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**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL, REGULAR AWAY MEETING
TUESDAY, SEPTEMBER 12, 2023**

Lopez Island Community Center, 204 Village Rd. Lopez Island WA

10:42 AM CALL TO ORDER & FLAG SALUTE. Council Chair Wolf called the meeting to order at 11:03 AM. Present: Council Members Cindy Wolf, Jane Fuller, and Christine Minney; Deputy County Manager Mark Tompkins, and Clerk to the Council Sally Rogers.

Approval of Agenda: Council discussed the agenda as presented, and to stay on time for adjournment.

Approval of Minutes:

MOVED by Ms. Minney, seconded by Ms. Fuller, to approve the San Juan County Council Tuesday, April 4, 2023 meeting minutes as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda: MOVED by Ms. Minney, seconded by Ms. Fuller, to approve the Consent Agenda of September 12, 2023 as presented. ALL AYES; MOTION CARRIED.

Discussion of correspondence, Council received correspondence from Jamie Stephens (former SJC Council) regarding the application process to the Monument Advisory Committee and representation for the San Juan Island Monument. Council had a discussion for continuing discussion for Council representation at a later time.

Public Comments: The following offered public comment to Council; Kirman Taylor, Linda Southwell, Sandy Bishop.

11:00 AM Discussion/Action: Proposed amendments to Comp Plan maps as recommended by PC and Schedule a public hearing for October 17, 2023, Sophia Cassam – Department of Community Development Planner.

Ms. Cassam presented the proposed amendments to the Comprehensive Plan maps as recommended by the Planning Commission and answered their questions. Ms. Cassam requested to schedule a public hearing for October 17, 2023. After discussion, the Council took the following action:

MOVED by Ms. Minney, seconded by Ms. Fuller to set a public hearing on a ordinance on the 2023 proposed Official Map amendments on October 17, 2023. ALL AYES; MOTION CARRIED.

11:53 AM Discussion/Action: Proposed amendments to Comp Plan text as recommended by PC and Schedule a public hearing for October 17, 2023, Sophia Cassam – Department of Community Development Planner.

Ms. Cassam presented the proposed amendments to the Comprehensive Plan text as recommended by the Planning Commission and answered their questions. Ms. Cassam requested to schedule a public hearing for October 17, 2023. After discussion, the Council took the following action:

52
53 **MOVED by Ms. Minney, seconded by Ms. Fuller to set a public hearing on a resolution**
54 **on the 2023 Annual Docket of proposed Unified Development Code and Comprehensive**
55 **Plan text amendments for October 17, 2023. ALL AYES; MOTION CARRIED.**
56

57 **12:36 PM** **Discussion/Action:** Amending the Personnel Policy Manual, 2nd touch and set
58 Public Hearing date of September 26, 2023, Angie Baird - Director of Human
59 Resources.
60

61 Ms. Baird presented the proposed amendments to San Juan County Personnel Manual and
62 answered their questions. Ms. Baird requested to schedule a public hearing for September 26,
63 2023. After discussion, the Council took the following action:
64

65 **MOVED by Ms. Minney, seconded by Ms. Fuller to set a public hearing for September**
66 **26, 2023 to adopt an ordinance for changes to update the San Juan County Personnel**
67 **Manual, ALL AYES; MOTION CARRIED.**
68

69 **12:47 PM** **Discussion:** Update draft Criminal Justice Treatment Account Plan, Richard Uri -
70 Program Coordinator - Behavioral Health • Health & Community Services.
71

72 Mr. Uri presented the draft Criminal Justice Treatment Account Plan to Council and
73 answered their questions.
74

75 **12:56 PM** **Discussion/Action:** To propose an Ordinance adopting a 1/10th of 1% Sales
76 Tax for Affordable Housing, and a Resolution approving an update to the San
77 Juan County Home Fund Administrative and Financial Plan. Schedule a public
78 hearing for October 3, 2023. Ryan Page - Affordable Housing Coordinator.
79

80 Mr. Page presented the proposed ordinance and proposed resolution to Council and answered
81 their questions. Mr. Page requested to set a public hearing for October 3, 2023. After
82 discussion, the Council took the following action:
83

84 **MOVED by Ms. Minney, seconded by Ms. Fuller to schedule a public hearing October 3,**
85 **2023 at 9:15 AM to consider adopting an ordinance imposing a local sale and use tax**
86 **of 1/10th of 1% Sales Tax for Affordable Housing and related services, and adding a**
87 **Chapter to Title 3 of San Juan County Code, and to approve a resolution adopting an**
88 **update to the San Juan County Home Fund Administrative and Financial Plan. ALL**
89 **AYES; MOTION CARRIED.**
90

91 **1:15 PM** **Discussion/Action:** Approve a Resolution Waiving the Competitive Bidding
92 Requirements for the purchase of a mobile modular building for operations on
93 Lopez Island, Colin Huntmer – Director of Public Works.
94

95 Mr. Huntmer presented the proposed resolution to Council and answered their questions.
96 After discussion, the Council took the following action:
97

98 **MOVED by Ms. Minney, seconded by Ms. Fuller to approve the resolution; ALL AYES;**
99 **MOTION CARRIED.**

100
101 **1:23 PM** **Discussion/Action:** Request for a part-time San Juan County Lodging Tax
102 Coordinator position in the County Council Office, Sally Rogers – Clerk.

103
104 Ms. Rogers requested a part-time position to assist with the administrative work for the
105 Lodging Tax Coordinator position in the County Council Office to the Council and answered
106 their questions.

107
108 **MOVED by Ms. Minney, seconded by Ms. Fuller to approve the part-time .625 FTE**
109 **position. ALL AYES; MOTION CARRIED.**

110
111 **1:30 PM** **Council Member Updates:**

112
113 **Ms. Minney:** Attended the following: A trip to Henry Island Kellet Bluff Reserve with Land
114 Bank staff and Environmental staff, Lummi let Coast Salish Celebration honoring Southern
115 Resident Killer Whale Tokitae, first subcommittee SWISS Behavioral Health meeting, Sex
116 Offender Policy Board meeting, County Fair Board after action review meeting, one of the All
117 Employee meetings for the implementation of the 32-hour work week, and a special meeting of
118 the Land Bank Commission held on Lopez Island.

119
120 Upcoming meetings: Visitor Bureau Board meeting, second subcommittee SWISS Behavioral
121 Health meeting, and a WSAC LSC meeting.

122
123 **Ms. Fuller:** Attended the following: Solid Waste Disposal District, Electric Vehicle Jamboree,
124 SWISS subcommittee strategic meetings (broadband and transportation), Lopez Island School
125 District, phone call with Rep. Alex Ramel (ferries and Lopez Island School District topics),
126 Human Services Advisory Board meeting.

127
128 Upcoming meetings: EDC luncheon, consider enrollment for training for the Comp Plan update
129 offered by WSAC. Ms. Fuller announced she learned of a visit from the Governor to Lopez
130 Island coming up on September 26th.

131
132 **Ms. Wolf:** Attended the following: EPRC meeting, and a ride along with Colin Huntmer and
133 Kendra Smith on Dolphin Bay Road/Killebrew Road.

134
135 Upcoming meetings: Ms. Wolf briefed the Council of topics for the upcoming September 18th
136 Council meeting (Sea Level Rise Report, Greenhouse Gas Inventory Report, draft Destination
137 Management Plan.) To attend the EDC luncheon. Discussion with Council regarding the
138 Governor's visit to Lopez Island.

139
140 **County Manager Update:**

141

142 **Mr. Tompkin – Deputy Council Manager:** Went to Orcas Island for a meeting at the Senior
143 Center.

144
145 **Council Clerk Update:**

146
147 **Ms. Rogers:** Review Agendas & Council Calendar Items: Next scheduled Council meetings;
148 September 18th (Monday), September 19th (Joint meeting with Town of Friday Harbor),
149 September 26th and October 2, 2023

150
151 Recognition for volunteer service to Dennis Ryan for his contribution and commitment of 9
152 years to the Lopez Village Planning Review Committee.

153
154 **2:00 PM** Lopez Island Community discussions, Barbara Thomas and Rhea Miller offered
155 comments to Council.

156
157 **2:15 PM ADJOURN**

158
159 Chair Wolf adjourned the meeting.

160
161 *****

162 **COUNTY COUNCIL**
163 **SAN JUAN COUNTY, WASHINGTON**

164
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166 _____
167 Christine Minney
168 District 1

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170
171 _____
172 Cindy Wolf
173 District 2

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176 _____
177 Jane Fuller
178 District 3

179 ATTEST: Clerk to the Council

180
181
182 By: _____
183 Sally Rogers Date:

184
185
186 Minutes approved by San Juan County Council on December 4, 2023.