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**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL, REGULAR MEETING
TUESDAY, MARCH 26, 2024**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE.

Council Vice Chair Minney called the meeting to order at 09:00 AM. Present: Council Members Cindy Wolf, Christine Minney, Interim County Manager Mark Tompkins, Clerk to the Council Sally Rogers and Aiden Haines, Administrative Coordinator.

Excused Absences: Council Member Jane Fuller.

Approval of Agenda:

MOVED by Ms. Wolf, seconded by Ms. Minney, to approve the San Juan County Council March 26, 2024 Meeting Agenda as presented. Vote: 2:0; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Ms. Wolf, seconded by Ms. Minney, to approve the Consent Agenda of Tuesday, March 26, 2024, as presented. Vote: 2:0; MOTION CARRIED.

Public Comments: Victoria Compton provided comments to Council.

09:05 AM Discussion/Action: Adopt a revised resolution to Purchase and Accept a Deed for Real Property at 545 Park Street, Greg Sawyer - Facilities Director and Jon Cain – Senior Deputy Prosecuting Attorney.

Mr. Sawyer and Mr. Cain presented the resolution and answered the Council's questions.

After discussion, the Council did not take action, the resolution is to be presented for Council's consideration in an upcoming meeting.

09:15 AM Discussion: 2024 First Budget Amendment, Second Touch. Molly Foote, Ph.D Budget Analyst and Natasha Warmenhoven, County Auditor.

Ms. Foote and Ms. Warmenhoven presented the budget information and department requests and answered the Council's questions. Additionally, the following departments presented to Council information regarding the budget amendment requests: Assessor John Kulseth, Facilities Director Greg Sawyer, Clerk to the Council Sally Rogers and Communications Coordinator Erin Andrews.

10:10 AM Discussion: Internal Controls Briefing, Molly Foote Ph.D, Budget Analyst.

48 Ms. Foote and Ms. Warmenhoven briefed Council on the Auditor Internal Controls and
49 answered their questions.

50
51 **10:25 AM** **Discussion:** Climate Resiliency Planning Framework, Kendra Smith, Director of
52 Environmental Stewardship and Angela Broderick, Climate and Sustainability
53 Coordinator.

54
55 Ms. Smith and Ms. Broderick presented the Climate Resiliency Planning Framework and
56 answered the Council's questions.

57
58 **10:40 AM** **Discussion:** San Juan Island Solid Waste Lease and Contract Updates, Kendra
59 Smith, Director of Environmental Stewardship and Katie Flemming, Solid Waste
60 Program Coordinator.

61
62 Ms. Smith and Ms. Fleming presented the San Juan Island Solid Waste Lease and Contract
63 Updates and answered the Council's questions. Troy Lautenbach joined the meeting via
64 videoconference to be available to answer questions.

65
66 **10:45 AM** **Discussion/Action:** Review annual funding for Emergency Rental Assistance
67 Programs, Ryan Page, Housing Program Coordinator.

68
69 Mr. Page presented the Emergency Rental Assistance Programs and answered the Council's
70 questions.

71
72 After discussion, the Council took the following action:

73
74 **MOVED by Ms. Wolf, seconded by Ms. Minney, to approve \$45,000.00 in funding for the**
75 **Emergency Rental Assistance distributed evenly to the three Community Resource**
76 **Centers on Lopez, Orcas and San Juan Island, as presented. Vote: 2:0; MOTION**
77 **CARRIED.**

78
79 **11:03 AM** **Discussion/Action:** Review annual funding for Senior & Disabled Rental
80 Subsidy, Ryan Page, Housing Program Director.

81
82 Mr. Page presented the annual funding for Senior & Disabled Rental Subsidy and answered
83 the Council's questions.

84
85 After discussion, the Council took the following action:

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87 **MOVED by Ms. Wolf, seconded by Ms. Minney, to approve funding for all applicants to**
88 **the 2024 Senior and Disabled Rental Subsidy Program in the amount of \$109,622.40, as**
89 **presented. Vote: 2:0; MOTION CARRIED.**

90
91 **11:15 AM** **RECESS**

92
93 **01:00 PM** **COUNCIL MEMBER, COUNTY MANAGER & CLERK UPDATES:**

94
95 Ms. Wolf: Attended events on Orcas Island.

96 Ms. Minney: Has been away, attended a few events.
97

98 Mr. Tomkins: Updated the Council on ongoing work for himself as Interim County Manager and
99 Brandon Andrews as Interim Assistant County Manager, and the work with departments on the
100 32-hour work week 6-month check-in.
101

102 **Council Clerk Update:**
103

104 Ms. Rogers: Thanked the Council and County for allowing her attendance at the Clerks
105 Conference in Yakima last week and gave a summary of the conference.
106

107 **01:20 PM** **Discussion:** Conservation Land Bank Strategic Plan, Lincoln Bormann, Land
108 Bank Director and Brian Wiese, Land Bank Commission Chair.
109

110 Mr. Bormann and Mr. Wiese gave a presentation to Council and answered their questions.
111

112 **2:00 PM** **Executive Session**
113

114 To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i);
115

116 Council Vice Chair Minney announced that the Council would be holding an Executive Session
117 to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i).
118 estimated to last 1 hour in total to begin at 2:00 PM. to end at 3:00 PM.
119

120 [Present: Full Council (Ms. Fuller joined the executive session)], Interim County Manager Mark
121 Tompkins, Interim Assistant County Manager Brandon Andrews, Prosecuting Attorney Amy
122 Vira, Deputy, and Senior Deputy Prosecuting Attorney Jon Cain.
123

124 Council Vice Chair Minney reconvened the regular Council meeting, announced Full Council is
125 present and took the following action:
126

127 **MOVED by Ms. Fuller, seconded by Ms. Wolf authorizing a settlement offer as presented**
128 **by the Prosecuting Attorney. ALL AYES; MOTION CARRIED.**
129

130 **3:05 PM** **ADJOURN**
131

132 Vice Chair Minney adjourned the meeting.
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COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON

Christine Minney

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District 1

Cindy Wolf
District 2

Jane Fuller
District 3

ATTEST: Clerk to the Council

By: _____
Sally Rogers Date:

Minutes approved by San Juan County Council on April 30, 2024.