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**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL, REGULAR MEETING
TUESDAY, APRIL 16, 2024**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE.

Council Chair Fuller called the meeting to order at 09:00 AM. Present: Council Members Cindy Wolf, Jane Fuller, Christine Minney, Interim County Manager Mark Tompkins, Clerk to the Council Sally Rogers and Aiden Haines, Administrative Coordinator.

Approval of Agenda: No change.

Approval of Consent Agenda:

MOVED by Ms. Minney, seconded by Ms. Wolf, to approve the Consent Agenda of Tuesday, April 16, 2024, as presented. ALL AYES; MOTION CARRIED.

Approval of Minutes:

MOVED by Ms. Minney, seconded by Ms. Wolf, to approve the San Juan County Council March 12, 14, 2024, meeting minutes as written. ALL AYES; MOTION CARRIED.

New Employee Introduction: Mr. Tompkins introduced John Roach, Fleet Services Director to Council.

Public Comments: Jerry McElyea, Shelly Easterday and Kathleen Raub (in person) provided comments to the Council.

9:20 AM PUBLIC HEARING – PUBLIC TESTIMONY ACCEPTED

2024 First Budget Amendment for 2024, Molly Foote, PhD and County Auditor, Natasha Warmenhoven.

Present: Full Council, Interim County Manager Mark Tompkins, Clerk to the Council Sally Rogers and Aiden Haines, Administrative Coordinator.

Chair Fuller opened the public hearing to adopt the ordinance. Ms. Foote and Ms. Warmenhoven presented the ordinance and answered Council's questions.

Chair Fuller opened public testimony. The following individuals offered testimony: none.

Chair Fuller closed public testimony with the right to reopen. After discussion, the Council took the following action:

47
48 **MOVED by Ms. Minney seconded by Ms. Wolf to adopt an ordinance revising the San**
49 **Juan County 2024 Budget for Beginning Cash Balances amending SJCC Ordinance 16-**
50 **2023. ALL AYES; MOTION CARRIED.**

51
52 **MOVED by Ms. Minney seconded by Ms. Wolf to adopt an ordinance revising the San**
53 **Juan County 2024 Budget for Emergency Appropriations, amending SJCC Ordinance**
54 **16-2023 and the previous 2024 ordinance. ALL AYES; MOTION CARRIED.**

55
56 **MOVED by Ms. Minney seconded by Ms. Wolf to adopt an ordinance revising the San**
57 **Juan County 2024 Budget for Supplemental Appropriations, amending SJCC Ordinance**
58 **16-2023 and the two previous 2024 ordinances. ALL AYES; MOTION CARRIED.**

59
60 **9:30 AM** **Discussion/Action:** Law Day Presentation Proclamation Presentation & Signing,
61 JudgeCarolynn Jewett and Mellissa Derksema.

62
63 Ms. Derksema presented the proclamation to Council for signature and provided information
64 regarding District Court hosting their first Law Day Celebration on May 15, 2024. Chair Fuller
65 read the Law Day Proclamation.

66
67 **09:40 AM** **Discussion/Action/Presentation:** Lautenbach Service Agreement Approval,
68 Kendra Smith, Director of Environmental Stewardship and Katie Flemming, Solid
69 Waste Coordinator.

70
71 Ms. Smith presented the item to Council and answered their questions. After discussion, the
72 Council took the following action:

73
74 **MOVED by Ms. Minney seconded by Ms. Wolf to approve the resolution authorizing the**
75 **signing of the amendment to the Operating Agreement for Lautenbach Recycling. ALL**
76 **AYES; MOTION CARRIED.**

77
78 **09:45 AM** **Discussion/Action:** Climate Resiliency Planning Framework Approval, Kendra
79 Smith, Director of Environmental Stewardship.

80
81 Ms. Smith presented the planning framework and answered the Council's questions.

82
83 **MOVED by Ms. Minney seconded by Ms. Wolf to approve the Climate Resiliency**
84 **Planning Framework for implementation over 2024-2025. ALL AYES; MOTION**
85 **CARRIED.**

86
87 **10:05 AM** **Discussion:** Jackson Beach Restoration discussion continued, Kendra Smith &
88 Colin Huntmer.

89
90 Ms. Smith and Mr. Huntmer continued the discussion with Council and answered their
91 questions.

92
93 **MOVED by Ms. Minney seconded by Ms. Wolf to direct Public Works and Environmental**
94 **Stewardship to return to Council with the framework for a master plan of the County**

95 **owned Jackson’s Beach site that expresses a mutually beneficial outcome for both the**
96 **marine environmental and marine infrastructure, and advance securing funding for the**
97 **shoreline restoration and utility pole relocation. ALL AYES; MOTION CARRIED.**
98

99 **10:50 AM** **Discussion/Action:** County Code revisions – Title 10 Vehicles and Traffic, Colin
100 Huntimer, Public Works Director.
101

102 Mr. Huntimer presented the proposed revisions to Council and answered their questions. Mr.
103 Huntimer requested Council’s feedback and direction to proceed with the revisions and to
104 bring back the draft ordinances for a 2nd touch and to consider a date for a public hearing.
105 Council gave direction to Mr. Huntimer to come back to a future April – May meeting.
106

107 **12:15 PM** **Discussion/Action:** Appointment of an Acting Local Health Officer, Mark
108 Tompkins, Interim County Manager.
109

110 **MOVED by Ms. Minney seconded by Ms. Wolf to appoint Dr. Herbie Duber, Regional**
111 **Medical Officer, as the acting San Juan County Health Officer effective April 21, 2024.**
112 **ALL AYES; MOTION CARRIED.**
113

114 **12:20 PM** **Recess**
115

116 **1:00 PM** **New Business** Consideration of adopting Start by Believing Proclamation,
117 Council Member Wolf.
118

119 Ms. Linnea Anderson, Director of Superior Court Services, was invited to speak to Council
120 regarding the Start Believing Proclamation. The proclamation was read by Ms. Fuller followed
121 by Council signing the proclamation.
122

123 **1:15 PM** **Discussion/Action:** Revision of County Code Chapter 3.24, Purchasing
124 Procedures, first touch, Jon Cain – Senior Deputy Prosecuting Attorney and
125 Carolina Ramos – Procurement Specialist.
126

127 Mr. Cain briefed Council of the revisions and answered their questions. Council directed staff
128 to proceed with the proposed ordinance for the revisions, and to receive the information for
129 consideration.
130

131 **01:25 PM** **Discussion/Action:** Real Estate purchase, Mark Tomkins – County Manager.
132

133 **MOVED by Ms. Minney seconded by Ms. Wolf to authorize the Public Works Director to**
134 **utilize Public Works funds for a potential earnest money in acquisition of property.**
135 **ALL AYES; MOTION CARRIED.**
136

137 **1:30 PM** **Council Member, County Manager & Clerk Updates:**
138

139 Ms. Minney: Attended the following: WSAC Board of Directors special meeting to ratify the
140 hiring of the new Interim Director of WSAC.
141

142 Future meetings: Board of Health, and Northwest Regional Council.

143
144 Ms. Wolf: Attended the following: Agricultural Resources meetings, Salmon Recovery Council
145 meeting, Opportunity Council, Children of the Sitting Sun Productions at Orcas Center
146 opening, DNR eelgrass meeting, MRC meeting, EPRC meeting, and Washington State of
147 Transportation visit to Orcas Island.

148
149 Ms. Fuller: Attended the following: Annual Conference of Workforce Boards in Washington
150 D.C., FAC working meeting, workgroup to start a Parks and Recreation on Lopez Island,
151 Lopez Island Advocacy for Lopez Island School, Washington State of Transportation visit to
152 Orcas Island, met with John Vezina (Director of Planning, Customer and Government
153 Relations – WSF regarding budget provisos and the possibility of a future meeting in San Juan
154 County with LD 40 Representatives, and met with lobbyists Josh Weiss and Annika Vaughn.

155
156 Legislative Update: Council members discussed various ongoing legislative issues and
157 interactions with WSAC.

158
159 Mr. Tompkins: Request to Council to authorize him to proceed with entering into a contract to
160 purchase and sale agreement for the Orcas Senior Center. If scheduling allows, will attend an
161 annual meeting with the Washington State Secretary of Health.

162
163
164 **2:05 PM Executive Sessions:**
165
166 **To evaluate the performance of a public employee pursuant to RCW 42.30.110 (1)(g),**

167
168 **To evaluate qualifications of applicants for public employment, pursuant to RCW**
169 **42.30.140(1)(g),**

170
171 **To discuss with legal counsel litigation or potential litigation pursuant to RCW**
172 **42.30.110(1)(i).**

173
174 Council Chair Fuller announced that the Council would be holding an Executive Session, to
175 evaluate the performance of a public employee pursuant to RCW 42.30.110 (1)(g), to
176 evaluate qualifications of applicants for public employment pursuant to RCW 42.30.140(1)(g),
177 and to discuss with legal counsel litigation or potential litigation pursuant to RCW
178 42.30.110(1)(i) estimated to last 2 hours in total to begin at 2:05 PM and end at
179 4:00 PM followed by adjournment. At 4:00 PM the session was extended to last until 5:00
180 PM, Ms. Rogers announced the session would last until 5:00 PM followed by adjournment
181 from the chamber door.

182
183 [Present: Full Council (Ms. Fuller joined the executive session)], Interim County Manager Mark
184 Tompkins, Interim Assistant County Manager Brandon Andrews, Health and Community
185 Services Manager Kyle Dodd, Prosecuting Attorney Amy Vira, Deputy, and Senior Deputy
186 Prosecuting Attorney Jon Cain, Director of Human Resources Angie Baird, Marsha Reed of
187 Government Resources,

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ADJOURN 5:00 PM

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

Christine Minney
District 1

Cindy Wolf
District 2

Jane Fuller
District 3

ATTEST: Clerk to the Council

By: _____
Sally Rogers Date:

Minutes approved by San Juan County Council on May 21, 2024.