$37.07 for a total expenditure of \$192,287.25

54
55 The Auditor’s office requests approval of payroll expenditures and associated benefit
56 expenditures for the pay period ending 5/24/2022.

57
58 PAYROLL GROSS: \$1,679,246.40
59 EMPLOYER BENEFITS: \$ 595,307.48
60

61 **Approval of Correspondence:** none

62
63 **Public Comments:** Ron Gilleland, Frances Robertson, James McCubbin, Tim Blanchard,
64 Justin Paulsen, and Patty Miller.

65
66 **09:45 AM DISCUSSION:** Seismic Assessment Report, San Juan County Courthouse –
67 Brendan Cowan, Director Emergency Management

68
69 Mr. Cowan presented the Assessment and answered Council’s questions.

70
71 **PUBLIC HEARINGS:**

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73 **10:22 AM** To Consider an Ordinance Revising Table 18.30.040 Allowable and prohibited
74 uses in Rural, Resource and Special Land Use Designations for Government
75 Offices to Allow by Right (P) Government Offices in the RGU, RI and RC Land
76 Use Designations and by Conditional Use Permit (C) in the RR, RFF, AG, FOR
77 and C Land Use Designations (SEPA# 202202318) – David Williams, Director
78 Community Development

79
80 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

81
82 Chair Minney opened the public hearing to adopt the Ordinance. Mr. Williams presented the
83 Ordinance and answered Council’s questions.

84
85 Chair Minney opened public testimony. The following individual offered testimony: James
86 McCubbin.

87
88 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
89 took the following action:

90
91 **MOVED by Ms. Wolf, seconded by Mr. Stephens to adopt an Ordinance Amending SJCC**
92 **18.30.040 Land Use Designation Table, Rural Resource, and Special Land Use**
93 **Designations to Allow Government Offices in the Institutional Uses Portion of Land Use**
94 **Designation Table. ALL AYES; MOTION CARRIED.**

95

96 **10:40 AM** To Consider Adopting an Ordinance to Repealing SJCC 18.30.640 (Payment in
97 Lieu – Eastsound Village Parking Fund) [Public Hearing continued from May 17]
98 – David Williams, Director Community Development

99 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

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101 Chair Minney opened the continued public hearing to adopt the Ordinance. Mr. Williams
102 presented the Ordinance and answered Council’s questions.

103

104 Chair Minney opened public testimony. The following individual offered testimony: Rick
105 Hughes, Vicki Limbeck, Patty Miller, Leith Templin and Dan Christopherson.

106

107 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
108 took the following action:

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110 **MOVED by Ms. Wolf, seconded by Mr. Stephens to adopt an Ordinance Regarding**
111 **Repeal of Payment in Lieu, Eastsound Village Parking Fund and Repealing SJCCC**
112 **18.30.640. ALL AYES; MOTION CARRIED.**

113

114 **11:40 AM DISCUSSION:** 2022 Docket Briefing– Brooke Sullivan, Planner III

115

116 Ms. Sullivan presented the Briefing and answered Council’s questions.

117

118 **11:55 AM DISCUSSION/ACTION:** Notice of Funds Available (NOFA) – Merging Affordable
119 Housing Grants, Affordable & Supportive Housing (ASH) Fund & Recording Fee
120 funds – Ryan Page, Housing Program Coordinator

121

122 Mr. Page presented the Fund and Grants and answered Council’s questions. After discussion,
123 the Council took the following action:

124

125 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the Affordable Housing**
126 **Awards Notice of Funds Available as presented by staff for release on July 1, 2022.**
127 **ALL AYES; MOTION CARRIED.**

128

129 **12:05 PM DISCUSSION/ACTION:** Security Camera Project Update & Request – Greg
130 Sawyer, Facilities Manager Council

131

132 Mr. Sawyer presented the Update and answered Council’s questions. Council will receive
133 further information at the June 14 Council meeting.

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135 **12:25 PM DISCUSSION/ACTION:** Fairground Marie Boe Building Bathroom Remodel
136 Project Update – Brandon Cadwell

137

138 Mr. Cadwell presented the Update and answered Council’s questions. After discussion, the
139 Council agreed to approve contract signature authority for grant funds.

140

141 **01:35 PM DISCUSSION/ACTION:** Code of Conduct – Resolution Re-Adopting Code of
142 Conduct – Council

143

144 After discussion, the Council took the following action:
145

146 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve a Resolution of Professional**
147 **Conduct for Appointed Board and Committees as amended. ALL AYES; MOTION**
148 **CARRIED.**

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150 **01:45 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

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152 **Mr. Stephens:** Participated in courthouse visits to Kittitas County and Benton County; reported
153 that the Bureau of Land Management (BLM) State Director, Spokane District Office Manager
154 and new National Monument Manager are meeting on Lopez on June 9 and on San Juan on
155 June 10 to visit the Monument lands.

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157 **Ms. Wolf:** Attended a retreat meeting for the Climate Sustainability Committee; reported that
158 the roads department submitted a grant proposal to the state for the “Safe Routes to School
159 Fund” for the Orcas School and will write our legislative delegation asking for letters of support
160 for that project.

161

162 **Ms. Minney:** Reported that the first day of the Washington State Association of County
163 assessors conference is meeting on San Juan Island next week and she will give opening
164 remarks of introduction; met with Town Administrator Denice Kulseth to discuss item of mutual
165 interest; will attend the June Parks and Recreation Committee meeting on Orcas.

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167 **Mr. Thomas:** Reported that SJC Management Analyst Grant Carlton started work and new
168 Human Resource Director Angie Baird will start on July 18.

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170 **Ms. Gabriel:** Reported that the County has opened the Request for Proposals for
171 Historic Preservation Grant funds; will remove the June 27 scheduled meeting from the
172 calendar according to Ms. Minney’s direction.

173

174 Council reappointed the following committee members:

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176 **MOVED by Ms. Wolf, seconded by Mr. Stephens to reappoint Sandy Bishop to the**
177 **Housing Advisory Committee Lopez Position #3. ALL AYES; MOTION CARRIED.**

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179 **MOVED by Ms. Wolf, seconded by Mr. Stephens to reappoint Brian Wiese, Leith**
180 **Templin, Terry Gillespie, and Charles Toxey to the Eastsound Planning & Review**
181 **Committee. ALL AYES; MOTION CARRIED.**

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183 **02:00 PM EXECUTIVE/CLOSED SESSIONS**

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185 Council Chair Minney announced that the Council would be holding the following
186 executive/closed sessions estimated to last one hour in total:

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188 Executive Session to discuss with legal counsel litigation or potential litigation pursuant to
189 RCW 42.30.110(1)(i)

190 **[Present: Council, Deputy Prosecuting Attorney Amy Vira, Deputy Prosecuting Attorney Jon**
191 **Cain, Prosecuting Attorney Randall Gaylord, County Manager Mike Thomas]**

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and

Executive Session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. pursuant to RCW 42.30.110 (1)(g)
[Present: Council, Human Resource Consultant James Wolf, County Manager Mike Thomas]

and

Closed Session to discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b)

The sessions ended at 03:25 pm for a total executive session time of 1 hour and 25 minutes.

No Action was taken.

Chair Minney adjourned the executive/closed sessions, reconvened the regular meeting and adjourned the meeting.

03:25 ADJOURN

Chair Minney adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on June 14, 2022. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.