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**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
MONDAY, MAY 22, 2023**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

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09:00 AM CALL TO ORDER & FLAG SALUTE

10 Council Chair Wolf called the meeting to order at 09:02 AM. Present: Council Members Cindy
11 Wolf, Jane Fuller, Christine Minney, Interim County Manager Mark Tompkins, and Clerk to the
12 Council Sally Rogers. Excused absence: County Manager Mike Thomas

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14 **Approval of Agenda:** Ms. Fuller proposed to add an item for introduction and brief discussion
15 to the May 16, 2023 Agenda, a review of the San Juan County Code Chapter 2.04 County
16 Council. Council agreed and acknowledged further discussion to be put onto the June 6, 2023
17 Meeting Agenda.

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19 **Approval of Minutes:** Council discussed that some minor edits are needed to the Meeting
20 Minutes for the dates of 2/7/2023, 2/28/2023 and 5/16/2023. Additionally, Ms. Minney
21 requested to move approval of these Minutes to the end of the meeting.

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23 **New Employee Introduction:** Emma Wickman, Digital Content Intern was introduced to
24 Council by Erin Wygant, Communications Coordinator.

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26 **Public Comments:** None.

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29 **09:07 AM DISCUSSION/ACTION:** COVID vaccine requirement, Mark Tompkins – Director
30 of Health & Community Services and Interim County Manger, Angie Baird –
31 Director of Human Resources and Risk Management. To propose the approval
32 of a Resolution Terminating the State of Emergency and Mandatory COVID-19
33 Vaccination for San Juan County, Washington Employees and Volunteers.

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35 **MOVED by Ms. Minney, seconded by Ms. Fuller to approve a Resolution Terminating the**
36 **State of Emergency and Mandatory COVID-19 Vaccination for San Juan County,**
37 **Washington Employees and Volunteers. ALL AYES; MOTION CARRIED.**

38
39 **09:22 AM DISCUSSION/ACTION:** Douglas/ Bailer Road Improvements Update, Colin
40 Huntemer – Public Works Director and Jacob Heinen – Public Works Project
41 Manager.

42
43 **MOVED by Ms. Minney, seconded by Ms. Fuller to approve the request to schedule a**
44 **public hearing on June 6, 2023 at 9:15 AM regarding the Bailer Hill / Douglas Road**

45 **Center line location and accepting of easements by the County. ALL AYES; MOTION**
46 **CARRIED.**

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48 **09:55 AM– 10:00 AM BREAK**

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51 **10:00 AM DISCUSSION:** Open Space Tax Program and Designated Forrest Land
52 overview – John Kulseth - County Assessor.

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54 Mr. Kulseth presented the overview and answered Council’s questions.

55
56 **10:43 AM DISCUSSION:** Juneteenth acknowledgement for the June 13th meeting, essay
57 contest, art, poem or other?

58
59 Council discussed ideas to recognize the upcoming holiday of June 19th 2023. Chair Wolf
60 proposed to contact the schools for the next year, 2024, for an essay contest. Given the short
61 timeline for 2023, Chair Wolf offered to draft a Proclamation for Juneteenth 2023 for review at
62 the next Council Meeting of June 6, 2023.

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65 **10:50 AM DISCUSSION/ACTION:** Washington State Department of Commerce Budget
66 Proviso, Consolidated Homeless Grant (CHG), Mark Tompkins – Health &
67 Community Services Director and Ryan Page – Affordable Housing Coordinator.

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69 Council gave Mr. Tompkins and Mr. Page direction to send an email to the Department of
70 Commerce to “opt in” for receipt of the funds.

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73 **11:00 AM– 11:20 AM BREAK**

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76 **11:20 AM DISCUSSION:** Lodging Tax Facilities Grant Program Awards made in 2022 for
77 expenditure in 2023, Jon Cain – Deputy Prosecuting Attorney.

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79 Council discussed the complications, and that additional work is needed with staff before
80 making any decisions. Mr. Cain discussed his review of the award contracts, there were three
81 contracts that came to his attention; two were for County departments that didn’t appear to
82 meet the requirements of the law and the other one, a proposed award for the San Juan
83 Community Theatre, Mr. Cain suggested the Theatre provide more information for eligibility to
84 determine the amounts of the award. Mr. Cain provided additional information to the Council
85 and answered their questions.

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87 **11:40 AM DISCUSSION:** County Boards Commissions and Advisory committees review,
88 Amy Vira - Prosecuting Attorney.

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90 Ms. Vira and Ms. Rogers presented a review of the Agricultural Resources Committee and
91 answered Council’s questions.

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94 **12:10 PM – 1:00 PM RECESS**

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97 **1:00 PM DISCUSSION:** Law and Justice overview, Linnea Anderson – Juvenile Director
98 and Alex Frix – Public Defender.

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100 Ms. Anderson and Mr. Frix gave a presentation of the Law and Justice Council and answered
101 Council's questions.

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103 **1:25 PM DISCUSSION:** Ms. Fuller continued discussion from earlier, to bring forward to
104 the June 6, 2023 County Council Meeting, a proposal consider review and
105 updates of Chapter 2.04 for Council, the last update was 2007- 2009.

106

107 **1:30 PM Approval of Minutes:** Council continued discussions from earlier, review of the
108 minutes for 2/7/2023, 2/28/2023 and 5/16/2023. The minutes for 2/7/2023 shall
109 be revised and brought back for approval at the next Council meeting on June 6,
110 2023.

111

112 **MOVED by Ms. Minney, seconded by Ms. Fuller to approve the San Juan County Council**
113 **Meeting Minutes as amended for the dates February 28, 2023, and May 16, 2023. ALL**
114 **AYES; MOTION CARRIED.**

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117 **01:40 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

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119 **Ms. Minney:** Attended the following: May 9th Council Meeting on Shaw Island – Ms. Minney
120 recapped the meeting for Ms. Wolf's benefit, WSAC Board of Directors Conference in Moses
121 Lake, WSAC Virtual Assembly, IOSA Board Meeting, Fair Board Advisory Committee
122 interviews and Northwest Regional Council Meeting. Upcoming events: The Canoe Journey
123 at Jackson's Beach and to attend the Washington State Ferry evening meetings. Ms. Minney
124 announced that Eric Johnson is retiring from WSAC within the next year,

125

126 **Ms. Fuller:** Reiterated details for the upcoming Washington State of Transportation
127 Commission meeting here on June 21st and 22nd, had discussions with Kevin Murphy –
128 Executive Director for the Council of Governments in Skagit about why San Juan County has
129 never been part of an RTPPO and will have another conversation with the Washington State
130 Department of Transportation to explore the discussion further, met with Linnea Anderson
131 regarding things related to Child Protective Services, is going to meet with Mark Tompkins
132 quarterly regarding Human Services, recap of the Shaw Island May 9th meeting, has received
133 contact with the USPS Manager of Customer Relations in the Washington District to broker a
134 meeting with her operations colleague for the Shaw Island Post Office services, FAC Meetings,
135 will be brokering a meeting with Lopez Island School District in the next few weeks regarding
136 their funding and staffing issues to advocate for our schools, made contact and had a
137 conversation with Sean Connell – staff for Washington Rep., met with neighbors of MacKay
138 Harbor on Lopez Island with Mr. Thomas and Mr. Huntemer regarding the Public Works

139 relocation, attended the Board of Health, attended the local Eco-System Coordination Board
140 Meeting, will brief Council further for discussions about broadband in the region, went to the
141 Canoe Journey Landing yesterday, attended the North West Regional Council meeting last
142 week.

143
144 **Ms. Wolf:** Went on a trip to Washington D. C. for the Puget Sound Partnership Day on the Hill
145 – gave Council a briefing of the contacts made, topics and issues, attended the Eco-Systems
146 Coordination Board meeting in Friday Harbor at the Grange – briefed Council of County staff,
147 other attendees and presentations made at the meeting. Has received feedback from the
148 public regarding permitting process. The Canoes will be on Orcas on Wednesday.

149
150 **County Manager Update, Mr. Tompkins:** Gave a brief update to Council regarding the
151 Department of Community Development – we have hired Norm Golab as the interim DCD
152 Director, he will be in the office on June 1st. Recruitment for a permanent director has begun
153 and the staff are in the process of securing the services of a professional human resource
154 recruiter. Additionally, we've executed an agreement for a professional consultant for review
155 of environmental reports that have been submitted by applicants. The Building Office has
156 submitted a resignation and a person has been assigned to help with the building permit
157 review. Mr. Thomas and Mr. Tompkins met with the San Juan Builders Association last week,
158 answered questions and received feedback, Mr. Cain and Mr. Tompkins continue with ongoing
159 support for the department. Mr. Tompkins received requests from Ms. Fuller and Ms. Wolf to
160 have similar meetings on Lopez Island and Orcas Island with builders.

161
162 **Council Clerk Update: Sally Rogers, Clerk**

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164 **Review Agendas & Council Calendar Items:** Next scheduled Council meetings; Tuesday
165 meetings; June 6th, June 13th (Away meeting on Orcas Island), June 27th and July 11th.

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168 **02:20 PM ADJOURN, Chair Wolf adjourned the meeting.**

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**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

Christine Minney
District 1

Cindy Wolf
District 2

Jane Fuller
District 3

ATTEST: Clerk to the Council

By: _____ Date: 6/6/2023
Sally Rogers

Minutes approved by San Juan County Council on June 6, 2023.