



# MEETING MINUTES

SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL  
December 6, 2022

Lopez Center for Community and the Arts, 204 Village Rd, Lopez Island, WA

## 10:20 AM CALL TO ORDER & FLAG SALUTE

Council Chair Minney called the meeting to order at 10:20 AM. Present: Council Members Jamie Stephens, Christine Minney and Cindy Wolf; County Manager Mike Thomas, and Clerk to the Council Sally Rogers.

### Approval of Minutes:

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve the San Juan County Council, November 29 and 30, 2022 meeting minutes as written. ALL AYES; MOTION CARRIED.**

### Approval of Consent Agenda:

**MOVED by Mr. Stephens, seconded by Ms. Wolf, to approve the Consent Agenda of Wednesday, December 6, 2022:**

### Financial Items:

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending 11/23/2022.

PAYROLL GROSS: \$1,695,336.23

EMPLOYER BENEFITS: \$ 605,926.77

The Auditor's office requests approval for the following warrants issued the week of November 21, 2022:

- Warrant #260172-260183 County claims in the amount of \$17,431.64
- EFT #191123221 Admin claims in the amount of \$30.36
- EFT #191123222 Admin claims in the amount of \$98.45
- Warrant #260283-260420 County claims in the amount of \$437,575.97  
Plus Use Tax in the amount of \$46.68 for a total expenditure of \$437,622.65
- Warrant #260431-260511 County claims in the amount of \$306,212.95

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**Miscellaneous Items:** none

**Approval of Correspondence:** none

**Public Comments:** Jeff Dyer provided comments and a letter regarding the San Juan County Marine Resources Committee Oil Spill Prevention and Response Preparedness.

**PUBLIC HEARINGS**

**10:25 AM ACTION:** To Adopt the 2023 Budget Mid-biennial Review (continued from November 29) - Molly Foote Ph.D., Budget Analyst.

**MOVED by Mr. Stephens, seconded by Ms. Wolf to adopt Ordinance 19-2022 Revising the San Juan County 2022 Budget for Emergency Appropriations, Amending Ordinances 16-2021, 08-2022, 09-2022, 10-2022, and 13-2022. ALL AYES; MOTION CARRIED.**

**10:31 AM DISCUSSION/ACTION:** Adopting San Juan County Staffing Levels and Pay & Benefit Plans for 2023 – Angie Baird, Human Resource Manager.

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve Resolution 36-2022, Adopting San Juan County Staffing Levels and Pay & Benefit Plans for 2023. ALL AYES; MOTION CARRIED.**

**10:48 AM DISCUSSION:** To schedule a public hearing for a Resolution to Convey a Conservation Easement Deed on Lopez Hill Addition Property to the Preservation Trust – Lincoln Bormann, Director Land Bank.

**MOVED by Mr. Stephens, seconded by Ms. Wolf to schedule a public hearing for a Resolution to Convey a Conservation Easement Deed on Lopez Hill Addition Property to the Preservation Trust. ALL AYES; MOTION CARRIED.**

**10:54 AM DISCUSSION/ACTION:** Human Services Transportation Update – Mark Tompkins, Director Health & Community Services.

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve Resolution 35-2022 as amended to Adopt a San Juan County Coordinated Human Services Transportation Plan and Supersede the Existing Plan. ALL AYES; MOTION CARRIED.**

**11:06 AM DISCUSSION/ACTION:** Request Authorization to apply for Recreation and Conservation Office Grant for the Hunter Bay Marine Facility Project – Colin Huntmer, County Engineer.

**MOVED by Mr. Stephens, seconded by Ms. Wolf to approve Resolution 37-2022, to Request Authorization to apply for Recreation and Conservation Office Grant for the Hunter Bay Marine Facility Project . ALL AYES; MOTION CARRIED.**

93 **11:15 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**  
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95 **Mr. Stephens:** Attended a meeting in Chicago the Nation Association of Counties Board of  
96 Director’s and gave benefit materials to Angie Baird, Human Resources. LTAC Committee  
97 presentation and award deliberations meetings are this week. Tomorrow chairing the SJI  
98 National Monument Advisory Committee, tomorrow attending the Board of Health. Attending a  
99 Nation Association of Counties Board dinner on Thursday with cities.

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101 Ms. Wolf: Attended the first meeting with the Department of Environmental Stewardship with  
102 the consultant for green house gas baseline evaluation. There was an Opportunity Council  
103 meeting to adopt the annual budget. Met with Louis Harris the community liaison for  
104 Commerce about climate, housing and Critical Areas ordinances. Attended a Library Tea on  
105 Orcas for scouts, Orcas Tree Lighting and met with the school superintendents, will draft  
106 something for legislative priorities.

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108 Ms. Minney: Also met with school superintendents regarding budget, looking forward to the  
109 meeting for new elected officials and will be a panelist at the training conference. Will attempt  
110 to be at the Board of Health Meeting on Wednesday. Also have a SWISS executive meeting  
111 and Law Library on Thursday.

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113 Mr. Thomas: Applications are due Friday, for the Argyle lots for housing project. Budget  
114 Amendments thank you to staff and Council for completing the budget.

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116 Ms. Rogers: New Clerk for the Council.

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118 **11:22 AM ADJOURN**  
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120 Chair Minney adjourned the meeting.  
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123 **COUNTY COUNCIL**  
124 **SAN JUAN COUNTY, WASHINGTON**

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129 Christine Minney  
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133 Cindy Wolf  
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138 Jamie Stephens  
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ATTEST: Clerk to the Council

By: \_\_\_\_\_  
Sally Rogers Date

Minutes approved by San Juan County Council on December 13, 2022.