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**MEETING MINUTES  
SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL, REGULAR MEETING  
TUESDAY, JANUARY 23, 2024**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:00 AM CALL TO ORDER & FLAG SALUTE.**

Council Chair Fuller called the meeting to order at 09:00 AM. Present: Council Members Cindy Wolf, Jane Fuller, Christine Minney, County Manager Mike Thomas, and Clerk to the Council Sally Rogers.

**Approval of Consent Agenda:**

**MOVED by Ms. Wolf, seconded by Ms. Minney, to approve the Consent Agenda of Tuesday, January 23, 2024, as presented. ALL AYES; MOTION CARRIED.**

**Public Comments:** none.

**09:15 AM**

**1. COUNCIL MEMBER, COUNTY MANAGER & CLERK UPDATES:**

**Ms. Wolf:** Attended an EPRC meeting.

**Ms. Minney:** Attended the following: LSC meetings (Prep meeting and set of meetings in Olympia,) Board of Health meeting.

Upcoming meetings: LSC meetings.

**Ms. Fuller:** Have been working on broadband and transportation issues, following the legislative session for bills involving education and ferries, attended the Ferry Advisory working meeting,

**Mr. Thomas:** Focusing on the Council Retreat.

**Council Clerk Update:**

**Advisory Committee Appointments/ Reappointments:**

- San Juan Island Library Board – **Boyd Pratt** for consideration of reappointment for a 5-year term from 1/1/24 - 12/31/28.
- Lopez Village Planning Review Committee appointment for **Brian Krantz**, and re-appointment for **Barbara Thomas** (2<sup>nd</sup> term.)

- 48 • Human Services Advisory Board appointment for **Diana Porter**.  
49  
50 • Lopez Solid Waste Disposal District, reappointment for **Gene Helfman**, and appointment for  
51 **June Coover**.  
52

53 **MOVED by Ms. Wolf, Seconded by Ms. Minney to reappoint and appoint the San Juan**  
54 **County Advisory Committee as presented by Ms. Rogers. ALL AYES; MOTION**  
55 **CARRIED.**  
56

57 **09:30 AM Approval of Minutes:**  
58

59 **MOVED by Wolf, seconded by Minney, to approve the San Juan County Council meeting**  
60 **minutes for the dates November 7, 27, 28, 2023, December 4, 2023, and January 9, 2024,**  
61 **as written. Additionally, to approve the meeting minutes as amended for December 5,**  
62 **2023. ALL AYES; MOTION CARRIED.**  
63

64 **09:30 AM**  
65

66 **Continuation from Council Retreat Meeting (1/22/2024)**  
67

- 68  
69 8. 2025 Comprehensive Plan Update (Sophia, Mike, Mark)  
70 a. Process timeline & overview & project management  
71 b. RFP purpose and process  
72 c. Climate chapter; integration of climate committee work, sea level rise  
73 study  
74

75 Ms. Cassam and Mr. Thomas and Mr. Tomkins presented the items and answered Council's  
76 questions.  
77

78 **10:25 AM**  
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- 80 9. Key Initiatives/Projects (Council, Grant, Colin, Kendra, Mark, Mike)  
81 a. SWISS, Regional Issues, Broadband, Transportation, Legislative Session,  
82 Ferry Studies  
83 c. NOAA grant – Agate Beach  
84 d. Bailer Hill road project, Zylstra Trail redux  
85 e. Destination Management Plan – what next?  
86 f. Sea Level Rise Risk Assessment – Part II  
87 g. Killibrew Culvert – next steps, timing  
88 h. Affordable housing /Argyle Lots development  
89 i. Community Health Improvement Plan  
90 j. Mini Code revisions  
91

92 The Key Initiatives/Projects were discussed for planning with Council and Staff for 2024.  
93

94 **11:40 AM**  
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- 96 10. Work Groups (Mike)

- 97 a. Comp Plan WG
- 98 b. Transportation WG
- 99 c. Sea Level Rise WG
- 100 d. Contracts WG

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102 Mr. Thomas presented to Council the work groups and answered the Council's questions.

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105 **11:45 AM**

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107 11. Contracts of Note (Mike, Kendra, Grant)

- 108 a. Friday Harbor Solid Waste lease agreement
- 109 b. Lopez Solid Waste
- 110 c. Visitor's Bureau contract
- 111 d. Municipal Court

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113 Mr. Thomas, Ms. Smith and Mr. Carlton presented the items and answered Council's  
114 questions.

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116 **12:00 – 12:30 PM Recess**

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118 **12:35 PM**

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121 12. Interim Staffing Plan – (Mike, Angie)

- 122 a. Interim CM – duties/focus
- 123 b. Interim ACM – (Land Bank, Env. Stewardship, WSU ext., Parks/Fair) –
- 124 reducing the span of control
- 125 c. ER&R integration back into PW
- 126 d. Interim DCD

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128 Mr. Thomas presented the items and answered Council's questions.

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131 **01:15 PM Executive Sessions**

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133 Council Chair Fuller announced that the Council would be holding an Executive Sessions to  
134 discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i); **and**  
135 to Evaluate the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g)  
136 estimated to last 1 hour and 10 minutes in total to begin at 1:15 PM and end at 3:00 PM  
137 followed by adjournment. At 3:00 PM the session was extended to last until 3:30 PM, Ms.  
138 Rogers announced the session would last until 3:30 PM followed by adjournment from the  
139 chamber doors,

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141 [Present: Full Council, County Manager Mike Thomas, Senior Deputy Prosecuting Attorney  
142 Jon Cain, and Human Resources Director Angie Baird.]

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144 The session ended at 3:30 PM. No action was taken.

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**ADJOURN 3:30 PM**

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

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Christine Minney  
District 1

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Cindy Wolf  
District 2

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Jane Fuller  
District 3

ATTEST: Clerk to the Council

By: \_\_\_\_\_  
Sally Rogers Date:

Minutes approved by San Juan County Council on February 6, 2024.