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2 **MEETING MINUTES**

3 **SAN JUAN COUNTY (SJC), WASHINGTON**
4 **COUNTY COUNCIL**
5 **TUESDAY, JULY 19, 2022**
6

7 **Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

8

9 **09:03 AM CALL TO ORDER & FLAG SALUTE**

10

11 Council Chair Minney called the meeting to order at 09:03 AM. Present: Council Members
12 Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike Thomas, and Clerk
13 to the Council Ingrid Gabriel.

14

15 **Approval of Agenda: MOVED by Ms. Wolf, seconded by Mr. Stephens to switch agenda**
16 **items 10 and 11. ALL AYES; MOTION CARRIED**

17

18 **Approval of Minutes:**

19

20 **MOVED by Ms. Wolf, seconded by Mr. Stephens, to approve the San Juan County**
21 **Council, July 12, 2022 Waldron Island meeting minutes as written. ALL AYES; MOTION**
22 **CARRIED**

23

24 **Public Comments:** Scott Boye and Ron Zee addressed comments to the Council.

25

26 **09:15 AM PUBLIC HEARING: Public Testimony Accepted**

27

28 To Adopt an Ordinance Regarding Surplus Animals; Amending SJCC 2.104.060
29 - Milene Henley, Auditor

30

31 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

32

33 Chair Minney opened the public hearing to adopt the Ordinance. Ms. Henley presented the
34 Ordinance and answered Council's questions.

35

36 Chair Minney opened public testimony. The following individual offered testimony: James
37 McCubbin.

38

39 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
40 took the following action:

41

42 **MOVED by Ms. Wolf, seconded by Mr. Stephens to adopt an Ordinance Regarding**
43 **Surplus Animals; Amending SJCC 2.104.060 as amended. ALL AYES; MOTION**
44 **CARRIED.**

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51 **09:25 AM DISCUSSION:** Economic Development Council Annual Report – Victoria
52 Compton, Executive Director, EDC; Gail Schnee, EDC Business Coordinator;
53 Jillian Urbach, EDC Tech Training Coordinator
54

55 Ms. Compton, Ms. Schnee and Ms. Urbach presented the Report and answered Council's
56 questions.
57

58 **09:48 AM DISCUSSION:** Resolution re Road Levy Increase Ballot Measure (Action on
59 August 2) – Colin Huntemer, Director Public Works
60

61 Mr. Huntemer presented the Resolution and answered Council's questions.
62

63 **10:15 AM BREAK**
64

65 **10:25 AM ACTION:** Approve Allocation of 2022 REET II Funds towards improvement of
66 Parks & Fair Department Facilities - Brandon Cadwell, Director Parks & Fair
67

68 Mr. Cadwell presented the Allocation and answered Council's questions. After discussion, the
69 Council took the following action:
70

71 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve allocation of 2022 REET II**
72 **Funds towards improvement of Parks & Fair Department Facilities as proposed by**
73 **Brandon Cadwell and the Capital Improvement Committee. ALL AYES; MOTION**
74 **CARRIED.**
75

76 **10:45 AM DISCUSSION:** Docket Briefing (2nd touch) – Brooke Sullivan, Ph.D, Planner III
77

78 Dr. Sullivan presented the Briefing and answered Council's questions. The public hearing is
79 scheduled for August 2, 2022.
80

81 **10:50 AM ACTION:** Approve Housing Advisory Committee Funding Recommendations for
82 the Emergency Rental Assistance Program for the San Juan, Orcas, & Lopez
83 Family Resource Centers – Ryan Page, Housing Program Coordinator
84

85 Mr. Page presented the Recommendation and answered Council's questions. After
86 discussion, the Council took the following action:
87

88 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the Housing Advisory**
89 **Committee Funding Recommendations for the Emergency Rental Assistance Program**
90 **for the San Juan, Orcas, & Lopez Family Resource Centers. ALL AYES; MOTION**
91 **CARRIED.**
92

93 **11:00 AM ACTION:** Approve Historic Courthouse Grant Application – Greg Sawyer
94

95 Mr. Sawyer presented the Application request and answered Council's questions. After
96 discussion, the Council took the following action:
97

98 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the Historic Courthouse**
99 **Grant Application. ALL AYES; MOTION CARRIED.**

100
101 **11:10 AM DISCUSSION/ACTION:** Approve a Resolution Ratifying the Adoption of a Social
102 Media Policy for San Juan County – Erin Wygant, Communications Coordinator

103
104 Ms. Wygant presented the Resolution request and answered Council’s questions. After
105 discussion, the Council took the following action:

106
107 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve a Resolution Ratifying the**
108 **Adoption of a Social Media Policy for San Juan County. ALL AYES; MOTION CARRIED.**

109
110 **11:15 AM ACTION:** Council Review Process re Historic Preservation Grant Applications –
111 Ingrid Gabriel, Clerk to the Council

112
113 Ms. Gabriel presented the Process request and answered Council’s questions. After
114 discussion, the Council agreed that the Chair will review the applications and make a funding
115 recommendation to the full Council for approval.

116
117 **11:20 AM RECESS**

118
119 **12:20 PM DISCUSSION:** Glenwood Springs Acquisition – Amy Vira, Deputy Prosecuting
120 Attorney

121
122 Ms. Vira presented the details of the Acquisition and answered Council’s questions.

123
124 **01:00 PM DISCUSSION/ACTION:** Approve Grant Application to the Aquatic Lands
125 Enhancement Account (ALEA) for the Higgins Property, Lopez Island (a.k.a.
126 Watmough Bay Addition) – Lincoln Borman, Director Land Bank

127
128 Mr. Borman presented the details of the Application and answered Council’s questions. After
129 discussion, the Council took the following action:

130
131 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve a Grant Application to the**
132 **Aquatic Lands Enhancement Account (ALEA) for the Higgins Property, Lopez Island.**
133 **ALL AYES; MOTION CARRIED.**

134
135 **01:11 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

136
137 **Mr. Stephens:** Attending the National Association of Counties annual meeting in Denver the
138 rest of the week; continued courthouse visits in his role as the President of the Washington
139 State Association of Counties and attending a Northwest Regional Council meeting next week.

140
141 **Ms. Wolf:** Visited the restoration project of the Olga Store; attended the Criminal Justice
142 Treatment Account meeting; noted that Dr. Dale Heisinger and Dr. John Geyman are both
143 retiring from the Board of Health after many years of service; met with the Orcas Farmers
144 Market Board regarding rent of the Village Green property; meeting with the Prune Alley

145 construction stakeholders; met new Eastsound Mayor Sweet Girl Love (prefers Pomeranian
146 Party) who sat in Ms. Wolf’s lap during a recent concert.

147
148 **Ms. Minney:** met with the Treasurer and the Auditor for a quarterly finance meeting; will meet
149 with the Washington State Ferries Director of Planning, Customer, and Government Relations
150 John Vezina; will attend Thursday’s Friday Harbor Town Council Meeting; will attend the
151 celebration of the fairgrounds solar power installation project;

152
153 **Mr. Thomas:** Attended the Executive Board meeting of the Washington Counties Risk Pool;
154 meeting with the Public Works Director to facilitate a speedy resolution to the request for
155 access to gravel by Waldron Island residents; meeting with consultants to define a starting
156 point on managed retreat.

157
158 **Ms. Gabriel:** Council determined that members seeking reappointment to Advisory Boards
159 and Committees will fill out a new application going forward.

160

161 **01:25 PM EXECUTIVE SESSIONS**

162

163 Council Chair Minney announced that the Council would be holding the following executive
164 sessions estimated to last 1.5 hours in total:

165

166 To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)
167 **[Present:** Council, Deputy Prosecuting Attorney Amy Vira Prosecuting Attorney Randall
168 Gaylord, County Manager Mike Thomas]

169

170 and

171

172 To discuss real property acquisition or lease pursuant to RCW 42.30.110 (1)(c)
173 **[Present:** Council, Land Bank Director Lincoln Bormann, County Manager Mike Thomas]

174

175 and

176

177 To evaluate the qualifications of an applicant for public employment or to review the
178 performance of a public employee. pursuant to RCW 42.30.110 (1)(g)
179 **[Present:** Council, County Manager Mike Thomas]

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181 The session ended at 02:51 PM for a total executive session time of 1 hour and 26 minutes.

182

183 **No Action was taken.**

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185 Chair Minney adjourned the executive sessions and reconvened the regular meeting.

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187 **02:51 PM ADJOURN**

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189 Chair Minney adjourned the meeting.

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**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on August 2, 2022. The original document is retained in the Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.