



**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL RETREAT
MONDAY, JANUARY 13, 2025**

Beaverton Valley Operations Center, 1609 Beaverton Valley Rd., Friday Harbor, WA

09:00 AM Call to Order & Flag Salute.

Council Chair Fuller called the meeting to order at 09:00 AM. Present: Council Members Jane Fuller, Kari McVeigh, and Justin Paulsen, County Manager Jessica Hudson, and Clerk to the County Sally Rogers.

Excused Absences: none.

Approval of Agenda: no changes.

09:05 AM Discussion: Purpose of the Retreat- in depth discussions of major issues and initiatives of 2025, Jessica Hudson – County Manager.

Ms. Hudson briefed Council and answered their questions.

09:20 AM Discussion/Action: Election of Chair and Vice Chair, Sally Rogers – Clerk to the Council.

Ms. Rogers presented election of San Juan County Council Chair and Vice Chair and Council took the following action:

Ms. Fuller nominated Ms. McVeigh as Chair. All Ayes, none opposed.

Mr. Paulsen nominated Ms. Fuller as Vice Chair. All Ayes, none opposed.

09:25 AM Discussion/Action: Council Business, Sally Rogers – Clerk to the Council.

- Council meeting procedures

Ms. Rogers presented the meeting procedures and answered Council's questions.

- Adoption of 2025 Council meeting calendar

Ms. Rogers and Ms. Hudson presented the draft 2025 meeting calendar. After discussion the Council took the following actions:

MOVED by Mr. Paulsen, seconded by Ms. Fuller to adopt the 2025 San Juan County Council Calendar for meeting calendar as presented by the clerk, with addition of September 29th and 30th for the purpose of budget presentations. ALL AYES, MOTION CARRIED.

COUNTY COUNCIL MINUTES – Page 2
Monday, January 13, 2025

- 49 • 2025 Council Committee liaison assignments

50

51 Ms. Rogers presented the 2025 Council Committee liaison assignments and answered
52 Council's questions.

53

54 **MOVED by Mr. Paulsen, seconded by Ms. Fuller to approve the 2025 San Juan County**
55 **Council Committee liaison assignments as presented by the clerk. ALL AYES, MOTION**
56 **CARRIED.**

57

58 **10:15 AM** **Discussion:** Council Support, Jessica Hudson – County Manager and Sally
59 Rogers – Clerk to the Council.

- 60 • Overview of Jessica, Sally and Aiden roles,
61 • Overview of 2025 out of county representation (NACo, WSAC, etc.) and travel
62 budget.

63

64 Ms. Hudson and Ms. Rogers briefed Council and answered their questions.

65

66 **10:20 AM** **Discussion:** Boards, Committees and Commissions (BCC) Jessica Hudson –
67 County Manager and Sally Rogers – Clerk to the Council.

- 68 • Current vacancies,
69 • Types of appointments (internal committees v junior taxing districts),
70 • Process of getting a candidate onto a Council agenda.

71

72 Ms. Hudson and Ms. Rogers briefed Council and answered their questions.

73

74 **10:50 AM** **Discussion:** BCC work plans and annual reports

75

76 Ms. Hudson and Ms. Rogers briefed Council and answered their questions. Council gave
77 direction for Council admin staff to draft a template for boards, committees and commissions to
78 use for their 2025 work plans and annual reports.

79

80 **11:10 AM** **Discussion:** Communications, Erin Andrews – Communications Coordinator.

- 81 • Staff and council communications, internal and external,
82 • Overview of channels,
83 • Major products.

84

85 Ms. Andrews briefed Council and answered the questions.

86

87 **11:30 AM** **Discussion:** Facilities, Greg Sawyer – Director of Facilities and Jessica Hudson –
88 County Manager.

- 89 • 2024 purchases and work,
90 • 2025 plans,
91 • Future needs.

92

93 Mr. Sawyer and Ms. Hudson briefed Council and answered their questions.

COUNTY COUNCIL MINUTES – Page 3
Monday, January 13, 2025

94 **12:40 PM** **Recess**

95

96 **1:10 PM** **Discussion:** Diversity Equity Inclusion and Belonging (DEIB)

97 • Overview of work to date,

98 • 2025 next steps.

99

100 Ms. Hudson briefed Council and answered their questions.

101

102 **1:20 PM** **Discussion:** Human Resources

103 • General updates,

104 • Vacancies and recruitment process,

105 • 32H WW, 2-year check in,

106 • 1849 bargaining,

107 • Continued items from 2024.

108

109 Ms. Hudson briefed Council and answered their questions.

110

111 **1:55 PM** Executive Session - To discuss with legal counsel litigation or potential litigation
112 pursuant to RCW 42.30.110(1)(i).

113

114 Council Chair McVeigh announced that the Council would be holding an Executive Session,
115 to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110 (1)(i)
116 estimated to last 1 hour in total to begin at 1:55 PM and end at 2:55 PM followed by
117 adjournment.

118

119 [Present: Full Council County Manager Jessica Hudson, and Prosecuting Attorney Amy Vira.]

120

121 **Adjourn 2:55 PM**

122

123

124

125

126

127

128

129

130

131

132

133

134

135

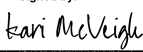
136

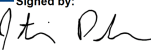
137

138

139

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

Signed by:

2FA97C086258447...
Kari McVeigh
District 1

Signed by:

9895F195BEEC7AE...
Justin Paulsen
District 2

Signed by:

845B5F75B7D9480...
Jane Fuller
District 3

COUNTY COUNCIL MINUTES – Page 4
Monday, January 13, 2025

140 ATTEST: Clerk to the Council

141

142

143

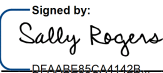
144

145

146

147

148

By:  2/25/2025
Sally Rogers Date:

Minutes approved by San Juan County Council on February 11, 2025.