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**MEETING MINUTES  
SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL  
TUESDAY, MAY 16, 2023**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

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**09:02 AM CALL TO ORDER & FLAG SALUTE**

10 Council Chair Wolf called the meeting to order at 09:02 AM. Present: Council Members Cindy  
11 Wolf, Jane Fuller, Christine Minney, County Manager Mike Thomas, and Clerk to the Council  
12 Sally Rogers.

13  
14

**Approval of Agenda:**

15  
16 Chair Wolf announced an addition to the agenda for Executive Sessions to last approximately  
17 20 minutes as follows;

- 18
- 19 • Pursuant to RCW 42.30.110 (1)(g) Executive Session to Evaluate the Performance of a Public  
20 Employee,
  - 21 • Pursuant to RCW 42.30.140(1)(g) Executive Session to evaluate qualifications of applicants for  
22 public employment,
  - 23 • Pursuant to RCW 42.30.110(1)(i) Executive Session to discuss with legal counsel litigation or  
24 potential litigation.
- 25  
26  
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28 **MOVED by Ms. Fuller, seconded by Ms. Minney, to approve the San Juan County**  
29 **Council, Tuesday, May 16, 2023 agenda as amended. ALL AYES; MOTION CARRIED.**

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**Approval of Minutes:**

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33 **MOVED by MS. Fuller, seconded by Ms. Minney to approve the San Juan County**  
34 **Council meeting minutes as written for the dates: January 24, 2023, May 2, 2023 and**  
35 **May 9, 2023. ALL AYES; MOTION CARRIED**

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**Approval of Consent Agenda:**

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39 **MOVED by Mr. Fuller, seconded by Ms. Minney to approve the Consent Agenda of**  
40 **Tuesday, May 16, 2023. ALL AYES; MOTION CARRIED.**

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42 **Public Comments:** Gregory Books provided comment to the Council.

43  
44 **09:26 AM PUBLIC HEARING: Public Testimony Accepted**

45  
46 **Present:** Council, County Manager Mike Thomas, Molly Foote, Budget Analyst, Clerk to the  
47 Council Sally Rogers.

48  
49 Chair Wolf opened the public hearing to adopt the Ordinances. Ms. Foote presented the  
50 Ordinances and answered Council's questions.

51  
52 Chair Wolf opened public testimony. The following individuals offered testimony: none.

53  
54 Chair Wolf closed public testimony with the right to reopen. After discussion, the Council took  
55 the following action:

56  
57 **MOVED by Ms. Fuller, seconded by Ms. Minney to adopt an Ordinance Revising the San**  
58 **Juan County 2023 Budget for Beginning Cash Emergency Appropriations: Amending**  
59 **SJCC Ordinances 16-2021 and 21-2022. ALL AYES; MOTION CARRIED.**

60  
61 **MOVED by Ms. Fuller, seconded by Ms. Minney to adopt an Ordinance Revising the San**  
62 **Juan County 2023 Budget for Emergency Appropriations; Amending SJCC Ordinances;**  
63 **16-2021, 21-2022, 03-2023. ALL AYES; MOTION CARRIED.**

64  
65 **MOVED by Ms. Fuller, seconded by Ms. Minney to adopt an Ordinance Revising the San**  
66 **Juan County 2023 Budget for Supplemental Appropriations, amending SJCC**  
67 **Ordinances, 16-2021, 21-2022, 03-2023, and 04-2023. ALL AYES; MOTION CARRIED.**

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69  
70 **09:38 AM PRESENTATION:** 1/10th of 1% for art" sales tax, Manny Cawaling – Inspire  
71 Washington.

72  
73 Mr. Cawaling gave a presentation and answered Council's questions.

74  
75 **10:19 AM DISCUSSION/ACTION:** County Clerk, Lisa Henderson requested funding for  
76 staffing and presented to Council the operations of the Clerk's Office and answered Council's  
77 questions.

78  
79 **MOVED by Ms. Fuller, seconded by Ms. Minney to approve the request for staffing in the**  
80 **Clerk's Office. ALL AYES; MOTION CARRIED.**

81  
82 **10:40 AM– 10:55 AM BREAK**

83  
84 **10:57 AM PRESENTATION:** Forest Health Updates, Paul Andersson – San Juan Island  
85 Conservation District.

86  
87 Mr. Andersson gave the presentation and answered Council's Questions.

88  
89 **11:45 AM DISCUSSION/ACTION:** Miller Hull Scope of Work (SOW) – Building / Remodel  
90 Proposal, Mike Thomas - County Manger and Greg Sawyer - Facilities Manager

91  
92 Mr. Thomas and Mr. Sawyer presented the Scope of Work to Council for building and

93 Remodel and answered Council’s questions. After discussion, the Council took the following  
94 action:

95  
96 **MOVED by Ms. Fuller, seconded by Ms. Minney to authorize the County Manager to**  
97 **execute a contract with Miller Hull’s Scope of Work for building remodel to County**  
98 **buildings as presented. ALL AYES; MOTION CARRIED.**  
99

100 **12:24 PM DISCUSSION/ACTION:** Argyle Lots & Home Trust – lease agreement  
101 parameters, Mark Tompkins - Health & Community Services Director, Ryan Page  
102 – Affordable Housing Coordinator.  
103

104 Mr. Page presented recommendations to Council with the lease agreement parameters and  
105 answered their questions. Council gave direction to move ahead on discussion with the Home  
106 Trust for the Argyle Lots Lease Agreement.  
107

108 **12:50 PM – 1:23 PM RECESS**  
109

110 **1:23 PM DISCUSSION/ACTION:** Housing Fund Recommendations, Mark Tompkins,  
111 Director of Health & Community Services and Ryan Page – Affordable Housing  
112 Coordinator.  
113

114 Mr. Page presented the recommendations and answered Council’s questions. Council gave  
115 direction to move forward with the recommendations as presented.  
116

117 **1:49 PM DISCUSSION/ACTION:** 1/10th Sales Tax Affordable Housing Actions, Mark  
118 Tompkins, Director of Health & Community Services and Ryan Page – Affordable  
119 Housing Coordinator.  
120

121 Mr. Tompkins and Mr. Page presented the Council with the options for staffing  
122 recommendations on the proposed 1/10th Sales Tax Affordable Housing Program and  
123 answered their questions. Council gave direction to move forward with the proposed staffing  
124 recommendations, “Option 3” as presented.  
125

126 **02:05 PM EXECUTIVE SESSION:**  
127

128 Council Chair Wolf announced the following executive sessions estimated to last 20 minutes in  
129 total.  
130

131 EXECUTIVE SESSION: Pursuant to RCW 42.30.110(1)(i) Chair Wolf called an Executive  
132 Session to discuss with legal counsel litigation or potential litigation.  
133

134 EXECUTIVE SESSION: Pursuant to RCW 42.30.110 (1)(g) Chair Wolf called an Executive  
135 Session to Evaluate the Performance of a Public Employee,  
136

137 EXECUTIVE SESSION: Pursuant to RCW 42.30.140(1)(g) Chair Wolf called an Executive  
138 Session to evaluate qualifications of applicants for public employment,  
139

140 **Present:** Council, Prosecuting Attorney Amy Vira, Angie Baird – Human Resources Director

141 and County Manager Mike Thomas.

142

143 The session ended at 2:30 PM for a total executive session time 20 minutes.

144

145 **No Action was taken.**

146

147 Chair Wolf adjourned the executive session and reconvened the regular meeting.

148

149

150 **2:30 PM DISCUSSION/ACTION:** Organics Recycling Center Implementation Plan, Katie  
151 Fleming - Solid Waste Coordinator.

152

153 **MOVED by Ms. Fuller, seconded by Ms. Minney to approve and advance budgeting for**  
154 **the Organics Recycling Center Implementation Plan. ALL AYES; MOTION CARRIED.**

155

156 **03:05 PM** Request to schedule a public hearing for June 6, 2023, regarding a  
157 OPALCO/Rock Island communication easement, necessary for internet  
158 services at 25 Calle Aguila, Lopez Island, MacKenzie Sims - Prioject Manager  
159 Public Works.

160

161 **MOVED by Ms. Fuller, seconded by Ms. Minney to approve a request to schedule a**  
162 **public hearing for June 6, 2023 regarding a OPALCO/Rock Island communication**  
163 **easement, necessary for internet services at 25 Calle Aguila, Lopez Island. ALL AYES;**  
164 **MOTION CARRIED.**

165

166 **03:08 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

167

168 **COUNCIL AND THE COUNTY MANGER** discussed the technical issues with Council  
169 meetings and requested to have IT support present at the beginning of Council Meetings.

170

171 **03:13 PM APPROVAL OF CORRESPONDENCE:** PFAS Update Response and  
172 SJI, Orcas and Lopez Resource Centers ARPA Fund Request.

173

174 Council discussed protocol for correspondence sent from Council and/or Council members  
175 and correspondence brought forward. The SJI, Orcas and Lopez Resource Centers ARPA  
176 Fund Request will be brought forward to a future agenda, perhaps June 6<sup>th</sup>.

177

178 **03:25 PM Advisory Committee Appointments/ Reappointments:**

179

180 **MOVED by Ms. Fuller, seconded by Ms. Minney to the following re-appointments and**  
181 **appointments to the Fair Board:**

182

183 Re-appoint: Josephine Bangs, Jennifer Rigg

184 Appoint: Lynnette Cabrera, Rebecca Shanks, Justin Plats, Milene Henley and Kevin Roth.

185

186 **ALL AYES; MOTION CARRIED.**

187

188 **03:30 PM COUNTY MANAGER UPDATE**

189  
190 **Mr. Thomas:** Gave a brief update to Council regarding staffing negotiations, interviews for the  
191 Strategic Plan for the Land Bank and Process for the Land Bank's acquisitions.

192  
193 **03:34 PM ADJOURN, Chair Wolf adjourned the meeting.**

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195 \*\*\*\*\*  
196 **COUNTY COUNCIL**  
197 **SAN JUAN COUNTY, WASHINGTON**

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201 \_\_\_\_\_  
202 Christine Minney  
203 District 1

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206 \_\_\_\_\_  
207 Cindy Wolf  
208 District 2

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212 \_\_\_\_\_  
213 Jane Fuller  
214 District 3

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218 ATTEST: Clerk to the Council

219  
220 By: \_\_\_\_\_ 5/22/2023  
221 Sally Rogers Date:

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224  
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226 Minutes approved by San Juan County Council on May 22, 2023.