



**COUNTY COUNCIL MEETING MINUTES
TUESDAY, NOVEMBER 28, 2023
LEGISLATIVE HEARING ROOM, 55 SECOND STREET, FRIDAY HARBOR, WA**

9:15 AM CALL TO ORDER & FLAG SALUUTE

Council Chair Wolf called the meeting to order at 9:15 AM. Present: Council Members Cindy Wolf, Jane Fuller (Via videoconference) and Christine Minney; County Manager Mike Thomas, and Clerk to the Council Sally Rogers.

Approval of Agenda:

Chair Wolf announced the need to adjust the schedule for today's meeting due to weather, personal scheduling and Canvass Board. Chair Wolf officially opened the public hearings to continue and begin after 10:00 AM.

10:00 AM

Approval of Minutes:

MOVED by Ms. Minney, seconded by Ms. Wolf to approve the San Juan County Council, August 8, 2023, meeting minutes as written. MOTION CARRIED: 2, 0 (Ms. Fuller abstained).

Approval of Consent Agenda:

MOVED by Ms. Minney, seconded by Ms. Fuller to approve the San Juan County Council, November 28, 2023, Consent Agenda as written. ALL AYES; MOTION CARRIED.

Public Comments: Greg Hertel, John Amaro, Jeff Rachwitz, Victoria Parker, Rami Amaro and Diane Kinnaman-Hollis addressed comments to the Council.

PUBLIC HEARINGS:

10:25 AM 2023 Budget Third Amendment, Molly Foote Ph.D. Budget Analyst.

Present: Full Council, County Manager Mike Thomas, and Clerk to the Council Sally Rogers.

Chair Wolf opened the public hearing to adopt the ordinance. Ms. Foote presented the 2023 Budget Third Amendment, ordinances, and answered Council's questions.

Chair Wolf opened public testimony. The following individuals offered testimony: none.

Chair Wolf closed public testimony with the right to reopen. After discussion, the Council took the following action:

45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92

MOVED by Ms. Minney seconded by Ms. Fuller to adopt an Ordinance revising the San Juan County 2023 Budget for Emergency Appropriations, amending San Juan County Ordinances, 16-2021, 21-2022, 03-2023, 04-2023 and 05-2023. ALL AYES; MOTION CARRIED.

MOVED by Ms. Minney seconded by Ms. Fuller to adopt an Ordinance revising the San Juan County 2023 Budget for Supplemental Appropriations, amending San Juan County Ordinances, 16-2021, 21-2022, 03-2023, 04-2023, 05-2023 and most recent ordinance (to be numbered) for 2023. ALL AYES; MOTION CARRIED.

Ms. Wolf closed the public hearing for the 2023 Third Budget Amendment.

10:35 AM 2024-2025 Biennial Budget, Molly Foote Ph.D. Budget Analyst.

Present: Full Council, County Manager Mike Thomas, and Clerk to the Council Sally Rogers.

Ms. Foote presented a recap and update of the 2024-2025 Biennial Budget to Council and answered their questions.

Chair Wolf opened public testimony. The following individuals offered testimony: none.

Chair Wolf closed public testimony with the right to reopen.

Mr. Thomas recommended to Council review decision packages. Ms. Foote presented decision packages funded by the current expense fund for the Council to consider.

Chair Wolf continued this Public Hearing to December 5, 2023, to adopt the 2024-2025 Biennial Budget.

11:30 AM 2024 Capital Improvement Plan (CIP), 2025 CIP, 2024-2029 Six Year CIP, Natasha Warmenhoven – Auditor.

Present: Full Council, County Manager Mike Thomas, and Clerk to the Council Sally Rogers.

Ms. Warmenhoven presented the updated CIP Plans to Council and answered their questions. Ms. Warmenhoven recommended this hearing be continued for adoption to December 5, 2023.

Chair Wolf opened public testimony. The following individuals offered testimony: none.

Chair Wolf closed public testimony with the right to reopen and continue this hearing to December 5, 2023.

93 Chair Wolf re-opened the hearing for Ms. Fuller's questions.

94

95 Chair Wolf continued this hearing to December 5, 2023.

96

97 **11:40 AM** **Discussion/Action:** To consider scheduling a public hearing for
98 December 12, 2023, for an Ordinance Cancelling Prior Years Unclaimed
99 Accounts Payable Warrants, Natasha Warmenhoven - Auditor and
100 Alyssa Slagle - Auditor Office Admin Specialist.

101

102 Ms. Slagle and Ms. Warmenhoven presented the proposed ordinance and answered
103 the Council's questions.

104

105 **MOVED by Ms. Minney seconded by Ms. Fuller to schedule a public hearing on**
106 **an Ordinance Cancelling Prior Years Unclaimed Accounts Payable Warrants, for**
107 **Tuesday, December 12, 2023, at 9:15 AM. ALL AYES; MOTION CARRIED.**

108

109 **11:45 AM** **Action:** To approve a Resolution for the Six-Year Transportation
110 Improvement Program 2024-2029. Colin Huntmer – Director of Public
111 Works.

112

113 Mr. Huntmer presented the resolution to Council and answered their questions.

114

115 **MOVED by Ms. Minney seconded by Ms. Fuller to approve a Resolution for the**
116 **Six-Year Transportation Improvement Program 2024-2029. ALL AYES; MOTION**
117 **CARRIED.**

118

119 **11:50 AM** **Action:** To approve a Resolution for the 2024 Annual Construction
120 Program, Colin Huntmer – Director of Public Works.

121

122 Mr. Huntmer presented the resolution to Council and answered their questions.

123

124 **MOVED by Ms. Minney seconded by Ms. Fuller to approve a Resolution for the**
125 **2024 Annual Construction Program. ALL AYES; MOTION CARRIED.**

126

127 **PUBLIC HEARING:**

128

129 **12:00 PM** **Action:** To adopt an Ordinance of San Juan County,
130 Washington Setting the Property Tax Levy for County Roads for 2024,
131 Mike Thomas – County Manager and Colin Huntmer – Director of
132 Public Works.

133

134 Chair Wolf continued the public hearing (from November 27, 2023) for the ordinance.

135

136 Mr. Thomas and Mr. Huntmer presented the ordinance to Council and answered
137 their questions.

138

139

140 **MOVED by Ms. Minney seconded by Ms. Fuller to adopt an Ordinance of San**

141 **Juan County, Washington Setting the Property Tax Levy for County Roads for**
142 **2024, with an amendment striking section 2 for the collection of \$30,000 for**
143 **marine uses relating to navigation and moorage. VOTE 2:0 (Ms. Wolf**
144 **abstained); MOTION CARRIED.**

145

146 **12:30 PM RECESS**

147

148 **1:00 PM** Chair Wolf **closed the Public Hearing** for the adoption of an
149 Ordinance of San Juan County, Washington Setting the Property Tax
150 Levy for County Roads for 2024.

151

152 **1:00 PM** **Discussion:** Lodging Tax history and briefing – Jon Cain, Senior
153 Deputy Prosecuting Attorney.

154

155 Mr. Cain gave a presentation to Council and answered their questions.

156

157 **1:40 PM** **Discussion/Action:** Approve One-year extension of San Juan Islands
158 Visitors Bureau (Business Association of San Juan County) Destination
159 Marketing and Management Services Agreement to December 31,
160 2024.

161

162 **MOVED by Ms. Minney seconded by Ms. Fuller to approve a one-year extension**
163 **of San Juan Islands Visitors Bureau (Business Association of San Juan County)**
164 **Destination Marketing and Management Services Agreement to December 31,**
165 **2024. ALL AYES; MOTION CARRIED.**

166

167 **2:15 PM** **Discussion/Action:** LTAC extension request, for the Eastsound
168 Parking Study. Request to the County Council to authorize the County
169 Manager to extend the ending term date of 12/31/2023 to the next year
170 ending 12/31/2024 for contract number 23CC.053, awarded to the
171 Department of Community Development for the amount of \$50,000.00.

172

173 **MOVED by Ms. Minney seconded by Ms. Fuller to authorize the County Manager**
174 **to extend the ending term date of 12/31/2023 to the next year ending 12/31/2024**
175 **for contract number 23CC.053, awarded to the Department of Community**
176 **Development in the amount of \$50,000.00. ALL AYES; MOTION CARRIED**

177

178 **2:18 PM** **Discussion/Action:** LTAC extension request, for the Lopez Island Pool
179 (FLIP) project. Request to the County Council to authorize the County
180 Manager to extend the ending term date of 12/31/2023 to the date of
181 12/31/2024 for contract number 23CC.020 awarded to the Friends of
182 Lopez Island Pool in the amount of \$4,000.00.

183

184 **MOVED by Ms. Minney seconded by Ms. Fuller to authorize the County Manager**
185 **to extend the ending term date of 12/31/2023 to the date of 12/31/2024 for**
186 **contract number 23CC.020 awarded to the Friends of Lopez Island Pool in the**
187 **amount of \$4,000.00. ALL AYES; MOTION CARRIED.**

188

189 **2:20 PM** **Discussion/Action:** Recommendations to San Juan County Council for
190 2023 Lodging Tax Awards.

191
192 Chair Wolf briefed the Council of the Lodging Tax Advisory Committee’s review of the
193 2023 awards and recommendations for funding. Council took the following action:
194

195 To approve the 2023 awards on or after December 15, 2023, except the award for
196 \$20,000 to the San Juan County Department of Environmental Stewardship,
197 Destination Management Plan Completion Launch.

198
199 **2:35 PM** **COUNCIL MEMBER, COUNTY MANAGER & CLERK UPDATES:**

200
201 **Ms. Minney:** Attended the following: WSAC Annual Conference, IOSA Board
202 meeting, Parks & Recreation meeting, and Land Bank meeting.

203
204 Future meetings: Fair/Parks Annual meeting, Noxious Weed Control Board meeting,
205 several constituent meetings, and LSC small group meeting.

206
207 **Ms. Fuller:** Attended the WSAC Annual Conference.

208
209 Submitted an application (as an elected representative) to the San Juan Island
210 National Monument Advisory Council. Briefed the Council regarding a shooting death
211 hunting accident on Lopez Island.

212
213 Future meetings: Visit to Lopez Island from Senator Lovelett for meeting with
214 community groups,

215
216 **Ms. Wolf:** Attended the following: WSAC Annual Conference

217
218 Future meetings: NACo Legislative Conference in the week of February 2024, Salmon
219 Recovery Council and EcoSystems Coordination Board and all Puget Sound
220 Partnership Boards meeting for legislative priorities, and Climate Sustainability
221 Committee.

222
223 Briefed Council that in 2024 there will be numerous Canvass Board meetings,

224
225 **Mr. Thomas:** Continuing end of year and work, met with Lopez Solid Waste District.

226
227 **Ms. Rogers:** Advisory Committee Appointments/Reappointments:

- 228
229
 - Agricultural Resources Committee, Caitlen Leck reappointment and Rebecca
230 Moore appointment.
 - Solid Waste Advisory Committee, Adam Eltinge appointment.
 - Orcas Island Library District Board of Trustees voted to recommend Tracey
234 Smith for appointment to join the Board for a five-year term beginning on
235 January 1, 2024, replacing outgoing Trustee Madeline Shepler.

236

237 **MOVED by Ms. Minney seconded by Ms. Fuller to appoint Caitlen Leck and re-**
238 **appoint Rebecca Moore to the Agricultural Resources Committee, ALL AYES;**
239 **MOTION CARRIED.**

240
241 **MOVED by Ms. Minney seconded by Ms. Fuller to appoint Adam Eltinge to the**
242 **Solid Waste Advisory Committee, ALL AYES; MOTION CARRIED.**

243
244
245 **MOVED by Ms. Minney seconded by Ms. Fuller to appoint Tracey Smith to the**
246 **Orcas Island Library District Board of Trustees.**

247
248 **2:50 PM Executive Sessions:**

249
250 To consider site selection or the acquisition of real estate by lease or purchase
251 pursuant to RCW 42.30.110(1)(b)

252
253 Chair Wolf announced that the Council would be holding Executive Sessions as
254 follows:

- 255
- 256 • To consider site selection or the acquisition of real estate by lease or purchase
257 pursuant to RCW 42.30.110(1)(b),
 - 258
 - 259 • To consider the minimum price for sale or lease of real estate pursuant to RCW
260 42.30.110 (1)(c),
 - 261
 - 262 • To discuss with legal counsel litigation or potential litigation pursuant to RCW
263 42.30.110(1)(i),
 - 264
 - 265 • To evaluate the performance of a public employee pursuant to RCW 42.30.110
266 (1)(g).
 - 267

268 Chair Wolf estimated the sessions to last 55 minutes in total to begin at 2:50 PM and
269 end at 3:45 PM followed by adjournment. At 3:45 PM the sessions were extended to
270 last until 4:15 PM, Ms. Rogers announced the sessions would last until 4:15 PM
271 followed by adjournment from the chamber doors.

272
273 [Present: Full Council, County Manager Mike Thomas, Prosecuting Attorney Amy
274 Vira, Senior Deputy Prosecuting Attorney Jon Cain, and Human Resources Director
275 Angie Baird.]

276
277 The sessions ended at 4:15 PM. No action was taken.

278
279 **ADJOURN 4:15 PM**

280
281
282 *****
283 **COUNTY COUNCIL**
284 **SAN JUAN COUNTY, WASHINGTON**

285
286
287
288
289
290
291
292
293
294
295
296
297
298
299
300
301
302
303
304
305
306
307

Christine Minney, District 1

Cindy Wolf, District 2

Jane Fuller, District 3

ATTEST: Clerk to the Council

By: _____ Date:
Sally Rogers

Minutes approved by San Juan County Council on January 23, 2024.

DRAFT