

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, NOVEMBER 10, 2015

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:05 AM CALL TO ORDER & FLAG SALUTE

Council Chair Jarman called the meeting to order at 09:05 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Excused Absences:

MOVED by Mr. Stephens, seconded by Mr. Jarman to excuse Council Member Hughes who will be arriving at around 11:30. VOTE: 2:0:0 (Hughes excused); MOTION CARRIED.

Approval of Minutes:

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve the minutes of Tuesday, October 20, 2015 as written. VOTE: 2:0:0 (Hughes excused); MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve the minutes of Monday, October 26, 2015 as written. VOTE: 2:0:0 (Hughes excused); MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve the minutes of the Special Meeting of Tuesday, October 27, 2015 as written. VOTE: 2:0:0 (Hughes excused); MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve the minutes of the Special Meeting minutes of Wednesday, October 28, 2015 as written. VOTE: 2:0:0 (Hughes excused); MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve the minutes of the Special Meeting of Thursday, October 29, 2015 as written. VOTE: 2:0:0 (Hughes excused); MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve the Consent Agenda of Tuesday, November 10, 2015:

A. Budget Items:

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending **October 23, 2015:**

PAYROLL GROSS;	\$ 1,197,720.57
EMPLOYER BENEFITS:	439,310.42

The Auditor's office requests approval for the following warrants issued the week of **October 19, 2015:**

- Public Works EFT in the amount of \$389.58
- Warrant #161623 Vet Assist claims in the amount of \$94.10
- Warrant #161624 Vet Assist claims in the amount of \$90.00
- Warrant #161759 – 161795 Public Works claims in the amount of \$38,209.40
- Warrant #161796 - 161886 County claims in the amount of \$153,250.73

The Auditor's office requests approval for the following warrants issued the week of **October 26, 2015:**

- Warrant #161961 County void and re-issue in the amount of \$6,000.00
- Warrant #161962 Vet Assist claims in the amount of \$400.00
- Warrant #161963 Vet Assist claims in the amount of \$300.00
- Warrant #161964 – 161967 Vet Assist claims in the amount of \$671.00
- Warrant #161968 – 161973 County claims in the amount of \$2,648.32
- Warrant #162007 – 162021 Public Works claims in the amount of \$7,330.36
- Warrant #162023 – 162107 County claims in the amount of \$138,944.15

The Auditor's office requests approval for the following warrants issued the week of **November 2, 2015:**

- Warrant #162252 - 162255 Vet Assist claims in the amount of \$869.85
- Warrant #162257 County claims in the amount of \$4,081.00
- Warrant #162258 County claims in the amount of \$36,000.00
- Warrant #162259 Vet Assist claims in the amount of \$204.46 Warrant #162260 - 162283 Public Works claims in the amount of 124.743.00
- Warrant #162287 - 162381 County claims in the amount of \$69,405.32

Miscellaneous: Deer Harbor Bridge Replacement Project Right-of-Way Acquisition Resolution

VOTE: 2:0:0 (Hughes excused); MOTION CARRIED.

Citizens Access: The following citizens offered comments: Fire Chief Steve Marler, Miklous Price, Barbara Bedell

09:35 AM ACTION: To Approve a Resolution of San Juan County, Washington, Approving the 2016 Annual Capital Budget and the Six-Year Capital Improvement Plan (CIP) – Kim Herrenkohl, Chief Deputy Auditor

Ms. Herrenkohl presented the Plan and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve the 2016 Annual Capital Budget and the Six-Year Capital Improvement Plan. VOTE: 2:0:0 (Hughes excused); MOTION CARRIED.

09:40 AM PUBLIC HEARINGS:

- A. To Adopt an Ordinance of San Juan County, Washington, Adopting an Annual Budget for the Year 2016 and Setting Forth the Estimated Revenues and Appropriations Considering the Estimated Revenues of Current Expense Fund - Milene Henley, Auditor

Present: Council Members Jarman and Stephens (Hughes excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Ms. Henley presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen.

- B. To Adopt an Ordinance of San Juan County Washington, Setting the Property Tax Levy for **Land Conservation Futures** for 2016 - Mike Thomas, County Manager

Present: Council Members Jarman and Stephens (Hughes excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Mr. Thomas presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen.

- C. To Adopt an Ordinance of San Juan County Washington, Setting the Property Tax Levy for **County Road Fund** for 2016 - Mike Thomas, County Manager

Present: Council Members Jarman and Stephens (Hughes excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Mr. Thomas presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen.

- D. To Adopt an Ordinance of San Juan County, Washington, Setting the Property Tax Levy for **Current Expense Fund for 2016 [public testimony accepted]** - Mike Thomas, County Manager

Present: Council Members Jarman and Stephens (Hughes excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Mr. Thomas presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen.

- E.** To Adopt an Ordinance of San Juan County, Washington **Adopting an Annual Budget for the Year 2016** - Milene Henley, Auditor; Mike Thomas, County Manager
Present: Council Members Jarman and Stephens (Hughes excused), County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Ms. Henley presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen.

Further discussion on the 2016 Budget was continued in the afternoon to include Mr. Hughes.

10:28 AM ACTION: Set Public Hearing on 2015 Budget Amendment for Monday, November 30, 2015 at 9:15 AM – Council

MOVED by Mr. Stephens, seconded by Mr. Jarman to set a Public Hearing on the 2015 Budget Amendment for Monday, November 30 at 9:15 AM. VOTE: 2:0:0 (Hughes excused); MOTION CARRIED.

09:30 AM ACTION: To Approve Resolutions Regarding **Finding of Substantial Need** – Mike Thomas, County Manager

Mr. Thomas presented the Resolutions. After discussion, the Council took the following actions (Mr. Hughes arrived):

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve a Resolution of the San Juan County Council Making a Declaration of Substantial Need for the Purposes of Setting the Limit Factor for the Property Tax Levy for Conservation Futures for 2016. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve a Resolution of the San Juan County Council Making a Declaration of Substantial Need for the Purposes of Setting the Limit Factor for the Property Tax Levy for County Roads for 2016. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Jarman to approve a Resolution of the San Juan County Council Making a Declaration of Substantial Need for the Purposes of Setting the Limit Factor for the Property Tax Levy for County Current for 2016. ALL AYES; MOTION CARRIED.

10:37 AM PUBLIC HEARING ON 2016 BUDGET CONTINUED:

Mr. Jarman reopened the Public Hearing on the 2016 Budget. Discussion followed (including Mr. Hughes).

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen. Mr. Jarman continued the Public Hearing to Monday, November 23, 2015 at 9:15 AM.

11:05 AM DISCUSSION: 2015 Budget Amendment (1st touch) – Kim Herrenkohl, Deputy Auditor

Ms. Herrenkohl presented the 2015 Budget Amendment and answered Council's questions.

11:18 AM RECESS: The Council adjourned to raise the Prisoner of War (POW)/Missing in Action (MIA) flag at the courthouse.

01:35 PM PUBLIC HEARINGS CONTINUED: To Adopt an Ordinance Regarding San Juan County Parks Fee Schedules Repealing Portions of Ordinance 02-2013 – Jon Cain, Deputy Prosecuting Attorney
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Mr. Cain presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Stephens to adopt an Ordinance Regarding San Juan County Parks Fee Schedules Repealing Portions of Ordinance 02-2013. ALL AYES; MOTION CARRIED.

01:38 PM ACTION: To Approve a Resolution Revising the Parks and Fairgrounds Fee Schedule – Mike Thomas, County Manager

Mr. Thomas presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve a Resolution Revising the Parks and Fairgrounds Fee Schedule. ALL AYES; MOTION CARRIED.

01:45 PM DISCUSSION: San Juan County Land Bank Proposed 2015 Amended Expenditure and Acquisition Plan – Lincoln Bormann, Director Land Bank

Mr. Bormann presented the Plan and answered Council's questions.

02:30 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES

Mr. Stephens: Reported that Joe Valentine, the Executive Director of Northsound Mental Health will be making a presentation to the Council on November 23.

Mr. Hughes: Reported that the Opportunity Council's 50th Anniversary Celebration is on Thursday, November 12 at the Mt. Baker theatre.

02:43 PM ADJOURN

Mr. Jarman adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

Bob Jarman, Chair
District 1

Jamie Stephens, Vice Chair
District 3

EXCUSED

Rick Hughes, Council Member
District 2

These Minutes were approved and signed on December 1, 2015. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.