

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
MONDAY, DECEMBER 7, 2015

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:03 AM CALL TO ORDER & FLAG SALUTE

Council Chair Jarman called the meeting to order at 09:05 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, and Clerk to the Council Ingrid Gabriel.

Chair Jarman revised the agenda: removed action on Approval of Community Assessment and Needs Analysis Contract for Parks, Trails, and Natural Areas Plan Update; added action on the approval of minutes, the Consent Agenda of December 8 and an executive session to discuss litigation pursuant RCW 42.30.110(1)(i).

Approval of Minutes:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of Monday, November 30, 2015. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of Tuesday, December 1, 2015 as written. ALL AYES; MOTION CARRIED

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Special Meeting Minutes of Wednesday, December 2, 2015 as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Hughes, seconded by Mr. Hughes, to approve the Consent Agenda of December 8:

A. Budget Items:

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending 11/23/2015.

PAYROLL GROSS: \$ 1,174,868.95
EMPLOYER BENEFITS: \$ 432,692.71

The Auditor's office requests approval for the following warrants issued the week of November 16, 2015:

- Public Works EFT in the amount of \$458.88
- Parks EFT in the amount of \$946.21
- Warrant #162902 – 162922 Public Works claims in the amount of \$10,725.79
- Warrant #162923 – 163000 County claims in the amount of \$86,239.77

The Auditor's office requests approval for the following warrants issued the week of November, 23, 2015:

- Warrant #163121 – 163124 Vet Assist claims in the amount of \$671.00
- Warrant #163125 Vet Assist claims in the amount of \$250.00
- Warrant #163126 Vet Assist claims in the amount of \$400.00
- Warrant #163127 Vet Assist claims in the amount of \$250.00
- Warrant #163144 – 163167 Public Works claims in the amount of \$50,545.46
- Warrant #163173 – 163256 County claims in the amount of \$111,021.53

ALL AYES; MOTION CARRIED.

Citizens Access: The following citizens offered comments: none

09:12 AM ACTION: To Approve a Resolution re: County Travel Policy – Milene Henley, Auditor

Ms. Henley presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve a Resolution Amending the San Juan County Travel and Meal Policy. ALL AYES; MOTION CARRIED

09:19 AM PUBLIC HEARING: To Adopt a San Juan County General Solid Waste Disposal District Ordinance – Ed Hale, Utility Manager
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Mr. Hale presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen. After discussion, the Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Stephens to adopt a San Juan County General Solid Waste Disposal District Ordinance. ALL AYES; MOTION CARRIED.

09:24 AM DISCUSSION: Amendment to 2015 Budget Land Bank Stewardship Fund – Kim Herrenkohl, Deputy Auditor; Lincoln Bormann, Director Land bank

Ms. Herrenkohl and Mr. Bormann presented the Amendment and answered Council's questions. The Public Hearing has been scheduled for December 15, 2015 at 9:45 AM.

09:28 AM ACTION: Authorization of a Promissory Note and Deed of Trust and Acceptance of a Statutory Warranty Deed for the Zylstra Lake Property, San Juan Island – Lincoln Bormann, Land Bank Director

Mr. Bormann presented the Note and Deed and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve a Promissory Note and Deed of Trust and Acceptance of a Statutory Warranty Deed for the Zylstra Lake Property, San Juan Island. ALL AYES; MOTION CARRIED.

09:35 AM EXECUTIVE SESSION: To discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)
Present: Council, Prosecuting Attorney Randall Gaylord, Deputy Prosecuting Attorney Jon Cain, Deputy Prosecuting Attorney Amy Vira, County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

At 09:35 AM, Council Chair Jarman announced that the Council would be holding an executive session to discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) estimated to last 25 minutes.

The session ended at 10:40 for a total time of 65 minutes.

No action was taken.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended.

Mr. Jarman called the meeting back into regular session.

10:42 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES

Mr. Thomas (County Manager): Reported that the County's recent application to the Public Employment Benefits Board (PEBB) was denied.

10:45 AM ADJOURN

Mr. Jarman adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on December 15, 2015. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.