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**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, NOVEMBER 8, 2022**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:05 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Minney called the meeting to order at 09:05 AM. Present: Council Members Jamie Stephens (via videoconference), Christine Minney and Cindy Wolf; County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.

**Approval of Agenda:**

**MOVED by Ms. Wolf, seconded by Mr. Stephens to approve today’s agenda as presented. ALL AYES; MOTION CARRIED.**

**Approval of Minutes:**

**MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the San Juan County Council, October 31 and November 1, 2022 meeting minutes as written. ALL AYES; MOTION CARRIED**

**Recognition:** Resolution Requesting San Juan County Recognize November as Native American Heritage Month

**MOVED by Ms. Wolf, seconded by Mr. Stephens to approve a Resolution Requesting San Juan County Recognize November as Native American Heritage Month. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the November 8, 2022 consent agenda:**

**Financial Items:**

The Auditor’s office requests approval for the interfund transfers issued the month of **September 2022.**

The Auditor’s office requests approval for the following warrants issued the week of **October 24, 2022:**

- 45       • Warrant #259496 Facilities claim in the amount of \$3,700  
46       • Warrant #259525-259626 County claims in the amount of \$371,948.28  
47           Plus Use Tax in the amount of \$292.04 for a total expenditure of \$372,240.32  
48

49 **ALL AYES; MOTION CARRIED**

50  
51 **Public Comments:** Andy Rivera provided comments.  
52

53 **PUBLIC HEARINGS**

54  
55 **09:15 AM** To Approve Six-Year Transportation Improvement Plan (TIP) – Colin Huntmer,  
56 Director Public Works  
57

58 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel  
59

60 Chair Minney opened the public hearing to consider the Plan. Mr. Huntmer presented the  
61 Plan and answered Council’s questions.  
62

63 Chair Minney opened public testimony. The following individual offered testimony: none.  
64

65 Chair Minney closed public testimony with the right to reopen. No action taken.  
66

67 **09:22 AM** To Adopt an Ordinance re Noxious Weed Program Assessment  
68 Increase - Brook Brouwer, PhD, County Extension Director  
69

70 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel  
71

72 Chair Minney opened the public hearing to adopt the Ordinance. Dr. Brouwer presented the  
73 Ordinance and answered Council’s questions.  
74

75 Chair Minney opened public testimony. The following individuals offered testimony: none.  
76

77 Chair Minney closed public testimony with the right to reopen. After discussion, the Council  
78 took the following action:  
79

80 **MOVED by Ms. Wolf, seconded by Mr. Stephens to adopt an Ordinance Increasing the**  
81 **Noxious Weed Assessments, Amending Ordinance 01-2009-1 and San Juan County**  
82 **2.42.060. ALL AYES; MOTION CARRIED.**  
83

84 **09:30 AM** To Approve 2022 Public Facilities Finance Assistance Program Awards  
85 [Continued from October 18] – Christine Minney, Council Chair & PFFAP  
86 Application Review Committee Member  
87

88 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel  
89

90 Chair Minney opened the continued public hearing to approve the Awards. Ms. Minney  
91 presented the Awards and answered Council’s questions.

92 Chair Minney opened public testimony. The following individual offered testimony: none.

93  
94 Chair Minney closed public testimony with the right to reopen. After discussion, the Council  
95 took the following action:

96  
97 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the 2022 Public Facilities**  
98 **Financing Assistance Program funding as listed:**

99

100	EDC Trades Training Initiative	\$ 55,118
101	EDC Tech Training Accelerator Program	\$ 57,124
102	EDC Business Support	\$ 52,000
103	EDC 2023 Core Funding	\$ 65,000
104	SJC Parks & Fair Jim Crook Cabin	\$ 80,000
105	SJC Theatre Lobby Renovation	\$ 50,000
106	Orcas Center Generator	\$ \$53,016
107	MacKaye Harbor Water District	\$102,000

108  
109 **ALL AYES; MOTION CARRIED.**

110  
111 **09:40 AM** To Receive Public Testimony on Community Development Block Grant – Corona  
112 Virus Close-Out – Ryan Page, Housing Program Coordinator

113  
114 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

115  
116 Chair Minney opened the public hearing to receive testimony. Mr. Page presented the Grant  
117 and answered Council's questions.

118  
119 Chair Minney opened public testimony. The following individual offered testimony: Melissa  
120 Hope.

121  
122 Chair Minney closed public testimony with the right to reopen. No action required.

123  
124 **09:50 AM DISCUSSION:** 2022 Budget Third Amendment (2nd touch) - Molly Foote Ph.D.,  
125 Budget Analyst

126  
127 Dr. Foote presented the Amendment and answered Council's questions. The public hearing is  
128 scheduled for Tuesday, November 29.

129  
130 **09:55 AM DISCUSSION:** 2023 budget Mid-biennial Review (2nd touch) - Molly Foote  
131 Ph.D., Budget Analyst; Milene Henley, Auditor

132  
133 Dr. Foote and Ms. Henley presented the Review and answered Council's questions. The public  
134 hearing is scheduled for Tuesday, November 29.

135  
136 **10:45 AM DISCUSSION:** Third Quarter Financial Review - Molly Foote Ph.D., Budget  
137 Analyst

138  
139 Dr. Foote presented the Review and answered Council's questions.

140

141 **11:22 AM DISCUSSION:** To Approve Resolution Approving the 2023 Capital Improvement  
142 Plan and the 2023-2028 Six-Year Capital Improvement Plan (2<sup>nd</sup> touch) –  
143 Natasha Warmenhoven, Chief Deputy Auditor  
144

145 Ms. Warmenhoven presented the Plans and answered Council’s questions. The public  
146 hearing is scheduled for November 29.  
147

148 **11:30 AM DISCUSSION:** Financial Policies Continued – Milene Henley, Auditor  
149

150 Ms. Henley presented the Policies and answered Council’s questions.  
151

152 **12:05 PM RECESS**  
153

154 **01:10 AM DISCUSSION:** Ordinances of San Juan County, Washington Setting the Property  
155 Tax Levy for Land Conservation Futures, Current Expense and County Roads for  
156 2023 (2<sup>nd</sup> touch) – Mike Thomas, County Manager  
157

158 Mr. Thomas presented the Levies and answered Council’s questions. The public hearings are  
159 scheduled for Tuesday, November 29.  
160

161 **01:20 PM ACTION:** Approve One-year extension of San Juan Islands Visitors Bureau  
162 (Business Association of San Juan County) Destination Marketing and  
163 Management Services Agreement to December 31, 2023 - Jamie Stephens,  
164 Chair Lodging Tax Advisory Committee  
165

166 Mr. Stephens presented the Contract and answered Council’s questions. After discussion,  
167 Council took the following action:  
168

169 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve a one-year extension of the**  
170 **San Juan Islands Visitors Bureau (a.k.a. Business Association of San Juan County)**  
171 **Destination Marketing and Management Services Agreement to December 31, 2023.**  
172 **ALL AYES; MOTION CARRIED.**  
173

174 **01:27 PM DISCUSSION/ACTION:** Grant re: San Juan Island Mooring Buoy and Vessel  
175 Management Strategy – Kendra Smith, Director Environmental Stewardship;  
176 Frances Robertson, Ph.D., Marine Program Manager  
177

178 Ms. Smith and Dr. Robertson presented the Grant and answered Council’s questions. After  
179 discussion, Council took the following action:  
180

181 **MOVED by Ms. Wolf, seconded by Mr. Stephens to approve the pursuit of a San Juan**  
182 **Islands Mooring Buoy and Vessel Management Strategy via a grant with the Puget**  
183 **Sound National Estuary Program. ALL AYES; MOTION CARRIED.**  
184

185 **01:45 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**  
186

187 **Mr. Stephens:** Met with Senator Lekanoff and Senator Lovelett regarding Islands Oil Spill  
188 Associations (IOSA) funding; attended a courthouse visit in Thurston County and an  
189

190 Accountable Communities of Health board meeting; attending next weeks' Washington State  
191 Association of Counties (WSAC) next week.

192  
193 **Ms. Minney:** Attended a Snohomish/Whatcom/Island/Skagit and San Juan Counties (SWISS)  
194 regional action group executive meeting last week; attending next weeks' Washington State  
195 Association of Counties (WSAC) next week.

196  
197 **Ms. Wolf:** Reported on a recent meeting of the WSAC Federal Issues Committee; will attend  
198 a Northsound Behavioral Health Organization meeting on November 10; attended a Missing  
199 and Murdered Indigenous Women round table; attending next weeks' Washington State  
200 Association of Counties (WSAC) next week.

201  
202 **Mr. Thomas:** Attending next weeks' Washington State Association of Counties (WSAC) next  
203 week

204  
205 **02:00 PM EXECUTIVE SESSION**

206  
207 Council Chair Minney announced that the Council would be holding the following executive  
208 session estimated to last 1 hour in total:

209  
210 To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)  
211 [**Present:** Council, Deputy Prosecuting Attorney Amy Vira, Prosecuting Attorney Randall  
212 Gaylord, County Manager Mike Thomas]

213  
214 The session ended at 2:35 pm for a total executive session time of 30 minutes. Chair Minney  
215 adjourned the executive session, reconvened the regular meeting and the Council took the  
216 following action:

217  
218 **MOVED by Ms. Wolf, seconded by Ms. Minney that the County Council select Mr. Greg**  
219 **Banks, the Island County Prosecuting Attorney to make the determination required by**  
220 **San Juan County Code 2.11 in connection with the case of *Moore vs. San Juan***  
221 ***County, et. al.* ALL AYES; MOTION CARRIED.**

222  
223 **02:35 PM ADJOURN**

224  
225 Chair Minney adjourned the meeting.

226  
227 \*\*\*\*\*  
228 **COUNTY COUNCIL**  
229 **SAN JUAN COUNTY, WASHINGTON**

230  
231 **These Minutes were approved and signed on November 29, 2022. The original document is retained in**  
232 **the Council's permanent proceedings file. Attest: Ingrid R. Gabriel, MMC Council Clerk.**

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