



**SAN JUAN COUNTY COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 12, 2023
LEGISLATIVE HEARING ROOM, 55 SECOND STREET, FRIDAY HARBOR, WA**

09:05 AM CALL TO ORDER & FLAG SALUTE

Council Chair Wolf called the meeting to order at 09:00 AM. Present: Council Members Cindy Wolf, Jane Fuller, Christine Minney, County Manager Mike Thomas, and the Council Sally Rogers.

Approval of Agenda: Chair Wolf added an item, Lobbyist and a draft Resolution Regarding Legislative Priorities for the 2024 Legislative Session for consideration.

Approval of Consent Agenda:

MOVED by Ms. Fuller, seconded by Ms. Minney to approve the San Juan County Council Consent Agenda as amended of Tuesday, December 12, 2023. ALL AYES; MOTION CARRIED.

Approval of Minutes:

MOVED by Ms. Fuller, seconded by Ms. Minney to approve the San Juan County Council October 23 and 31, 2023 meeting minutes as written. ALL AYES; MOTION CARRIED.

New Employee Introduction: Amy Vira, San Juan County Prosecuting Attorney, introduced Chris Taylor (Deputy Prosecuting Attorney.)

Public Comments: Sequoia Hatch (in person), Bailey Quishenberry, Maleka Patrick and Jaseme Hueta (via telephone conference) provided comments to the Council.

9:25 AM PUBLIC HEARING(S) - CONTINUED

1. To consider an ordinance adopting the 2024-2025 Biennial Budget as amended. [Continued from Public Hearing on December 5, 2023.] Molly Foote – Ph. D Budget Analyst and Natasha Warmenhoven- Auditor.

Present: Full Council, County Manager Mike Thomas, Clerk to the Council Sally Rogers.

Chair Wolf re-opened the public hearing to consider adoption of the ordinance. Ms. Foote and Ms. Warmenhoven presented the 2024-2024 Biennial Budget (as presented today) and amended, and answered Council's questions.

MOVED by Ms. Fuller, seconded by Ms. Minney to adopt an ordinance as presented today and amended for San Juan County Washington adopting a Biennial Budget for the years 2024-2025 and setting forth the estimates revenues and appropriations. ALL AYES; MOTION CARRIED.

2. To consider approving a resolution for the 2024 Annual Capital Improvement Plan, A 2025 Annual Capital Improvement Plan and a Six-Year Capital Improvement Plan.

47 [Continued from the Public Hearing on December 5, 2023.] Natasha Warmenhoven-
48 Auditor.

49
50 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Sally Rogers.

51
52 Chair Wolf re-opened the public hearing to consider approval of the resolution. Ms.
53 Warmenhoven presented the resolution and answered Council’s questions.

54
55 **MOVED by Ms. Fuller, seconded by Ms. Minney to approve a resolution for the 2024**
56 **Annual Capital Improvement Plan, a 2025 Annual Capital Improvement Plan and a 2024 -**
57 **2029 Six-Year Capital Improvement Plan as amended. ALL AYES; MOTION CARRIED.**

58
59 **PUBLIC HEARINGS, PUBLIC TESTIMONY ACCEPTED**

60
61 **3.** To consider approving a Resolution Adopting a Population Projection Resolution for
62 2025 Update of the San Juan County Comprehensive Plan, Colin Maycock - Planner of
63 Department of Community Development.

64
65 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Sally Rogers.

66
67 Chair Wolf opened the public hearing to consider approval of the resolution. Mr. Maycock
68 presented the resolution and answered Council’s questions.

69
70 Chair Wolf opened public testimony. The following individuals offered testimony:
71 James McCubbin (via telephone conference).

72
73 Chair Wolf closed public testimony with the right to reopen. After discussion, the Council took
74 the following action:

75
76 **MOVED by Ms. Fuller, seconded by Ms. Minney to adopt a Resolution establishing the**
77 **County’s official permanent resident projection for the 2025-2045 planning period of**
78 **23,014. ALL AYES; MOTION CARRIED.**

79
80 **4.** To consider adopting an Ordinance Cancelling Prior Years Unclaimed Cancelling
81 Accounts Payable Warrants, Natasha Warmenhoven- Auditor and Alyssa Slagle –
82 Auditor Office Admin Specialist.

83
84 **Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Sally Rogers.

85
86 Chair Wolf opened the public hearing to consider approval of the resolution. Ms. Slagle
87 presented the resolution and answered Council’s questions.

88
89 Chair Wolf opened public testimony. The following individuals offered testimony: none.

90
91 Chair Wolf closed public testimony with the right to reopen. After discussion, the Council took
92 the following action:

93

94 **MOVED by Ms. Fuller, seconded by Ms. Minney to adopt an Ordinance Cancelling Prior**
95 **Years Unclaimed Cancelling Accounts Payable Warrants for the period of July 1, 2021**
96 **thru June 30, 2022 totaling \$2,766.78. ALL AYES; MOTION CARRIED.**
97

98 **10:15 AM** **Discussion/Action:** LTAC extension request, for the Fairground Picnic Shelter
99 Renovations. Request to the County Council to authorize the County Manager to
100 extend the ending term date of 12/31/2023 to the next year ending 12/31/2024
101 for contract number 23CC.042, awarded to the San Juan County Parks & Fair
102 Department in the amount of \$47,500.00.
103

104 Mr. Andrews, the Director of Parks and Fair explained the need to request the extension of the
105 contract and answered the Council's questions.
106

107 **MOVED by Ms. Fuller, seconded by Ms. Minney to authorize the County Manager to**
108 **extend the term of the contract with the San Juan County Parks & Fair Department as**
109 **presented. ALL AYES; MOTION CARRIED.**
110

111 **10:25 AM** **Discussion/Action:** LTAC extension request, for the Eagle Cove Restroom
112 Construction. Request to the County Council to authorize the County Manager to
113 extend the ending term date of 12/31/2023 to the next year ending 12/31/2024,
114 awarded to the San Juan County Parks & Fair Department in the amount of
115 \$80,000.00.
116

117 **MOVED by Ms. Fuller, seconded by Ms. Minney to authorize the County Manager to**
118 **extend the term of the contract with the San Juan County Parks & Fair Department as**
119 **presented. ALL AYES; MOTION CARRIED.**
120

121 **10:35 AM** **Presentation:** El Capitan briefing, Kendra Smith, and Kari Koski - Environmental
122 Stewardship.
123

124 Ms. Koski briefed the Council regarding the Derelict Vessel Program and the El Capitan
125 sinking incident and answered their questions.
126

127 **10:45 AM** **Discussion/Action:** Staffing resolution, Angie Baird – Human Resources
128 Director.
129

130 **MOVED by Ms. Fuller, seconded by Ms. Minney to approve a Resolution Adopting**
131 **County Staffing Levels and Pay and Benefit Plans for 2024, the 2024 Pay plan as**
132 **approved in collective bargaining, the 2024 Pay Plan for Unrepresented and**
133 **Management employees, and the 2024 Health Insurance Benefit Levels for full-time and**
134 **part-time employee groups, amended to include striking the first bullet points**
135 **parenthetical statements regarding .5 to 1.0 for Exhibits G and H. ALL AYES; MOTION**
136 **CARRIED.**
137

138
139
140
141 **11:15 AM** **Discussion:** Vacation Policy update, Angie Baird – Human Resources Director.

142
143 Ms. Baird briefed the Council and requested direction (head nod) to proceed with updating the
144 Vacation Policy for Non-represented employees answered their questions.

145
146 **11:20 AM** **Discussion/Action:** Public Facilities Financing Assistance Program (PFFAP)
147 extension Request for reimbursement, for the project San Juan Community
148 Theatre Facilities Remodel Feasibility Study. Requesting the County Council to
149 authorize the County Manager to amend Agreement No. 23CC_003_PFFAP, to
150 extend the deadline for reimbursement(s) to the date of January 31, 2024.

151
152 **MOVED by Ms. Fuller, seconded by Ms. Minney to authorize the County Manager to**
153 **amend the agreement with the San Juan Community Theatre and extend the deadline**
154 **for reimbursement as presented. ALL AYES; MOTION CARRIED.**

155
156 **11:25 AM** **COUNCIL MEMBER & COUNTY MANAGER UPDATES:**

157
158 **Council Updates:**

159
160 **Ms. Minney:** Attended the following: Governing Board meeting for the Northwest Regional
161 Council, participated in a couple of staff meetings, Fair Board meeting, and constituent
162 meetings.

163
164 Upcoming meetings: participating in the SWISS Quarterly meeting, and Land Bank Retreat.

165
166 **Ms. Fuller:** Attended the following: Session of the Islands Trust Quarterly virtual meeting,
167 participated in the first exploratory Lopez Island Parks & Rec meeting, and a meeting on Lopez
168 with Senator Liz Lovelett (visit to Lopez Island School, Board of the Lopez Island Pool, met
169 with Chair of Ferry Advisory Committee - Ken Burtness and Debbie Young and meet a greet
170 with community),

171
172 Upcoming meetings: Meeting regarding safety for hunting with the Prosecutor and the Sheriff
173 (others.)

174
175 **Ms. Wolf:** Attended the following: Marine Resources Committee Annual Retreat, Opportunity
176 Council meeting, Eastsound Planning Review Committee, and Session of the Islands Trust
177 Quarterly virtual meeting,

178
179 Upcoming meetings: Participating in the SWISS Quarterly meeting, Puget Sound Program
180 (Salmon Recovery), San Juan County Conservation District, and an invitation to the
181 Washington Community Solar Policy Public Feedback meeting.

182
183 The Council discussed the various current committee assignments for SWISS and potential
184 committee assignments that may change upcoming changes for the assignments.

185
186 Chair Wolf raised a discussion to Council regarding numerous emails received regarding the
187 Israeli / Palestinian War going on now. Council members had a discussion regarding a
188 potential statement or proclamation. No action was taken, Chair Wolf stated more time would
189 be needed into the next year, 2024. Council members agreed.

