



MEETING MINUTES

SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, FEBRUARY 28, 2023

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Wolf called the meeting to order at 09:00 AM. Present: Council Members Cindy Wolf (via videoconferencing), Jane Fuller, and Christine Minney, County Manager Mike Thomas, and Clerk to the Council Sally Rogers.

Approval of Agenda:

MOVED by Ms. Fuller, seconded by Ms. Minney to approve the San Juan County Council February 28, 2023 agenda as presented. ALL AYES; MOTION CARRIED

Approval of Minutes:

MOVED by Ms. Fuller, seconded by Ms. Minney, to approve the San Juan County Council, January 9, 2023 meeting minutes as written. ALL AYES; MOTION CARRIED

Approval of Consent Agenda:

MOVED by Ms. Fuller, seconded by Ms. Minney, to approve the Consent Agenda of February 28, 2023. ALL AYES; MOTION CARRIED

Approval of Correspondence:

Mr. Thomas presented a letter of support for approval and invited Todd Nichalson, Port of Friday Harbor Director to comment on the letter of support.

MOVED by Ms. Fuller, seconded by Ms. Minney to approve letter of support of the request for congressionally directed spending by the Port of Friday Harbor for the Shipyard Cove industrial marine infrastructure. ALL AYES; MOTION CARRIED.

Public Comments: Nina Connelly and Kathleen Foley Lewis addressed comments to the Council.

Recognition:

Council presented a certificate of recognition to Shannon Wilbur, Senior Project Engineer, upon retirement after sixteen years of service to San Juan County.

45
46 **09:26 AM PUBLIC HEARING**
47
48 **Present:** Council Members Cindy Wolf (via videoconferencing), Jane Fuller, and Christine
49 Minney, County Manager Mike Thomas, and Clerk to the Council Sally Rogers.
50
51 Chair Wolf opened the public hearing to approve the resolution. Lincoln Borman, Land Bank
52 Director, presented the Resolution and answered Council's questions.
53
54 Chair Wolf opened public testimony. The following individuals offered testimony: none.
55
56 Chair Wolf closed public testimony with the right to reopen. After discussion, the Council took
57 the following action:
58
59 **MOVED by Ms. Fuller, seconded by Ms. Minney to approve a Resolution to Convey a**
60 **Conservation Easement Deed to the San Juan Preservation Trust on the Lopez Hill**
61 **Preserve Addition Property on Lopez Island. ALL AYES; MOTION CARRIED.**
62
63 **09:33 AM DISCUSSION/ACTION:** Public Participation Plan, Critical Areas Ordinance –
64 David Williams, Director of the Department of Community Development, Colin
65 Maycock - Planner and Brook Sullivan – Planner
66
67 **MOVED by Ms. Fuller, seconded by Ms. Minney to approve a Critical Area Ordinance**
68 **Public Participation Plan as presented by staff. ALL AYES; MOTION CARRIED.**
69
70
71 **09:49 AM Discussion/Action:** Fire Marshal Software purchase –David Williams, Director
72 of the Department of Community Development and Chad Kimple, Fire Marshall
73
74 **MOVED by Ms. Fuller, seconded by Ms. Minney to approve the purchase of the TGRIS**
75 **Software and directs the Director to execute any contracts necessary for**
76 **implementation at no cost to the County. ALL AYES; MOTION CARRIED.**
77
78 **10:06 AM Discussion/Action:** Development Code Update Necessary to Implement Comp
79 Plan – David Williams, Director of the Department of Community Development.
80
81 **MOVED by Ms. Fuller, seconded by Ms. Minney to set a public hearing date for March**
82 **21, 2023 for the Development Code Update Necessary to Implement the Comp Plan:**
83 **ALL AYES; MOTION CARRIED.**
84
85 **10:38 AM Break**
86
87 **10: 51 AM Discussion:** USGS Groundwater Recharge Study Update – Kyle Dodd, Deputy
88 Director/EH Manger • Health & Community Services and Wendy Welch from
89 USGS gave a presentation and answered Council's questions.
90

91 **12:00 PM** Discussion: Home Fund Administrative and Finance Plan Changes for REET –
92 Ryan Page, Affordable Housing Coordinator • Health & Community Services
93 gave a presentation and answered Council's questions.
94

95 **12:20 PM** Discussion: 1st Touch, Set a Public Hearing. Proposed Adoption of an
96 Ordinance Regarding a San Juan County Safety Committee – Angie Baird,
97 Director of Human Resources and Risk Management.
98

99 **MOVED by Ms. Fuller, seconded by Ms. Minney to set a public hearing date for March**
100 **21, 2023 for the proposed adoption of an Ordinance Regarding a San Juan County**
101 **Safety Committee: ALL AYES; MOTION CARRIED.**
102

103 **12:50 PM** Recess
104

105 **01:20 PM** Discussion: 4th Q 2022 Update – Molly Foote, Budget Analyst gave a
106 presentation and answered Council's questions.
107

108 **01:55 PM** Discussion: Internal Controls Briefing - Molly Foote, Budget Analyst and Libby
109 Concord – Grants Manager gave a presentation and answered Council's
110 questions.
111

112 **02:10 PM** Action: Resolution to Cancel Uncollectable Personal Property Taxes, Rhonda
113 Pederson, Treasurer.
114

115 **MOVED by Ms. Fuller, seconded by Ms. Minney to approve a Resolution Authorizing the**
116 **Treasurer to Cancel Uncollectable Personal Property Taxes: ALL AYES; MOTION**
117 **CARRIED.**
118

119 **02:20 PM** Discussion/Action: 2023-2024 Capital Project Request for the Marie Boe
120 Renovation.
121

122 **MOVED by Ms. Fuller, seconded by Ms. Minney to allocate \$900,000 from Reet 2 Funds,**
123 **\$140,000 in Emergency Communication Funds to support the completion of the**
124 **Marie Boe Building renovation: ALL AYES; MOTION CARRIED.**
125

126 **02:47 PM** COUNCIL MEMBER & COUNTY MANAGER UPDATES:
127

128 **Ms. Minney:** Attended the following: IOSA Board Meeting, HR Training, met with Land Bank
129 Stewards, Zylstra Trail Concept meeting, Legislative Updates, Land Bank, Parks, Fair and
130 Solid Waste Advisories Meetings, First of the Year Sex Offender Polity Board Meeting,
131 meetings in Olympia- LSC and Roundtable. To attend upcoming Lopez Island Newly Elected
132 Officials meeting on Saturday, meetings in Olympia- LSC and Roundtable. Planning on
133 making changes to meetings scheduled to be able to attend the Aleutian Isle Oil Spill Meeting
134 on March 2nd. Registered for a deeper dive into public record training and a Contract training
135 by the Prosecuting Attorney's Office,
136

137 **Ms. Fuller:** Worked over the last few weeks on the Ferry Advisory Committee meetings and
138 re-organization, attended the following: North Sound Behavioral Health Administrative Services

139 Organization Meetings, Board of Health, Lopez Chamber of Commerce Annual Membershio
140 Meeting, gave written testimony for education HB 1436, participated in a meeting organized by
141 Jay Kimbal volunteer on the Climate Sustainability Advisory Committee, Mariana Hanafelled
142 with the Northwest Regional Community and OPALCO regarding the future of cleaner public
143 and private transportation options in our County. Site visits to various Parks and Recreation
144 locations, on Lopez visit some of the Public Works locations, briefing on Emergency
145 Management from the Director. Update to Council on the response to the correspondence
146 regarding the Shaw Island Post Office service issues. Discussion with Council regarding
147 responses to email correspondence.

148
149 **Ms. Wolf:** Traveled to Washington D. C. - made contacts and brought back information to
150 share on various issues; food waste, composting, transpiration, growers and climate.
151 Additionally, met with congressional staff who offered help with funding questions about
152 managed retreat, climate resilience and the need for an emergency tow vessel. Met with
153 Environmental Stewardship Department staff and MRC to share information from the D. C. trip.
154 Future meeting coming up on Thursday for the Aleutian Isle Oil Spill Response. Ongoing work
155 on the communications relations and outreach with tribal partners. Submitted an application to
156 the Ecosystems Coordination Board. To attend the following: the Annual AG Summit including
157 some workshops, a Marine Managers Conference, meeting with OPALCO regarding funding
158 and projects in the County. The Governor's Budget letter for reconsideration has been
159 submitted and we have received some feedback.

160

161 **Legislative Update:**

162

163 **Ms. Minney:** Briefed Council of LSC and Roundtable Meetings on bills and legislation and
164 discussion with Council on support for SB 5371.

165

166 **Ms. Fuller:** Not at this time.

167

168 **Ms. Wolf:** Briefed Council of a request form the County Clerk to look at HB 1205 and
169 discussed various bills moving through the legislature.

170

171 **Mr. Thomas:** Discussed WSAC Hot list of bills with Council, updated Council that soon the
172 recommendation for the Argyle Lots chosen developer from the HAC to be presented, met with
173 the Northwest Clean Air Agency to re-join SJC as a member, staff management training by
174 HR, Lopez Property and office closed and recorded, several meetings with citizens regarding
175 DCD Issues, meeting with OPALCO and site visit to the Lopez Ferry Terminal to see the
176 sunken tugboat.

177

178 **Ms. Rogers:** Notices for future meetings Council will be attending. Advisory Committee
179 Appointments/ Reappointments to be appointed on the March 6, 2023 or March 7, 2023
180 Meeting Agenda.

181

182 **3:30 p.m.**

183

184

185 **EXECUTIVE/CLOSED SESSIONS**

186

187 Council Chair Wolf announced that the Council would be holding the following executive
188 sessions and adjourned the the regular meeting at 3:00 p.m.

189
190 To evaluate the qualifications of an applicant for public employment or to review the
191 performance of a public employee. pursuant to RCW 42.30.110 (1)(g)

192
193 and

194
195 To discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b)

196
197 Present: Council, Human Resource & Risk Manager Angie Baird, County Manager Mike
198 Thomas.

199
200 The session ended at **3:30 p.m.** for a total executive session time 30 minutes.

201
202 **No Action was taken.**

203
204
205 *****
206 **COUNTY COUNCIL**
207 **SAN JUAN COUNTY, WASHINGTON**

208
209
210
211 _____
212 Christine Minney
213 District 1

214
215
216 _____
217 Cindy Wolf
218 District 2

219
220
221 _____
222 Jane Fuller
223 District 3

224
225
226
227 ATTEST: Clerk to the Council

228
229 By: _____ 5/22/2023
230 Sally Rogers Date:

231
232
233
234 Minutes approved by San Juan County Council on May 22, 2023.