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MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, NOVEMBER 29, 2022

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:03 AM CALL TO ORDER & FLAG SALUTE

Council Chair Minney called the meeting to order at 09:03 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.

Approval of Minutes:

MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the San Juan County Council, November 7 and 8, 2022 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Stephens, seconded by Ms. Wolf, to approve the Consent Agenda of Tuesday, November 29, 2022:

Financial Items:

The Treasurer’s office requests approval for checks issued during the month of September and October 2022, in the amount of \$2,010,152.73.

The Auditor’s office requests approval for the following warrants issued the week of **November 7, 2022:**

- Warrant #259677 ER&R claims in the amount of \$6,500.00
- EFT #191117221 IT claims in the amount of \$2,133.39
- EFT #191117222 IT claims in the amount of \$220.00
- EFT #191117223 Parks claims in the amount of \$2,032.35
- Warrant #259994-260159 County claims in the amount of \$1,916,795.23
Plus Use Tax in the amount of \$2,180.34 for a total expenditure of \$1,916,795.23

Miscellaneous Items:

- Resolution Changing the Custodians of the Revolving Fund for the Treasurer’s Office

- 45 • Resolution re Notice of Approval to Hear Property Tax Appeals for 2022 Valuations

46

47 **ALL AYES; MOTION CARRIED.**

48

49 **Approval of Correspondence:** none

50

51 **Public Comments:** Ciara McLaughlin, Jeff Seitz, and Janet Alderton provided comments.

52

53 **09:25 AM ACTION:** To Approve a Resolution Adopting the 2023 Annual Construction
54 Program and Approve a Resolution Adopting the Six-Year Transportation
55 Improvement Plan 2023-2028 – Colin Huntemer, Director Public Works

56

57 Mr. Huntemer presented the Resolution and answered Council's questions. After discussion,
58 the Council took the following action:

59

60 **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve a Resolution Adopting the**
61 **Six-Year Transportation Improvement Plan 2023-2028. ALL AYES; MOTION CARRIED.**

62

63 **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve a Resolution Adopting the**
64 **2023 Annual Construction Program. ALL AYES; MOTION CARRIED.**

65

66 **PUBLIC HEARINGS**

67

68 **09:25 AM** To Approve a Resolution Approving the 2023 Capital Improvement Plan and
69 the 2023-2028 Six-Year Capital Improvement Plan – Natasha Warmenhoven,
70 Chief Deputy Auditor

71

72 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

73

74 Chair Minney opened the public hearing to adopt the Resolution. Ms. Warmenhoven
75 presented the Resolution and answered Council's questions.

76

77 Chair Minney opened public testimony. The following individual(s) offered testimony: none.

78

79 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
80 took the following action:

81

82 **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve Resolution Approving the**
83 **2023 Capital Improvement Plan and the 2023-2028 Six-Year Capital Improvement Plan.**
84 **ALL AYES; MOTION CARRIED.**

85

86 **09:40 AM** To Adopt an Ordinance of San Juan County, Washington Setting the Property
87 Tax Levy for **Land Conservation Futures** for 2023; To Adopt an Ordinance of
88 San Juan County, Washington Setting the Property Tax Levy for **County Roads**
89 for 2023; To Adopt an Ordinance of San Juan County, Washington Setting the
90 Property Tax Levy for **Current Expense** for 2023 - Mike Thomas, County
91 Manager

92

93 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

94
95 Chair Minney opened the public hearing to adopt the Ordinances. Mr. Thomas presented the
96 Ordinances and answered Council's questions.

97
98 Chair Minney opened public testimony. The following individual(s) offered testimony: none.

99
100 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
101 took the following actions:

102
103 **MOVED by Mr. Stephens, seconded by Ms. Wolf to adopt** an Ordinance of San Juan
104 County, Washington Setting the Property Tax Levy for **Land Conservation Futures** for 2023.
105 **ALL AYES; MOTION CARRIED.**

106
107 **MOVED by Mr. Stephens, seconded by Ms. Wolf to adopt** an Ordinance of San Juan
108 County, Washington Setting the Property Tax Levy for **County Roads** for 2023. **ALL AYES;**
109 **MOTION CARRIED.**

110
111 **MOVED by Mr. Stephens, seconded by Ms. Wolf to adopt an Ordinance of San Juan**
112 **County, Washington Setting the Property Tax Levy for Current Expense for 2023. ALL**
113 **AYES; MOTION CARRIED.**

114
115 **09:47 AM** To Adopt an Ordinance Cancelling Prior Years Unclaimed Accounts Payable and
116 Payroll Warrants - Michelle Novak, Payroll Manager

117
118 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

119
120 Chair Minney opened the public hearing to adopt. Ms. Novak presented the Ordinance and
121 answered Council's questions.

122
123 Chair Minney opened public testimony. The following individual(s) offered testimony: none.

124
125 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
126 took the following action:

127
128 **MOVED by Mr. Stephens, seconded by Ms. Wolf to adopt an Ordinance Cancelling Prior**
129 **Years Unclaimed Accounts Payable and Payroll Warrants. ALL AYES; MOTION**
130 **CARRIED.**

131
132 **09:53 AM** To Adopt an Ordinance re 2022 Budget Emergency Appropriations –
133 Molly Foote Ph.D., Budget Analyst

134
135 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

136
137 Chair Minney opened the public hearing to adopt the Ordinance. Ms. Foote presented the
138 Ordinance and answered Council's questions.

139
140 Chair Minney opened public testimony. The following individual(s) offered testimony: none.

141 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
142 took the following action:

143
144 **MOVED by Mr. Stephens, seconded by Ms. Wolf to adopt an Ordinance Revising the San**
145 **Juan County 2022 Budget for Emergency Appropriations, Amending Ordinances 16-**
146 **2021, 08-2022, 09-2022, 10-2022, and 13-2022. ALL AYES; MOTION CARRIED.**

147
148 **09:58 AM** To Adopt the 2023 Budget Mid-biennial Review - Molly Foote Ph.D., Budget
149 Analyst

150
151 Ms. Foote presented the Ordinance and answered Council's questions. Ms. Minney continued
152 the public hearing to the Council's Tuesday, December 6 meeting on Lopez Island.

153
154 **10:25 AM** To Adopt an Ordinance Updating the San Juan County Comprehensive Plan
155 and Official Maps Pursuant to the State of Washington Growth Management
156 Act (GMA), Chapter 36.70A Revised Code of Washington (RCW) Plan – David
157 Williams, Director Community Development; Sophia Cassam, Planner

158
159 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

160
161 Chair Minney opened the public hearing to adopt the Ordinance. Ms. Cassam and Mr.
162 Williams presented the Ordinance and answered Council's questions.

163
164 Chair Minney opened public testimony. The following individuals offered testimony: James
165 McCubbin, Tina Whitman, Susan Dehlendorf, Jack Cory, Ditte Jensen, Francine Shaw, Nina
166 Connelly, Lisa Burt, Lovel Pratt, Janet Alderton, Susan Dumond and Liza Michaelson.

167
168 Chair Minney closed public testimony with the right to reopen. After discussion, the Council
169 took the following actions:

- 170
171 1. **MOVED by Mr. Stephens, seconded by Ms. Wolf to make the Ordinance effective**
172 **on April 1, 2023. ALL AYES; MOTION CARRIED.**
173
174 2. **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the wording on racial**
175 **diversity in the Introduction. ALL AYES; MOTION CARRIED.**
176
177 3. **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve language on the land**
178 **use element regarding mixed-use development. ALL AYES; MOTION CARRIED.**
179
180 4. **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve language concerning**
181 **vacation rental caps in the land use element. ALL AYES; MOTION CARRIED.**
182
183 5. **MOVED by Mr. Stephens, seconded by Ms. Wolf to strike the language regarding**
184 **schools and government offices located strictly in Urban Growth Areas (UGAs) in**
185 **the land use element. ALL AYES; MOTION CARRIED.**

186
187

- 188 **6. MOVED by Mr. Stephens, seconded by Ms. Wolf to strike the language “and**
189 **incentive-based” for critical areas and resource lands as presented. ALL AYES;**
190 **MOTION CARRIED.**
191
192 **7. MOVED by Mr. Stephens, seconded by Ms. Wolf to approve adjustments made to**
193 **Section 2.2G Social Services. ALL AYES; MOTION CARRIED.**
194
195 **8. MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the proposed**
196 **changes in Section 2.2K Sewage Disposal. ALL AYES; MOTION CARRIED.**
197
198 **9. MOVED by Mr. Stephens, seconded by Ms. Minney to approve the language under**
199 **Section 2.2N Agriculture to encourage no net loss of agricultural resource lands.**
200 **ALL AYES; MOTION CARRIED.**
201

202 Ms. Wolf went on record as preferring the policy to state “no net loss of agricultural resource
203 land.
204

- 205 **10. MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the changes in the**
206 **remaining 2.2N in Agricultural Housing and 2.2O Climate Change. ALL AYES;**
207 **MOTION CARRIED.**
208
209 **11. MOVED by Mr. Stephens, seconded by Ms. Wolf to approve changes to Section**
210 **2.3 Land Use Urban Growth Areas (UGAs) and Rural Lands as well as Section 2.4**
211 **Resource Lands. ALL AYES; MOTION CARRIED.**
212
213 **12. MOVED by Mr. Stephens, seconded by Ms. Wolf to approve changes in section 2.4**
214 **mineral lands policy #6. ALL AYES; MOTION CARRIED.**
215
216 **13. MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the changes in the sections**
217 **of the Land Use Element to Section 2.5 Rural Lands, Section 2.6 and Section 2.7. ALL**
218 **AYES; MOTION CARRIED.**
219
220 **14. MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the changes in**
221 **Section 4.7 Goals and Policies. ALL AYES; MOTION CARRIED.**
222

223 **12:25 PM RECESS**
224

225 **01:30 PM Continued Comprehensive Plan Update**
226

- 227 **15. MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the changes in**
228 **Section Housing Element 5.4, 5.7A and 5.7B. ALL AYES; MOTION CARRIED.**
229
230 **16. MOVED by Mr. Stephens, seconded by Ms. Wolf to approve change to the Section**
231 **Transportation Element 6.2, 6.2C, 6.2D, 6.2E, 6.4 and 6.5. ALL AYES; MOTION**
232 **CARRIED.**
233
234 **17. MOVED by Mr. Stephens, seconded by Ms. Wolf to accept the changes as**
235 **presented to Element 7 Capital Facilities and Services. ALL AYES; MOTION**
236 **CARRIED.**

237

238 Chair Minney continued the public hearing to Wednesday, November 30, 2022 at 9:00 AM

239

240 **03:10 PM ACTION:** Approve the Recreation, Open Space, and Stewardship Plan Update
241 for 2023-2028 (formerly the Parks, Trails, and Natural Areas Plan) - Brandon
242 Cadwell, Director Parks & Fair; Kendra Smith, Director Environmental
243 Stewardship; Lincoln Bormann, Director Conservation Land Bank

244

245 Mr. Cadwell presented the Update and answered Council's questions. After discussion, the
246 Council took the following action:

247

248 **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the Recreation, Open Space,**
249 **and Stewardship Plan Update for 2023-2028 (formerly referred to as the Parks, Trails,**
250 **and Natural Areas Plan). ALL AYES; MOTION CARRIED.**

251

252 **03:15 PM DISCUSSION:** Human Services Transportation Update – Mark Tompkins,
253 Director Health & Community Services

254

255 Mr. Tompkins presented the Update and answered Council's questions. After discussion, the
256 Council decided to take action on at the December 6 Council meeting.

257

258 **03:20 PM DISCUSSION/ACTION:** Resolution to Approve Temporary Construction
259 Easement of Fish Trap Creek Culvert – Kendra Smith, Director Environmental
260 Stewardship

261

262 Ms. Smith presented the Resolution and answered Council's questions. After discussion, the
263 Council took the following action:

264

265 **MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the Resolution Accepting a**
266 **Temporary Construction Easement over Tax Parcel Number 260631003000 for the**
267 **Construction of a Fishtrap Creek/Cormorant Road Culvert Replacement on Orcas**
268 **Island. ALL AYES; MOTION CARRIED.**

269

270 **03:23 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

271

272 **Mr. Stephens:** Attended the Washington State Association of Counties Annual Conference
273 (WSAC); attending National Association of Counties Board meeting in Chicago.

274

275 **Ms. Wolf:** Attended the Washington State Association of Counties Annual Conference
276 (WSAC); met with Representative Debra Lekanoff to discuss ferry service; attended a
277 Behavioral Health Services Organization meeting (BHSO) regarding funding stream.

278

279 **Ms. Minney:** Attended the Washington State Association of Counties Annual Conference
280 (WSAC); attended a Sex Offender Policy Board meeting and Canvass Board meeting to certify
281 the general election.

282

283 **Mr. Thomas:** Met with Moody's to discuss the County's bond rating.

284

285 **Ms. Gabriel:** Wished the Council and new Council Clerk Sally Rogers well as she is leaving
286 her position after fourteen years as Clerk.

287

288 **04:10 PM EXECUTIVE/SESSION**

289

290 Council Chair Minney announced that the Council would be holding an executive session to
291 discuss Real Property Acquisition or Lease pursuant to RCW 42.30.110 (1)(c) the following
292 executive session is estimated to last 30 minutes in total followed by adjournment.

293

294 **Present:** Full Council; Director Public Works Colin Huntemer; Director Parks & Fair Brandon
295 Cadwell and County Manager Mike Thomas.

296

297 The session ended at 4:30 pm for a total executive session time of 20 minutes.

298

299 **No Action was taken.**

300

301 **04:30 PM ADJOURNED**

302

303

304

305

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

306

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Christine Minney
District 1

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Cindy Wolf
District 2

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Jamie Stephens
District 3

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325

326 ATTEST: Clerk to the Council

327

328 By: _____

329 Ingrid R. Gabriel, MMC Date:

330