

SPECIAL MEETING MINUTES – COUNCIL RETREAT
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
WEDNESDAY, AUGUST 5, 2015

American Legion, 110 First Street, Friday Harbor, WA

09:15 AM CALL TO ORDER & FLAG SALUTE

Council Chair Jarman called the meeting to order at 9:15 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel, Auditor Milene Henley, Director Public Works Brian Vincent, Director Parks & Fair Dona Wuthnow, Sheriff Ron Krebs, Civil Deputy Kim Ott, Treasurer Rhonda Petersen, Senior Engineer Colin Huntmer, District Court Administrator Mellissa Derksema, Information Services Manager Tony Harrell

Opening Remarks: Chair Jarman welcomed attendees.

09:20 AM 2016 Budget Process & Council Expectations

Council, Mr. Thomas and attendees discussed the following:

- Process
- Status quo (baseline budget) – load in payroll, insurance, medical, benefits, reserves, etc.
- Budget assumptions
- Decision packages added after available funds have been identified
- What is the Theme of the 2016 budget?
- Capital budget

09:52 AM 2016 Workload

Council, Mr. Thomas and attendees discussed the following:

- Transportation Improvement Program
- Long Range Planning: Urban Growth Areas (UGAs), Stormwater funding, Eastsound & Lopez Village Improvements, Lopez Village Plan

11:45 AM Technology Improvements

Council, Mr. Thomas and Information Technology Manager Tony Harrell discussed the following:

- Web Site Development
- SharePoint – Intranet / Workflows
- Council Video Conferencing
- Replacement Budget / Cost Allocation
- Capturing text messaging / social media – coming soon
- Security upgrades

12:15 PM Court House Security

Council, Mr. Thomas, Sheriff Krebs and attendees discussed the following:

- Committee recommended improvements

12:50 PM Civic Campus & Beaverton Valley Master Plans

Council, Mr. Thomas and attendees discussed the following:

- Scope of Work / RFQ process
- new cost effective, efficient, green, civic gathering place
- modern shop / storage facility / multiple agency partners
- includes courthouse offices
- Spring Street, Guard Street, and Annex – surplus

01:03 PM Equipment Rental & Reserve

Council, Mr. Thomas and attendees discussed the following:

- Changes to allocation model & philosophy
- Use of ERR vehicles and equipment / Anacortes vehicle
- Creating a car pool for all

01:25 PM Planning and Building Fee Analysis

Council, Mr. Thomas and Auditor Milene Henley discussed the following:

- Revenues / expenditures / cost recovery
- Time reporting

01:30 PM 2016 Legislative Session

Council and Mr. Thomas discussed the following:

- Looking forward to 2016 (short session)
 - Public Employees Benefits Board (PEBB) – membership
 - Property Tax – new formula (HB 2156)

01:40 PM Organization / Morale

Council and Mr. Thomas discussed the following:

- Council Vision
- Past is not the future; Take risks; No more silos; Do things that matter; Act like you own it; Empower the employee; Keep an open mind, don't assume; Take pride in County Government
- Characterization of Organization

01:55 PM ADJOURN

Chair Jarman adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on August 17, 2015. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.