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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, SEPTEMBER 27, 2022**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:00 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Minney called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike Thomas (via videoconference), and Clerk to the Council Ingrid Gabriel.

**Approval of Agenda:**

**MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the San Juan County Council, September 27, 2022 meeting agenda as written. ALL AYES; MOTION CARRIED**

**Approval of Minutes:**

**MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the San Juan County Council September 20 and 21, 2022 meeting minutes as written. ALL AYES; MOTION CARRIED**

**Approval of Consent Agenda:**

**MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the Consent Agenda of Tuesday, September 27, 2022:**

**Financial Items:**

The Auditor's office requests approval for the following warrants issued the week of **September 19, 2022:**

- Warrant #257848-257881 County claims in the amount of \$213,592.15  
Plus Use Tax in the amount of \$51.62 for a total expenditure of \$213,643.77
- EFT #190921221 ER&R claims in the amount of \$315.87
- EFT #190921222 Parks claims in the amount of \$3,827.74
- Warrant #257882-257997 County claims in the amount of \$413,125.76  
Plus Use Tax in the amount of \$948.24 for a total expenditure of \$414,074.00
- Warrant #258007-258065 County claims in the amount of \$689,053.34  
Plus Use Tax in the amount of \$73.46 for a total expenditure of \$689,126.80
- Warrant #258066 Veteran Assistance claims in the amount of \$264.10

45 **ALL AYES; MOTION CARRIED**

46

47 **Approval of Correspondence:** none

48

49 **Public Comments:** Rick Hughes

50

51 **09:10 AM DISCUSSION/ACTION:** Recruiting Incentive Policy – Angie Baird, Human  
52 Resource & Risk Manager

53

54 Ms. Baird presented the Policy and answered Council’s questions. After discussion, the  
55 Council took the following action:

56

57 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the recruiting incentive with**  
58 **the amendment added under Procedure f) IV “any other positions the County Manager**  
59 **and the Human Resource Director agree would be difficult to fill otherwise.” ALL AYES;**  
60 **MOTION CARRIED**

61

62 **09:29 AM DISCUSSION/ACTION:** Approve Interlocal Agreement with the Port of Friday  
63 Harbor- Colin Huntemer, Director Public Works Director, Todd Nicholson  
64 Executive Director Port of Friday Harbor

65

66 Mr. Huntemer and Mr. Nicholson presented the Agreement and answered Council’s questions.  
67 After discussion, the Council took the following action:

68

69 **MOVED by Ms. Wolf, seconded by Mr. Stephens to direct the County Engineer and**  
70 **County Manager to enter into an agreement with the Port of Friday Harbor for the**  
71 **design, fabrication and installation of new marine floats as presented. ALL AYES;**  
72 **MOTION CARRIED**

73

74 **09:48 AM DISCUSSION:** Annual Transportation Programs (2nd Touch) - Colin Huntemer,  
75 Public Works Director

76

77 Mr. Huntemer presented the Programs and answered Council’s questions.

78

79 **10:05 AM DISCUSSION/ACTION:** Approve Temporary Road Closure in Eastsound - Colin  
80 Huntemer, Director Public Works

81

82 Mr. Huntemer presented the Closure and answered Council’s questions. After discussion, the  
83 Council took the following action:

84

85 **MOVED by Ms. Wolf, seconded by Mr. Stephens to direct the County Engineer to permit,**  
86 **with conditions, the road closure as presented. ALL AYES; MOTION CARRIED**

87

88 **10:23 AM DISCUSSION/ACTION:** Public Works Operations on Lopez Island - Colin  
89 Huntemer, Director Public Works; Shannon Wilbur, Sr. Project Engineer

90

91 Mr. Huntemer and Ms. Wilbur presented the Operations and answered Council’s questions.  
92 After discussion, the Council took the following action:

93  
94 **MOVED by Ms. Wolf, seconded by Mr. Stephens to direct the Public Works Director to**  
95 **plan the relocation of Public Works Operations from the Fisherman Bay Road Facility to**  
96 **the MacKaye Harbor Road Facility. ALL AYES; MOTION CARRIED**  
97

98 **11:15 PM DISCUSSION:** Road Levy Messaging – Colin Huntemer, Director Public Works;  
99 Erin Wygant, Communications Coordinator, Grant Carlton, Management Analyst

100  
101 Mr. Huntemer, Ms. Wygant and Mr. Carlton presented the Messaging and answered Council's  
102 questions.

103  
104 **11:24 AM DISCUSSION:** 2022 Home Fund Projects (1<sup>st</sup> touch) – Ryan Page, Housing  
105 Program

106  
107 Mr. Page presented the Projects and answered Council's questions.

108  
109 **12:15 PM DISCUSSION/ACTION:** Low-Income Housing Awards Funding Decision – Ryan  
110 Page, Housing Program Coordinator

111  
112 Mr. Page presented the recommended Awards and answered Council's questions. After  
113 discussion, the Council took the following action:

114  
115 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve funding recommendation of**  
116 **the Housing Advisory Committee (HAC) for the 2022 Affordable Housing Awards. ALL**  
117 **AYES; MOTION CARRIED**

118  
119 **12:20 PM RECESS**

120  
121 **01:20 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

122  
123 **Ms. Wolf:** Reported on the Northshore property acquisition celebration on Orcas held by the  
124 Land Bank; will attend an Opportunity Council Board meeting and a Washington State  
125 Association of Counties Federal Relations Committee meeting.

126  
127 **Mr. Stephens:** Attended a Lodging Tax Committee meeting and a Washington State  
128 Association of Counties Board of Directors meeting; attending a meeting of the Washington  
129 Association of County Officials representing WSAC in Spokane.

130  
131 **Ms. Minney:** Attended a Washington State Association of Counties Board of Directors meeting  
132 as well as a WSAC Steering Committee meeting; attended an Agricultural Resources  
133 Committee meeting; attending a Community Collaborations Committee meeting and Sex  
134 Offender Policy board meeting.

135  
136 **Mr. Thomas:** Reported that the Department of Archeology & Historic Preservation has  
137 recommended San Juan County for a Historic County Courthouse Grant Rehabilitation  
138 Program to the Governor.

139  
140 **Ms. Gabriel:** Committee Appointments/ Reappointments.

141  
142 **MOVED by Ms. Wolf, seconded by Mr. Stephens to Reappoint Theresa Chemnick and**  
143 **Catherine Ellis to the Human Services Advisory Board. ALL AYES; MOTION CARRIED.**  
144

145 **01:40 PM DISCUSSION:** Climate Plan Update – Kendra Smith, Director Environmental  
146 Stewardship; Angela Broderick, Coordinator Climate & Sustainability  
147

148 Ms. Smith and Ms. Broderick presented the Update and answered Council’s questions.  
149

150 **02:00 PM EXECUTIVE SESSION**

151  
152 Council Chair Minney announced that the Council would be holding an executive session to  
153 discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)  
154 estimated to last 30 minutes hour in total:  
155

156 **[Present:** Council, Deputy Prosecuting Attorney Amy Vira, County Manager Mike Thomas]  
157

158 The session ended at 2:30 pm for a total executive session time of 30 minutes.  
159

160 **No Action was taken.**

161  
162 Chair Minney adjourned the executive sessions and reconvened the regular meeting.  
163

164 **02:30 PM ADJOURN**

165  
166 Chair Minney adjourned the meeting.

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

170  
171 **These Minutes were approved and signed on October 11, 2022. The original document is retained in the**  
172 **Council’s permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**  
173  
174