

**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, APRIL 21, 2015**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Jarman called the meeting to order at 09:00 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

New Employees Introduction:

Assessor John Kulseth introduced Bill Shanks, Current Use Administrator, Assessor's Office; Director of Community Development Sam Gibboney introduced Elizabeth Anderson, Planner IV and Darin MacGillivray, Plans Examiner, Department of Community Development.

Approval of Minutes:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of April 6, 2015 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of April 7, 2015 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of April 13, 2015. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, April 21, 2015:

A. Resolution(s):

Resolution Closing a Portion of the Auditor's Office Revolving Fund and Changing Custodians

B. Budget Items:

The Auditor's office requests approval for the following warrants issued the week of April **6, 2015:**

- Warrant #153672 – 153711 Public Works claims in the amount of \$26,862.82
- Warrant #153712 – 153864 County claims in the amount of \$140,261.50
- EFT #04082015 Parks EFT in the amount of \$2,938.685
- Warrant #154051 – 124052 Veteran's assistance in the amount of \$658.81
- Warrant #154053 county claims in the amount of \$30,000.00

The Auditor's office requests approval for the following warrants issued the week of April **13, 2015:**

- EFT #41320152 Public Works EFT in the amount of \$639.97
- Warrant #154078 County claims in the amount of \$693.66
- Warrant #154079 – 154107 Public Works Claims in the amount \$86,479.81
- Warrant #154108 – 154110 Public Works claims in the amount of \$2,359.23
- Warrant #154111 – 154229 County claims in the amount of \$221,042.05

ALL AYES; MOTION CARRIED.

Citizens Access: none

09:10 AM ACTION: Affordable Housing Subsidy Recommendations – Melanie Rollins, Affordable Housing Coordinator

Ms. Rollins presented the Recommendations and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the recommendation by the Housing Bank Commission to fund the 2015 Senior and Disabled Rental Subsidies in the amount of \$64,570.00. ALL AYES; MOTION CARRIED.

09:21 AM DISCUSSION: To Consider a Resolution Amending Resolution No. 33-2001 and Resolution No. 39-2004 Adopting Procedures for Implementation of the San Juan County Public Facilities Financing Assistance Program – Debbie Emery, Administrative Coordinator

Ms. Emery presented the Resolution and answered Council's questions. After discussion the Council took the following action:

MOVED by Mr. Stephens, seconded by Mr. Hughes to move the Resolution Amending Resolution No. 33-2001 and Resolution No. 39-2004 Adopting Procedures for Implementation of the San Juan County Public Facilities Financing Assistance Program to a second touch on Monday, April 27, 2015. ALL AYES; MOTION CARRIED.

09:45 AM DISCUSSION: Parks & Fair Update – Dona Wuthnow, Director Parks & Fair

Ms. Wuthnow presented the Update and answered Council's questions.

10:09 AM DISCUSSION: Proposed Changes to Lodging Tax Master Plan – Rick Hughes, Council Member

Mr. Hughes presented the proposed Changes and answered Council's questions. After discussion, the Council took the following action.

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Lodging Tax Advisory Committee Master Plan for the Lodging Tax Facilities Grant Program. ALL AYES; MOTION CARRIED.

10:15 AM DISCUSSION (Continued): Transient Lodging Issues – Rick Hughes, Council Member

Mr. Hughes presented the Issues and answered Council's question. Further discussion on the topic will be scheduled on future agendas.

10:35 AM PRESENTATION: Samish Indian Nation Land Conveyance Act of 2015 – David Blackinton, Council Member Samish Indian Nation; Tamara Rogers, Samish Council Treasurer

Mr. Blackinton and Ms. Rogers presented the Act and answered Council's questions.

MOVED by Mr. Stephens, seconded by Mr. Hughes to draft a letter under the Chair's signature in support of the Samish Trust Lands. ALL AYES; MOTION CARRIED.

10:50 AM DISCUSSION: Solid Waste Excise Tax Update – Mike Thomas, County Manager; Ed Hale, Utility Manager

Mr. Thomas and Mr. Hale presented the Update and answered Council's questions.

11:35 AM COUNCIL MEMBER, COUNTY MANAGER & CLERK UPDATES & DISCUSSION ITEMS:

Mr. Stephens: Provided a Legislative Update.

Mr. Hughes: Will speak with Orcas School District to arrange for summer overflow parking at the Orcas High School.

Mr. Jarman: Canvassed the Council as to their interest in attending the Islands Trust Council meeting on Galiano Island, June 24 – the Council agreed to attend.

11:41 AM RECESS

Chair Jarman announced that the Council would recess and reconvene at 1:15 PM at which time an **executive session** to Evaluate the Performance of a Public Employee pursuant to RCW 42.30.110(1)(g) estimated to last 45 minutes will be held.

01:15 AM EXECUTIVE SESSION: Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g) – Council

Present: Council, County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

The session ended at 2:15 PM for a total executive session time of 60 minutes.

No Action was taken.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended.

Chair Jarman called the meeting back into regular session and then adjourned the meeting.

02:16 PM ADJOURNED

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on May 12, 2015. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.