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**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL, REGULAR MEETING
TUESDAY, NIOVEMBER 5, 2024**

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Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

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9:00 AM CALL TO ORDER & FLAG SALUTE.

Council Chair Fuller called the meeting to order at 9:00 AM. Present: Council Members Jane Fuller (via videoconference), Christine Minney and Cindy Wolf, County Manager Jessica Hudson, and Clerk to the Council Sally Rogers.

Approval of Agenda: Changes are as follows:

- To shift the agenda item for San Juan County Tribal Engagement Framework to the upcoming agenda on November 12, 2024, Council meeting.
- To cancel the executive session today.

Approval of Consent Agenda:

MOVED by Ms. Minney seconded by Ms. Wolf, to approve the Consent Agenda of Tuesday, November 5, 2024, as presented. ALL AYES: MOTION CARRIED.

Public Comments: none.

9:05 AM Discussion/Action: 2024 Third Budget Amendment, first touch. Molly Foote – Budget Analyst.

Ms. Foote gave a presentation and answered Council's questions. After discussion Council took the following action:

MOVED by Ms. Minney seconded by Ms. Wolf to set a public hearing to adopt the ordinances on November 12, 2024, at 9:15 a.m. ALL AYES: MOTION CARRIED.

9:35 AM Discussion/Action: 2025 Capital Improvement Plan (CIP) and 2025-2030 Six Year CIP, first touch. Heather Lee – Chief Deputy Auditor.

Ms. Lee gave a presentation and answered Council's questions. After discussion Council took the following action:

MOVED by Ms. Minney seconded by Ms. Wolf to set a public hearing to adopt a resolution on November 12, 2024, at 9:15 a.m. ALL AYES: MOTION CARRIED.

46 **10:05 AM** Discussion/Action: 2025 Budget Mid-Biennium Review, first touch. Molly Foote
47 – Budget Analyst.
48

49 Ms. Foote gave a presentation and answered Council’s questions. After discussion Council
50 took the following action:
51

52 **MOVED by Ms. Minney seconded by Ms. Wolf to set a public hearing to adopt an**
53 **ordinance on December 3, 2024, at 9:15 a.m. ALL AYES: MOTION CARRIED.**
54

55 **11:15 AM** Discussion/Action: Cancelling Prior Years Unclaimed Accounts Payable
56 Warrants, first touch. Alyssa Slagle -Administrative Specialist IV, Auditor’s Office.
57

58 Ms. Slagle gave a presentation and answered Council’s questions. After discussion Council
59 took the following action:
60

61 **MOVED by Ms. Minney seconded by Ms. Wolf to set a public hearing to adopt an**
62 **ordinance on December 3, 2024, at 9:15 a.m. ALL AYES: MOTION CARRIED.**
63

64 **11:20 AM** Discussion/Action: Approval of 2024 for 2025 Lodging Tax Grant Awards
65 Recommended by LTAC Committee. Aiden Haines - Administrative Coordinator
66 – Council.
67

68 Ms. Haines presented the recommended awards and answered Council’s questions. After
69 discussion, Council took the following action:
70

71 **MOVED by Ms. Wolf seconded by Ms. Fuller to accept the Lodging Tax Advisory**
72 **Committee’s recommendation for funding of the 2025 the awards as presented,**
73 **with the exception of the Destination Marketing Management Organization (DMMO)**
74 **recommended funding. VOTE: 2:1 (Minney abstained) MOTION CARRIED.**
75

76 **MOVED and amended by Ms. Wolf seconded by Ms. Minney to direct staff to return to**
77 **the LTAC to ask for a recommendation for a \$500,000 one-year flat fee contract with the**
78 **Destination Marketing Management Organization (DMMO) ALL AYES: MOTION**
79 **CARRIED.**
80

81 **12:55 PM** **Recess**
82

83 **1:35 PM** Discussion/Action: Marine Capital Program Project Addition (Weeks Point Way
84 Restoration Project.) Kendra Smith – Director of Environmental Stewardship.
85

86 Ms. Smith gave a presentation and answered Council’s questions. After discussion Council
87 took the following action:
88

89 **MOVED by Ms. Minney seconded by Ms. Wolf to approve the Weeks Point Way project**
90 **into the Marine Program’s Capital Improvement Program (CIP) and overall Countywide**
91 **CIP for 2025. ALL AYES: MOTION CARRIED.**
92

93 **MOVED by Ms. Wolf seconded by Ms. Minney that Council adopts the changes in**
94 **project description for the three original projects in the Clean Water CIP, into the CIP**
95 **that will be incorporated into the County-wide CIP. ALL AYES: MOTION CARRIED.**
96

97 **1:50 PM** **Discussion/Action:** 2025 Clean Water Utility Service Charge Update. Tyler
98 Davis – Environmental Coordinator and Kendra Smith – Director of
99 Environmental Stewardship.

100
101 Mr. Davis and Ms. Smith gave a presentation and answered Council's questions. After
102 discussion Council took the following action:
103

104 **MOVED by Ms. Minney seconded by Ms. Wolf to adopt the 2025 Clean Water Utility**
105 **Service Charges, which are \$124/equivalent service unit (ESU) per year for San Juan,**
106 **Orcas and Lopez, and \$92 ESU per year for Shaw and other islands. ALL AYES:**
107 **MOTION CARRIED.**
108

109 **2:00 PM** **New Business:** Department of Commerce Emergency Grant Rapid Response
110 Contract, Chair Fuller.
111

112 Chair Fuller and Ms. Hudson briefed Council of upcoming contract to consider for approval
113 with Washington State Department of Commerce Grant regarding an Emergency Rapid
114 Response Grant Program for \$1.5m transportation funding.
115

116 **2:00 PM** **Council Member, County Manager & Clerk Updates:**
117

118 **Ms. Wolf:** Attended the following: Halloween celebration on Orcas (Lucy B event with staff to
119 hand out toothbrushes, toothpaste and dental floss.)
120

121 Upcoming meetings: Eastsound Planning Review Committee (EPRC), and Ecosystem Board
122 meeting.
123

124 **Ms. Minney:** Attended the following: Island Oil Spill Association (IOSA) meeting, and typical
125 meetings with committees and staff.
126

127 **Ms. Fuller:** Attended the following: Lopez Island Parks & Rec. meeting, and a meeting with
128 Kendra and Colin on the South end of Lopez Island.
129

130 Future meetings and events: Foot surgery and a meeting with Jessica, Richard Uri and
131 Marianna regarding transportation and Washington State Department of Transportation
132 (WSDOT.)
133

134 **Ms. Hudson:** Attended the following: Interviews for the HR Risk/Safety and DCD Director
135 positions, and an introductory meeting with the Visitor's Bureau,
136

137 Various upcoming meetings with Council, staff, and Parks & Fair Board.
138

139 **Ms. Rogers:** Gave the dates of upcoming Council meetings, November 12th, December 2nd,
140 3rd, 9th and 10th, 2024.

141
142 **Advisory Committee Appointments:**
143
144 **MOVED by Ms. Wolf seconded by Ms. Minney, to reappointment Shelia Gaquin to the**
145 **Planning Commission for a 4-year term starting 11/5/2024 to 12/31/2028. ALL AYES:**
146 **MOTION CARRIED.**

147
148 **Chair Fuller adjourned the meeting at 2:17 PM.**

149
150 **ADJOURN 2:17 PM**

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154 *****
155 **COUNTY COUNCIL**
156 **SAN JUAN COUNTY, WASHINGTON**

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158 _____
159 Christine Minney
160 District 1

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162 _____
163 Cindy Wolf
164 District 2

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166 _____
167 Jane Fuller
168 District 3

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170 ATTEST: Clerk to the Council

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172 By: _____
173 Sally Rogers Date:

174
175 Minutes approved by San Juan County Council on December 3, 2024