

**MEETING MINUTES  
SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL  
TUESDAY, NOVEMBER 5, 2013**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:06 AM CALL TO ORDER**

Council Chair Stephens called the meeting to order at 9:06 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**Flag Salute**

**New Employee Introductions: none**

**Approval of Minutes:**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of Monday, October 21, 2013. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of Tuesday, October 22, 2013. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of Monday, October 28, 2013. ALL AYES; MOTION CARRIED.**

**Review and Approve Consent Agenda:**

**Moved by Mr. Stephens, seconded by Mr. Hughes to approve the Consent Agenda of November 5, 2013, as follows:**

**A. Resolutions:**

1. Resolution for Change Fund in Clerk's Office
2. Resolution Establishing Custodians and Updating Signatories for Islanders' Bank Account of the Islanders Bank Account in the Auditor's Office

**B. Budget Items:**

The Auditor's office requests approval for the following warrants issued the week of October 14, 2013:

- Warrant #132033-132034 County claims in the amount of \$5094.66
- Warrant #132161-132180 County claims in the amount of \$21,242.92
- Warrant #132181 Veteran's Assistance in the amount of \$250.00
- Warrant #132182-132266 County claims in the amount of \$117,491.12
- Warrant #132267-132308 Public Works claims in the amount of \$172,142.69

The Auditor's office requests approval for the following warrants issued the week of October 21, 2013:

- Warrant #132360 Veteran's Assistance in the amount of \$400.00
- EFT #10222013 Public Works EDT in the amount of \$3,385.23
- Warrant #132533 Veteran's Assistance in the amount of \$400.00
- Warrant #132548-132656 County Claims in the amount of \$183,905.88

- Warrant #132657-132688 Public Works claims in the amount of \$21,758.63
- Warrant #132689 County claim in the amount of \$200.00

**ALL AYES; MOTION CARRIED.**

**Approval of Correspondence:** none

**Citizens Access:** The following citizens submitted comments: Tim White, Tom Munsey, Alan Rosato, Lori Benjamin, Janet Alderton, Donna Riordan, Deborah Hopkins-Buchanan, Juniper Mass-Mercer.

**09:52 AM PUBLIC HEARINGS:**

1. To Consider Revenues of the County and Adopt an Ordinance of San Juan County, Washington, Setting the Property Tax Levy for **Current Expense** for 2014 [**public testimony accepted**] – Milene Henley, Auditor; Mike Thomas, County Manager  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt an ordinance Setting the Property Tax Levy for **Current Expense** for 2014. Ms. Henley presented the draft Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: Janet Alderton.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Jarman to continue the public hearing setting the property tax levy for Current Expense to Tuesday, November 12 at 9:15 AM. ALL AYES; MOTION CARRIED.**

2. To Adopt an Ordinance of San Juan County Washington, Setting the Property Tax Levy for **Land Conservation Futures** for 2014 [**public testimony accepted**] - Milene Henley, Auditor; Mike Thomas, County Manager  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt an ordinance Setting the Property Tax Levy for **Land Conservation Futures** for 2014. Mr. Thomas presented the draft Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Hughes to continue the public hearing setting the property tax levy for Land Conservation Futures to Tuesday, November 12 at 9:15 AM. ALL AYES; MOTION CARRIED.**

3. To Adopt an Ordinance of San Juan County Washington, Setting the Property Tax Levy for County Roads for 2014 **[public testimony accepted]** - Milene Henley, Auditor; Mike Thomas, County Manager  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt an ordinance Setting the Property Tax Levy for County Roads for 2014. Mr. Thomas presented the draft Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Hughes to continue the public hearing setting the property tax levy for County Roads to Tuesday, November 12 at 9:15 AM. ALL AYES; MOTION CARRIED.**

4. To Adopt an Ordinance of San Juan County, Washington Adopting an Annual Budget for the Year 2014 **[public testimony accepted]** - Milene Henley, Auditor; Mike Thomas, County Manager  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt an ordinance Adopting an Annual Budget for 2014. Ms. Henley presented the draft Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: Candace Jagel, Mike Pickett, Peggy Bill. The following County elected officials and department heads offered testimony: Prosecuting Attorney Randall Gaylord, Sheriff Rob Nou, District Court Administrator Mellissa Derksema.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Hughes to continue the public hearing on an ordinance to adopt the Annual Budget to Tuesday, November 12, 2013 at 9:15 AM. ALL AYES; MOTION CARRIED.**

5. To Approve the **Six-Year Transportation Improvement Program (TIP) [public testimony accepted]** – Rachel Dietzman, County Engineer  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to approve the Six-Year Transportation Improvement Program. Ms. Dietzman presented the Program and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: Janet Alderton.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Jarman, seconded by Mr. Stephens to approve the resolution approving the Six-Year Transportation Improvement Program 2014-2019. ALL AYES; MOTION CARRIED.**

6. To Approve a Resolution of San Juan County, Washington, Approving the 2014 **Annual Capital Budget and the Six-Year Capital Improvement Plan (CIP) [public testimony accepted]** – Mike Thomas, County Manager; John Manning, Director Health & Community Services

Chair Stephens opened the public hearing to approve the Plan. Mr. Thomas presented the Plan and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council postponed action until a future date.

7. To Adopt an Ordinance Updating the San Juan County Comprehensive Plan **Transportation Element**, Adopting Amendments and Additions to Section B, Element 6 Transportation Goals and Policies Replacing Appendix 6 Transportation, and Repealing the 2005 Non-motorized Plan; and Amending Concurrency Regulations in San Juan County Code Sections 18.60.200 and 18.70.120 **[public testimony accepted]** – Linda Kuller, Senior Planner  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt an ordinance Updating the Transportation Element. Ms. Kuller presented the draft Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: Janet Alderton, Stephanie Buffum.

Chair Stephens closed public testimony with the right to reopen. Chair Stephens recessed the public hearing to be continued after the noon break.

**11:55 AM RECESS FOR LUNCH**

**01:04 PM PUBLIC HEARING CONTINUED:** To Adopt an Ordinance Updating the San Juan County Comprehensive Plan Transportation Element.

1. **Moved by Mr. Hughes, seconded by Mr. Stephens to add to page 5, section 6.2.A, General Goals, #2, sub-section “A” additional language to follow after the semicolon Urban Growth Areas language would read “while meeting the basic the transportation needs of all islands and including non-ferry served islands.” ALL AYES; MOTION CARRIED.**
2. **Moved by Mr. Stephens, seconded by Mr. Hughes to add a new letter “L” that states “coordinate transportation and emergency management services planning” ALL AYES; MOTION CARRIED.**
3. **Moved by Mr. Stephens, seconded by Mr. Hughes to change the word on line 31, page 6, from “criteria” to “consideration”. ALL AYES; MOTION CARRIED.**
4. **Moved by Mr. Hughes, seconded by Mr. Stephens to add in section 6.2.A, #6 the word “consideration” before “... and development of bridges.” ALL AYES; MOTION CARRIED.**
5. **Moved by Mr. Stephens, seconded by Mr. Hughes to add a new #8 under Infrastructure General Policies, line 49, page 6 “should consider the risk of local sea level rise.” ALL AYES; MOTION CARRIED.**
6. **Moved by Mr. Hughes, seconded by Mr. Stephens to add on line 33 “that creates sustainable transportation funds” and strike “road” out. All AYES; MOTION CARRIED.**
7. **Moved by Mr. Hughes, seconded by Mr. Stephens to add #12 on line 12, page 8 of the Goals Section “to consider funding for marine based projects or programs”. ALL AYES; MOTION CARRIED.**
8. **Moved by Mr. Hughes, seconded by Mr. Jarman to replace under Policies #17, line 18 the word “determine” with “propose.” ALL AYES; MOTION CARRIED.**
9. **Moved by Mr. Hughes, seconded by Mr. Jarman to strike on page 12, line 34 of section 6.2.E, #2 the word “oppose” and replace it with “discourage.” ALL AYES; MOTION CARRIED.**
10. **Moved by Mr. Stephens, seconded by Mr. Hughes to change on line 32 and line 34 the word ‘oil’ to “fossil fuels.” ALL AYES; MOTION CARRIED.**

11. Moved by Mr. Stephens, seconded by Mr. Hughes to add on line 10 page 13 after “apply to” the words “land and sea-based...” ALL AYES; MOTION CARRIED.
12. Moved by Mr. Hughes, seconded by Mr. Stephens to add under Policy One, page 17, a new letter “E” ...“Washington State Ferries is the state highway for San Juan County.” ALL AYES; MOTION CARRIED.
13. Moved by Mr. Stephens, seconded by Mr. Hughes to add page 17 under Policies #1 a new letter “F” ...“Washington State Ferries is the primary transportation economic route for all commercial activity in San Juan County.” ALL AYES; MOTION CARRIED.
14. Moved by Mr. Stephens, seconded by Mr. Hughes to add on page 23 under Policies, #2 the language “prioritize the use of existing county owned or private barge landings.” ALL AYES; MOTION CARRIED.
15. Moved by Mr. Stephens, seconded by Mr. Hughes to continue the public hearing until Tuesday, November 12 at 9:15 AM. ALL AYES; MOTION CARRIED.

**02:18 PM DISCUSSION:** County Staffing Levels and Pay and Benefit Plans for 2014 [1<sup>st</sup> touch] – Pamela Morais, Human Resource Manager

Ms. Morais presented the Plans and answered Council’s questions.

**02:35 PM CLOSED SESSION:** To discuss to discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) – Pamela Morais, Human Resource Manager

At 2:35 PM, Council Chair Stephens announced that the Council would be holding a closed session to discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last 20 minutes.

**Present:** Council, Prosecuting Attorney Randall Gaylord, County Manager Mike Thomas, Human Resource Manager Pamela Morais and Clerk to the Council Ingrid Gabriel.

The session ended at 3:00 PM for a total executive session time of 25 minutes.

**No Action was taken.**

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended. Mr. Stephens called the meeting back into regular session.

**03:02 PM COUNCIL MEMBER UPDATES & DISCUSSION ITEMS:**

Mr. Jarman and Mr. Stephens are attending a Northwest Regional Council meeting on Thursday, November 7 in Mt. Vernon. Mr. Hughes will attend an Eastsound Planning and Review Committee meeting on Thursday, November 7. Mr. Stephens will attend the Marine Resources Committee meeting on Wednesday, November 6.

**03:00 PM COUNTY MANAGER & CLERK UPDATE:**

Chair Stephens made a Planning Commission Appointment Recommendation to the Council. After discussion, the Council took the following action:

**Moved by Mr. Jarman, seconded by Mr. Hughes to appoint Mike Pickett to the Planning Commission. ALL AYES; MOTION CARRIED.**

**03:11 PM ADJOURN**

Mr. Stephens adjourned the meeting.

\*\*\*\*\*

**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

**These Minutes were approved and signed on November 18, 2013. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.**