

**MEETING MINUTES  
SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL  
JANUARY 7, 2014**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:01 AM CALL TO ORDER**

Council Chair Stephens called the meeting to order at 9:01 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**Flag Salute**

**New Employee Introductions: none**

**Approval of Minutes:**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of December 16, 2013. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of December 17, 2013. ALL AYES; MOTION CARRIED.**

**Review and Approve Consent Agenda:**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the Consent Agenda of January 7, 2014 as follows:**

A. Resolution(s):

- Resolution Ordering Sale of Tax Title Property
- Resolution Establishing a Change Fund for the SJC Fair Office

B. Budget Items:

The Auditor's office requests approval for the interfund transfers for the month of November, 2013.

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending 12/24/2013. Payroll gross \$ 1,177,586.31; Employer Benefits: \$ 653,767.33

The Auditor's office requests approval for the week of **12/02/13:**

- Warrant #133985 Veteran's Assistance in the amount of \$305.60
- Warrant #133987 – 134071 County claims in the amount of \$98,986.99
- Warrant #134072 – 134093 Public Works claims in the amount of \$120,654.22

The Auditor's office requests approval for the week of **12/16/13:**

- Warrant #134545 – 134550 Veteran's Assistance in the amount of \$2,444.00
- Warrant #134551 Veteran's Assistance in the amount of \$100.00
- Warrant #134741 – 134823 County claims in the amount of \$342,015.60
- Warrant #134824 – 134871 Public Works claims in the amount of \$70,394.83

The Auditor's office requests approval for the week of **12/23/13:**

- Warrant #134955 – 134956 Veteran’s Assistance claims in the amount of \$900.00
- Warrant #134973 – 135012 Public Works claims in the amount of \$43,740.26
- Plus use tax in the amount of \$34.83 for total expenditures of \$120,037.08
- Warrant #135015 – 135113 County claims in the amount of \$120,002.25

C. Miscellaneous: Interlocal Cooperation Agreement between SJC and SJI Library District to Share SJC Small Works Roster, Vendor List, and Architectural and Engineering Roster

**ALL AYES; MOTION CARRIED**

**Approval of Correspondence:** Council Letter to Proposed Gateway Pacific Terminal/Custer Spur EIS

**Moved by Mr. Hughes, seconded by Mr. Jarman, to approve the January 2, 2014 proposed Gateway Pacific Terminal letter as amended. ALL AYES; MOTION CARRIED**

**Citizens Access:** The following citizens submitted comments: Janet Alderton, Mike Scott, Kyle Loring, Craig Melvin.

**09:26 AM SELECTION OF COUNCIL CHAIR AND VICE-CHAIR FOR 2014 - Ingrid Gabriel, Council Clerk**

Ms. Gabriel presided over the election of the Chair.

**Mr. Stephens nominated Mr. Hughes for Council Chair. ALL AYES.**

Mr. Hughes presided over the election of the Vice-Chair.

**Mr. Stephens nominated Mr. Jarman for Vice-Chair. ALL AYES.**

**09:34 AM DISCUSSION:** Review Planning Commission Draft of an Ordinance Regarding Critical Areas; Amending Ordinance Nos. 26-2013 (General Regulations), 28-2012 (Wetlands) and 29-2012 (Fish and Wildlife Habitat Conservation Areas); and San Juan County Code Sections 18.20.040, 18.20.090, 18.20.140, 18.30.110, 18.80.020, 18.80.070, 18.30.150, and 18.30.160 (2<sup>nd</sup> touch continued from 12/17/2013) – Linda Kuller, Senior Planner; Amy Vira, Deputy Prosecuting Attorney

Ms. Kuller and Ms. Vira presented the Draft and answered Council’s questions. After discussion, the Council took the following actions:

**For Moved by Mr. Stephens, seconded by Mr. Jarman to direct staff to prepare a public hearing document to amend the Ordinance Nos. 26-2013 (General Regulations), 28-**

**2012 (Wetlands) and 29-2012 (Fish and Wildlife Habitat Conservation Areas); and San Juan County Code Sections 18.20.040, 18.20.090, 18.20.140, 18.30.110, 18.80.020, 18.80.070, 18.30.150, and 18.30.160. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Stephens, seconded by Mr. Jarman to set a public hearing Tuesday, Feb 4<sup>th</sup> at 9:15 AM to consider ordinance regarding Critical Areas Amending Ordinance Nos. 26-2013 (General Regulations), 28-2012 (Wetlands) and 29-2012 (Fish and Wildlife Habitat Conservation Areas); and San Juan County Code Sections 18.20.040, 18.20.090, 18.20.140, 18.30.110, 18.80.020, 18.80.070, 18.30.150, and 18.30.160. ALL AYES; MOTION CARRIED**

**11:19 AM DISCUSSION:** 2014 Planning Commission & Community Development/Planning Department Long-Range Work Plan & Greenshores and Permit Effectiveness – Sam Gibboney, Director CDPD

Ms. Gibboney presented the Work Plan and steps taken to improve the permitting process and answered Council's questions.

**12:09 PM RECESS**

**01:17 PM PRESENTATION:** Building Advisory Committee (BAC) Report – Jack Cory, Chair

Mr. Corey presented the status Report and answered Council's questions.

**01:28 PM COUNCIL MEMBER, COUNTY MANAGER & CLERK UPDATES & DISCUSSION ITEMS:**

Mr. Hughes: Reported that the Deer Harbor Planning and Review Committee (DPRC) and the Water Resources Committee will meet Wednesday, January 8; Eastsound Planning and Review Committee (EPRC) will meet on Thursday, January 9.

Mr. Stephens: Attending Legislative Steering Committee January 8, 2013.

Mr. Jarman: Discussed putting San Juan County on the State Small Works Roster; wants to evaluate and improving customer service; will be away the week of February 16<sup>th</sup>.

Mr. Thomas (County Manager): Reported that a Department Head Retreat is scheduled on Friday, January 10 ; there will be a debrief on the recent communications outage on January 22; the Council Retreat is scheduled for Friday, January 24 at the San Juan Island Fire District building.

Ms. Gabriel (Council Clerk): Discussed potential reimbursements for advisory committees.

The Council took action on Advisory Committee Appointments/Reappointments:

**Moved by Mr. Jarman, seconded by Mr. Stephens to reappoint members to the Human Services Advisory Board [Sherry Brummel], Lodging Tax Advisory Board [Mary Blevins**

**and Ann Warsen], Orcas Island Library Board of Trustees [Regina Zwilling] and the Veterans Advisory Board [Jack Cory] as presented to Council. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Stephens, seconded by Mr. Jarman to appoint Maurice Liebman as a primary member of the Board of Equalization. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Stephens, seconded by Mr. Jarman to appoint Christa Campbell to the Land Bank. ALL AYES; MOTION CARRIED.**

**01:50 PM DISCUSSION:** Council Advisory Committee Liaisons – Council

Mr. Hughes, as Chair, will take on the liaison or Board member positions on the Canvass Board, Law Library, Law & Justice Council, Finance Committee and Public Facilities Finance Assistance Program (PFFAP), and will step down from the Human Service Advisory Board (HSAB), the Solid Waste Advisory Committee (SWAC) and the Solid Waste Board. Mr. Jarman will be the liaison to both SWAC and the Solid Waste Board; Mr. Stephens will be the liaison to the HSAB.

**02:15 PM EXECUTIVE SESSION:** To discuss potential litigation pursuant to RCW 42.30.110 (1)(i) -Randall Gaylord, Prosecuting Attorney

At 2:15 PM, Council Chair Hughes announced that the Council would be holding an executive session to discuss potential litigation pursuant to RCW 42.30.110 (1)(i) estimated to last 30 minutes.

**Present:** Council, Prosecuting Attorney Randall Gaylord, Deputy Prosecuting Attorney Amy Vira, County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

The session ended at 3:15 PM for a total executive session time of 60 minutes.

**No Action was taken.**

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended.

**03:15 PM ADJOURN**

Mr. Hughes called the meeting back into regular session and adjourned the meeting.

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Rick Hughes, Chair  
District 2

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Bob Jarman, Vice-Chair  
District 1

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Jamie Stephens, Member  
District 3

ATTEST: Clerk to the Council

By: \_\_\_\_\_  
Ingrid R. Gabriel      Date: \_\_\_\_\_