

**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, NOVEMBER 12, 2013**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:12 AM CALL TO ORDER

Council Chair Stephens called the meeting to order at 9:12 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Flag Salute

New Employee Introductions: none

Approval of Minutes:

Moved by Mr. Jarman seconded by Mr. Hughes to approve the minutes of November 4, 2013 as written. ALL AYES; MOTION CARRIED.

Moved by Mr. Jarman, seconded by Mr. Hughes to approve the minutes of November 8, 2013 as written. ALL AYES; MOTION CARRIED.

Review and Approve Consent Agenda:

Moved by Mr. Hughes, seconded by Mr. Stephens to approve the Consent Agenda of November 12, 2013, as follows:

A. Budget Items:

The Auditor's office requests approval for the interfund transfers for the month of October, 2013

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period 9/23/213 for the pay period ending 10/23/2013: Payroll Gross \$1,200,799.22 ; Benefits \$372,301.58.

The Auditor's office requests approval for the following warrants:

- Warrant #132690-132697 Veteran's assistance claims in the amount of \$3,326.00**
- Warrant #132731-132733 Veteran's assistance claims in the amount of \$3,402.00**
- Warrant #132753-732821 County claims in the amount of \$30,459.75**
- Warrant #132822-132860 Public Works claims in the amount of \$28,287.97**

ALL AYES; MOTION CARRIED.

Approval of Correspondence: none

Recognition of Island Spirit: Mr. Stephens recognized the island spirit that coalesced around the recent communications outage emergency. The Council praised the assistance provided by citizens, OPALCO, Emergency Medical Services, cell phone companies, the County's emergency management team (Dave Holloran, Brendan Cowan), IS Manager Stan Matthews, CenturyLink. Rock Island and Fire & Rescue services on all islands.

Citizens Access: The following citizens submitted comments: Tim Blanchard.

09:15 AM PUBLIC HEARINGS:

1. To Adopt an Ordinance Amending the San Juan County 2013 Budget for Emergency Appropriations - Milene Henley, Auditor
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Ms. Henley presented the Ordinance and answered Council's questions. After discussion, the Council took the following action:

Moved by Mr. Hughes, seconded by Mr. Stephens to adopt an ordinance amending the San Juan County 2013 Budget for emergency appropriations. ALL AYES; MOTION CARRIED.

2. To Adopt an Ordinance Amending the San Juan County 2013 Budget for Supplemental Appropriations – Milene Henley, Auditor
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Ms. Henley presented the Ordinance and answered Council's questions. After discussion, the Council took the following action:

Moved by Mr. Hughes, seconded by Mr. Stephens to adopt an ordinance for San Juan County, Washington amending the San Juan County 2013 Budget for supplemental appropriations. ALL AYES; MOTION CARRIED.

3. To Adopt an Ordinance of San Juan County, Washington, Setting the Property Tax Levy for **Current Expense** for 2014 – Milene Henley, Auditor; Mike Thomas, County Manager
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Mr. Thomas presented the Ordinance and answered Council's questions. After discussion, the Council took the following action:

Moved by Mr. Hughes, seconded by Mr. Jarman to adopt an ordinance for San Juan County, Washington setting the property tax levy for current expenses for 2014 with the percent changed to .8553. ALL AYES; MOTION CARRIED.

4. To Adopt an Ordinance of San Juan County Washington, Setting the Property Tax Levy for **Land Conservation Futures** for 2014 - Milene Henley, Auditor; Mike Thomas, County Manager
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Mr. Thomas presented the Ordinance and answered Council's questions. After discussion, the Council took the following action:

Moved by Mr. Hughes, seconded by Mr. Stephens to adopt an ordinance of San Juan County, Washington setting the property tax levy for land conservation futures for 2014 ALL AYES; MOTION CARRIED.

5. To Adopt an Ordinance of San Juan County Washington, Setting the Property Tax Levy for **County Roads** for 2014 - Milene Henley, Auditor; Mike Thomas, County Manager
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Mr. Thomas presented the Ordinance and answered Council's questions. After discussion, the Council took the following action:

Moved by Mr. Hughes, seconded by Mr. Stephens to adopt an ordinance of San Juan County, Washington setting the property tax levy for county roads for 2014. ALL AYES; MOTION CARRIED.

6. To Adopt an Ordinance of San Juan County, Washington **Adopting an Annual Budget** for the Year 2014 - Milene Henley, Auditor; Mike Thomas, County Manager
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Mr. Stephens reopened testimony. The following County officials commented: District Judge Stuart Andrew, Parks & Fair Director Dona Wuthnow.

Mr. Stephens closed public testimony with the right to reopen.

Ms. Henley updated the Council on 2014 Budget changes and answered Council's questions. After discussion, the Council took the following action:

Moved by Mr. Hughes, seconded by Mr. Stephens to ask the Auditor to prepare an ordinance of San Juan county, Washington for final approval of the 2014 Budget for public hearing on December 3, 2013 at 10:15 AM. ALL AYES; MOTION CARRIED.

7. To Approve a Resolution of San Juan County, Washington, Approving the 2014 **Annual Capital Budget and the Six-Year Capital Improvement Plan** – Mike Thomas, County Manager; John Manning, Director Health & Community Services (motion to prepare Final CIP Ordinance for Dec 3)
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Mr. Thomas presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

Moved by Mr. Hughes, seconded by Mr. Stephens to prepare a final ordinance and move the Annual Capital Budget and the Six-Year Capital Improvement Plan to public hearing on December 3, 2013 at 10:15 AM. ALL AYES; MOTION CARRIED.

8. To Adopt an Ordinance Updating the San Juan County Comprehensive Plan **Transportation Element**, Adopting Amendments and Additions to Section B, Element 6 Transportation Goals and Policies Replacing Appendix 6 Transportation, and Repealing the 2005 Nonmotorized Plan; and Amending Concurrency Regulations in San Juan County Code Sections 18.60.200 and 18.70.120 (continued from Nov 5) – Linda Kuller, Senior Planner
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Ms. Kuller presented the Ordinance and answered Council's questions. After discussion, the Council took the following actions:

1. **Moved by Mr. Jarman, seconded by Mr. Hughes to remove the word "exceed" on page 28, Exhibit A under Road Design and Construction, #7. ALL AYES; MOTION CARRIED.**
2. **Moved by Mr. Hughes, seconded by Mr. Jarman to add on page 28 of Appendix A, line 33 under Road Design and Construction #7 the words "protection of rural character" after "The standards should provide..." ALL AYES; MOTION CARRIED.**
3. **Moved by Mr. Hughes, seconded by Mr. Jarman change the word "prevent" to "limit" in Section 6.4.C in Policies section, #2, line 9, page 24. ALL AYES; MOTION CARRIED.**
4. **Moved by Mr. Hughes, seconded by Mr. Stephens to change in Policies section 6.4.b page 22, #18 line 42 deleting the words "at the San Juan and Lopez..." and add "all ferry served terminals." ALL AYES; MOTION CARRIED.**
5. **Moved by Mr. Hughes, seconded by Mr. Stephens to adopt an Ordinance Updating the San Juan County Comprehensive Plan Transportation Element, Adopting Amendments and Additions to Section B, Element 6 Transportation Goals and Policies Replacing Appendix 6 Transportation, and Repealing the 2005 Nonmotorized Plan; and Amending Concurrency Regulations in San Juan County Code Sections 18.60.200 and 18.70.120 including changes added today. ALL AYES; MOTION CARRIED.**

10:50 AM ACTION: To Approve the 2014 Annual Road Program & Revisions to the 2013 Road Program - Rachel Dietzman, County Engineer

Ms. Dietzman presented the Program and Revisions and answered Council's questions. After discussion, the Council took the following actions:

Moved by Mr. Hughes, seconded by Mr. Jarman to adopt revisions to the 2013 Annual Road Program. ALL AYES; MOTION CARRIED.

The Council postponed action on the 2014 Road Program until Monday, December 2.

11:50 AM Information Technology Manager Stan Matthews updated the Council on the current progress of communications outage repairs.

12:00 PM RECESS FOR LUNCH

01:02 PM DISCUSSION: Approval of a Resolution Pertaining to County Staffing Levels and Pay and Benefit Plans for 2014 – Pamela Morais, Human Resource Manager

Ms. Morais presented the supporting documents for the Resolution and answered Council's questions. The Council agreed to schedule the Resolution for action on December 3.

01:16 PM DISCUSSION: Geographical Information Services (GIS) Update – Stan Matthews, GIS/IT Manager, Nick Peihl, GIS Program Coordinator

Mr. Peihl and Mr. Matthews presented the update and answered Council's questions.

01:35 PM COUNCIL MEMBER, COUNTY MANAGER & CLERK UPDATES:

Ms. Gabriel: reminded Council of the Washington State Association of Counties (WSAC) conference the following week in Vancouver, WA and discussed lodging and transportation plans; discussed 2014 meeting calendar.

Mr. Stephens: reported on a meeting of the Northwest Regional Council, where the 2014 budget was approved and an offer made to an applicant for the open Executive Director's position. Senator Kevin Ranker will be attending the December 10 Council meeting to discuss 2014 legislative priorities;

Mr. Hughes: reported on the Lodging Tax Advisory Committee (LTAC) meeting where the Tourism Master Plan was discussed as well. He attended a planning meeting with the Orcas School District project and Community Development and Planning. Mr. Hughes spoke at the Veteran's Day program on Orcas and plans to hold a Town Hall meeting on December 3 at the Fire Hall. He will be attending the Economic Development Council conference Nov 13 and the ferry reservations meeting on Thursday, November 14 at the San Juan Yacht Club along with Mr. Stephens.

Mr. Thomas: discussed stormwater flooding in Eastsound and met with Public Works staff to plan for near term and long-range solutions. He met with the Orcas School District and the Orcas Library district to gain a greater understanding of construction projects and conduct an interdepartmental review on the front-end. Mr. Thomas is waiting for comments back on the Solid Waste contract with the Town of Friday Harbor. He reported that the front counter at CDPD is being remodeled. Mr. Thomas will have a debrief on communications emergency procedures with Emergency Manager Brendan Cowan.

02:05 PM ADJOURN

Mr. Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on November 18, 2013. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.