

**MEETING MINUTES  
SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL  
TUESDAY, JANUARY 28, 2014**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:05 AM CALL TO ORDER**

Council Chair Hughes called the meeting to order at 09:05 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**Flag Salute**

**Excused Absence:**

Moved by Mr. Stephens, seconded by Mr. Hughes to excuse Mr. Jarman from the meeting. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.

**Approval of Minutes:**

Moved by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of January 7, 2014. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.

Moved by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of January 13, 2014. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.

Moved by Mr. Stephens, seconded by Mr. Hughes to approve the minutes of January 14, 2014. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.

**Approval of Correspondence:**

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Moved by Mr. Stephens, seconded by Mr. to approve a letter to Representative Kris Lytton in support of House Bill 2306 as read. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.

**Review and Approve Consent Agenda:**

Moved by Mr. Stephens, seconded by Mr. Hughes to approve the Consent Agenda of January 28, 2014 as amended:

**A. Resolution(s):**

Resolution for Environmental Services Research Institute (ESRI) contract for sole source software **REMOVED**

**B. Budget Items:**

The Auditor's office requests approval for Payroll Expenditures and associated benefit expenditures for the pay period ending 12/24/2013: Payroll Gross \$1,177,586.31; Benefits \$653,767.33.

The Auditor's office requests approval for the following warrants issued the week of January 6, 2014:

2013

- Warrant #135229 – 135230 Veteran’s Assistance claims in the amount of \$600.00
- EFT 01082014 Parks EFT in the amount of \$128.34
- Warrant #135231 – 135232 County claims in the amount of \$951.89
- Warrant #135233 County claims in the amount of \$3,512.90
- Warrant #135336 – 135422 County claims in the amount of \$73,620.96
- Warrant #135423 – 135467 Public Works claims in the amount of \$78,279.84

2014

- Warrant #135334 – 135335 County claims in the amount of \$15,192.70
- Warrant #135468 – 135490 County claims in the amount of \$68,309.36
- Warrant #135491 – 135497 Public Works claims in the amount of \$15,862.47
- Warrant #135498 – 135499 County claims in the amount of \$45,497.20

The Auditor’s office requests approval for the following warrants issued the week of January 13, 2014:

2013:

- **Warrant #135679 County claims in the amount of \$1,147.48**
- **Warrant #135680 – 135724 County claims in the amount of \$79,165.48**
- **Warrant #135725 – 135780 Public Works claims in the amount of \$90,110.25**

2014:

- Warrant #135678 Veteran’s Assistance in the amount of \$250.00
- Warrant #135781 – 135843 County claims in the amount of \$68,939.22

C. Miscellaneous: Acceptance of Lodging Tax Advisory Committee Master Plan

**VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.**

**Citizens Access:** The following citizens submitted comments: Francine Shaw, Norris Palmer, Gary Franco.

**09:25 AM PUBLIC HEARING:** To Consider a Proposed Lease of Real Property at 520 Spring Street, Friday Harbor to Compass Health, a Private Not-for-Profit Agency Providing Mental Health and Chemical Dependency Treatment Services – John Manning, Director Health & Community  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Hughes opened the public hearing to approve the Resolution. Mr. Manning presented the Resolution and answered Council’s questions. Chair Hughes opened public testimony. The following citizens offered testimony: none. Chair Hughes closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Hughes to continue the public hearing to Tuesday, February 4, 2014 at 9:15 AM. VOTE: 2:0:1 (Jarman excused); MOTION CARRIED.**

**09:58 AM DISCUSSION:** Environmental Protection agency (EPA) Environmental Education Grant – Barbara Bentley, Marine Resources Committee Chair

Dr. Bentley presented the Grant and answered Council's questions. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Hughes to approve going forward with the grant proposal to the Environmental Protection Agency. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.**

**10:26 AM DISCUSSION:** Deer Harbor Bridge Update – Colin Huntemer, Senior Project Engineer

Mr. Huntemer presented the Update and answered Council's questions.

**10:55 PM DISCUSSION:** Budget Update – Milene Henley, Auditor

Ms. Henley presented the Update and answered Council's questions. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Hughes to approve the changes to the budget as presented by the Auditor with the exception of increasing the budget stabilization fund to \$250,000 and decreasing the increased operating cash to \$150,000. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.**

**11:07 AM DISCUSSION:** Lodging Tax Advisory Committee (LTAC) Award Extension – Stan Matthews, LTAC Coordinator

Mr. Matthews presented the request for an extension and answered Council's questions. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Hughes to grant an extension of the LTAC award to the Orcas Chamber of Commerce Youth Film Festival through the end of 2014. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.**

**11:13 AM COUNCIL MEMBER, COUNTY MANAGER & CLERK UPDATES & DISCUSSION ITEMS:**

After discussion, the Council took the following actions:

**Moved by Mr. Stephens, seconded by Mr. Hughes to reappoint Gary Fisher to the Housing Bank Commission. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.**

**Moved by Mr. Stephens, seconded by Mr. Hughes to reappoint Carol Steckler to the Housing Bank Commission. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.**

**Moved by Mr. Stephens, seconded by Mr. Hughes to reappoint John Campbell to the Housing Bank Commission. VOTE: 2:0:0 (Jarman excused); MOTION CARRIED.**

**11:18 AM EXECUTIVE SESSION:** To discuss Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g) – Pamela Morais, Human Resource Manager

At 11:18 AM, Council Chair Hughes announced that the Council would be holding an executive session estimated to last 45 minutes. **Present:** Council, County Manager Mike Thomas, Human Resource Manager Pamela Morais and Clerk to the Council Ingrid Gabriel.

The session ended at 12:35 for a total executive session time of 77 minutes.

**No Action was taken.**

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended. Mr. Hughes called the meeting back into regular session and then recessed the meeting.

**12:35 PM RECESS**

**01:23 PM DISCUSSION:** Georgetown Energy Prize – Adrienne Reed, Executive Director of Island Stewards

Ms. Reed presented further information on the Prize and answered Council's questions.

**01:50 PM COUNCIL MEMBER, COUNTY MANAGER & CLERK UPDATES & DISCUSSION ITEMS:**

Mr. Stephens: Reported on his attendance at the Legislative session.

Mr. Hughes: Reported on the Council retreat on January 24;

Mr. Thomas (County Manager): Reported on recent communications outage debrief.

**02:10 PM ADJOURN**

Mr. Hughes adjourned the meeting.

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COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON

These Minutes were approved and signed on February 4, 2014. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.