

**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, DECEMBER 15, 2015**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

**09:01 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Jarman called the meeting to order at 09:01 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Mr. Jarman made revisions to the agenda and moved the continuation of the Public Hearing on the Shoreline Master Program to the first of the public hearings.

**Citizens Access:** The following citizens offered comments: none

**Approval of Minutes:**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of Monday, November 23, 2015 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of Thursday, December 3, 2015 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of Monday, December 7, 2015 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of Tuesday, December 8, 2015 as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, December 15, 2015:**

**A. Budget Items:**

The Auditor's office requests approval for the following warrants issued the week of November 30, 2015:

- Warrant #163405 – 163421 Public Works claims in the amount of \$146,219.25
- Warrant #163423 – 163487 County claims in the amount of \$86,256.81

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending November 23, 2015:

PAYROLL GROSS;           \$ 1,174,868.95  
EMPLOYER BENEFITS:   \$ 432,692.71

**ALL AYES; MOTION CARRIED.**

**09:09 AM ACTION:** Parks, Trail and Natural Areas Plan Update and Consultant Contract – Dona Wuthnow, Director Parks & Fair

Ms. Wuthnow presented the Contract and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to enter into the professional services agreement for a community assessment and needs analysis with Cascadia Consulting Group. ALL AYES; MOTION CARRIED.**

**09:33 AM PUBLIC HEARINGS:**

- A. To Adopt An Ordinance Repealing Chapter 18.50 SJCC and Official Land Use and Shoreline Maps; Adopting New Shoreline Master Program Regulations, Official Land Use and Shoreline Maps, and a Shoreline Restoration Plan; and Amending Section B, Element 3 of the Comprehensive Plan and Chapters 18.20, 18.60 and 18.80 SJCC (continued from December 11) – Erika Shook, Director Community Development; Linda Kuller, Planning Manager; Colin Maycock, Senior Planner  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Ms. Shook, Ms. Kuller and Mr. Maycock reviewed the public comments that had been received on the Ordinance and discussed integration of the comments going forward.

Chair Jarman opened public testimony. The following citizens offered testimony: Janet Alderton.

Chair Jarman closed public testimony with the right to reopen.

- B. To Adopt an Ordinance Amending Ordinance 22-2014, Revising the San Juan County Budget for Emergency Appropriations – Kim Herrenkohl, Deputy Auditor  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Ms. Herrenkohl presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen. After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to adopt an Ordinance Amending Ordinance 22-2014, Revising the San Juan County Budget for Emergency Appropriations. ALL AYES; MOTION CARRIED.**

- C. To Adopt an Ordinance Amending Ordinance 22-2014, Revising the San Juan County Budget for Supplemental Appropriations and Transfers – Kim Herrenkohl, Deputy Auditor  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Ms. Herrenkohl presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, second by Mr. Hughes to Adopt an Ordinance Amending Ordinance 22-2014, Revising the San Juan County Budget for Supplemental Appropriations and Transfers. ALL AYES; MOTION CARRIED.**

- D. To Adopt the 2015 Docket Ordinance Adopting a Comprehensive Plan Map Amendment changing four parcels on Orcas Island from Forest Resource 20 to Rural Farm Forest 5 (Thurman, PREDES-15-0002) – Erika Shook, Director Community Development; Linda Kuller, Planning Manager, Colin Maycock, Senior Planner; Lee McEnery, Planner IV  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Ms. McEnery presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: Kyle Loring, Janet Alderton, Francine Shaw.

Chair Jarman closed public testimony with the right to reopen. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Stephens to Adopt the 2015 Docket Ordinance Adopting a Comprehensive Plan Map Amendment changing four parcels on Orcas Island from Forest Resource 20 to Rural Farm Forest 5. ALL AYES; MOTION CARRIED.**

- E. To Adopt a Docket Ordinance repealing San Juan County Code Chapter 16.55, the Eastsound Subarea Plan, amending Section B, Element 2, Subsection 2.6.B (2) of the County Comprehensive Plan, adopting an amended Eastsound Subarea Plan that includes a Land Use Plan and Official Map, Goal and Policy Statements Describing the Specific Purposes of the Eastsound Subarea Plan and amending San Juan County Code Sections 18.20.010, 18.20.030, 18.20.040, 18.20.050, 18.20.080, 18.20.140, 18.20.150, 18.20.180, 18.20.190, 18.20.220 and Chapter 18.30 to include Development Regulations for the Eastsound Subarea the Eastsound Subarea Plan [continued from December 11] – Colin Maycock, Senior Planner

**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Jarman opened the public hearing to adopt the Ordinance. Ms. Kuller and Mr. Maycock presented the Ordinance and answered Council's questions.

Chair Jarman opened public testimony. The following citizens offered testimony: none.

Chair Jarman closed public testimony with the right to reopen.

**12:30 PM RECESS**

**01:30 PM Public Hearing on Eastsound Subarea Plan Ordinance Continued:**

After discussion, the Council took the following actions:

**MOVED by Mr. Hughes, seconded by Mr. Stephens to maintain existing zoning to Staff Report Exhibit 1 and to refer to the 2016 Comprehensive Plan Update. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Hughes, seconded by Mr. Stephens to retain existing zoning in Staff Report Exhibit 3 and to ask staff to review the split zoning during the Growth Management Act update in 2016. VOTE: 2:1:0 (Stephens opposed); MOTION CARRIED.**

**MOVED by Mr. Hughes, seconded by Mr. Stephens to adopt the Eastsound Subarea Plan as amended. ALL AYES; MOTION CARRIED.**

**02:40 AM ACTION:** Approval of Watershed Group Recommendations – Sam Gibboney, Deputy Director Public Works; Linda Lyshall, District Manager, San Juan Islands Conservation District

Ms. Gibboney presented the Recommendations and answered Council's questions. Mr. Hughes requested that Orcas have a third representative.

After discussion, the Council took the following action:

**MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Voluntary Stewardship Program Work Group as presented and amended. ALL AYES; MOTION CARRIED.**

**02:58 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

**Mr. Stephens:** Reported on a conference call he attended with Representative Larsen concerning the Transportation Bill. The bill includes \$18 million for WA ferries and \$1.16 billion to fix and replace overpasses. Safety measures for the transport of crude oil were discussed. He attended the Accountability Oversight Committee meeting – six-year plans are being put together toward the end of the year. Mr. Stephens will meet with Public Records group tomorrow rather than Thursday.

**Mr. Hughes:** Discussed the Eastsound Town Hall meeting to review upcoming changes to the sub-area plan. The Opportunity Council put together a needs assessment to include the needs of San Juan County. The Ferry Community Partnership group met on Saturday to discuss topics of interest. The Stormwater Committee met last week and, unfortunately, only two of the three active members were present. A Homeland Security meeting addressed port access. Mr. Hughes indicated he would be happy to draft an official letter, per their request, to address a three hour per day port entry.

**Mr. Jarman:** Will attend, along with Mr. Stephens, the Northwest Regional Committee on Friday. Will attend the Building Advisory Council meeting on Thursday.

**Mr. Thomas (County Manager):** Provided an update on the Fire Marshal position, which will transition from a contract position to a county employee position. He reported that there have been 520 public records requests thus far in 2015. Mr. Thomas highlighted the County's top accomplishments for 2015: new offices for Parks & Fair; a new parks reservation process; a reduction in solid waste excise tax; bid-ready Deer Harbor Bridge project; progress on the Prune Alley plan; ER&R centralized services; implementation of Lean Training to improve services; inspection of all new construction by the Assessor; partnership with ICOM for dispatch services safeguards.

**Ms. Gabriel (Clerk to the Council):** Appointment of Steve Rubey to the Planning Commission

**MOVED by Mr. Stephens, seconded by Mr. Hughes to appoint Steve Rubey, a Lopez resident, to fill the vacant Lopez seat to the Planning Commission. ALL AYES: MOTION CARRIED.**

**3:25 PM EXECUTIVE & CLOSED SESSIONS:**

At 3:26, Chair Jarman announced that the Council would hold an **Executive Session** to Evaluate the performance of a public employee pursuant to RCW 42.30.110 (1)(g) and a **Closed Session** to discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b). The sessions were estimated to last approximately 30 minutes.

**Executive Session: Present:** Council Members Jarman and Stephens (Council Member Hughes recused himself and left the hearing room); County Manager Mike Thomas; Human Resource Manager Pamela Morais; Assessor John Kulseth, Chief Appraiser Vickie Trudell; Council Staff Assistant Susan Kollet.

**Closed Session: Present:** Full Council; County Manager Mike Thomas; Human Resource Manager Pamela Morais; Civil Deputy Kim Ott; Attorney Dan Swedlow; Council Staff Assistant Susan Kollet.

Ms. Kollet stepped out of the hearing room and announced that the executive and closed sessions had ended. The sessions ended at 4:45 for a total time of 1 hour and 20 minutes.

**No action was taken.**

**04:50 PM     ADJOURN**

Mr. Jarman called the meeting back into regular session and adjourned the meeting.

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

**These Minutes were approved and signed on January 5, 2016. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.**