

**MEETING MINUTES  
SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL  
TUESDAY, DECEMBER 3, 2013**

**Lopez Center for Community and the Arts, 204 Village Road, Lopez Island, WA**

**10:24 AM CALL TO ORDER**

Council Chair Stephens called the meeting to order at --- AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel, Council Assistant Susan Kollet and interested members of the public.

**Flag Salute**

**New Employee Introductions:** none

**Approval of Minutes:**

**Moved by, Jarman seconded by Hughes to approve the minutes of Monday, November 18, 2013. ALL AYES; MOTION CARRIED.**

**Review and Approve Consent Agenda:**

**Moved by Hughes, seconded by Jarman, to approve the Consent Agenda of December 3, 2013, as follows:**

**A. Resolution(s):**

Resolution Granting Orcas Sound LLC Current Use Open Space Classification, File No. POPNSP-11-0011

**B. Budget Items:**

The Auditor's office requests approval for the following warrants issued the week of **November 4, 2013:**

- EFT #11062013 Parks EFT in the amount of \$426.70
- Warrant #132914 – 133026 County claims in the amount of \$130,338.96
- Warrant #133027 – 133045 Public Works claims in the amount of \$119,235.45

The Auditor's office requests approval for the following warrants issued the week of **November 11, 2013:**

- EFT #11132013 Public Works EFT in the amount of \$2,456.11
- Warrant #133135 – 133210 County claims in the amount of \$105,612.48
- Warrant #133211 – 133262 Public Works claims in the amount of \$60,730.51

The Auditor's office requests approval for the following warrants issued the week of **November 18, 2013:**

- Warrant #133502 – 133508 Veteran's Assistance claims in the amount of \$3,175.00
- Warrant #133569 – 133658 County claims in the amount of \$86,236.59
- **Warrant #133659 – 133705 Public Works claims in the amount of \$272,936.62**

**C. Miscellaneous:** Veterans Advisory Board Protocol Revisions

**ALL AYES; MOTION CARRIED.**

**Approval of Correspondence:**

To Senator Kevin Ranker regarding Agricultural Current Use program:

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the letter regarding current use program as amended. ALL AYES; MOTION CARRIED.**

To Tim Gigar (CenturyLink) regarding customer credit on telephone service charges:

**Moved by Mr. Stephens, seconded by Mr. Hughes to approve the letter to CenturyLink regarding credit to their customers as amended. ALL AYES; MOTION CARRIED.**

**Citizens Access:** The following citizens submitted comments: Rick Van Kamp, Todd Goldsmith, Shelly Clark, Christine Langley, Mark Harrenkohl, Tim Clark, Nancy Greene, Debbie Young, Madrona Murphy, Alex Clark, Greg Blumberg, Dwight Lewis.

**11:14 AM PUBLIC HEARING(S):**

1. To Adopt an Ordinance of San Juan County, Washington **Adopting an Annual Budget** for the Year 2014 and Setting Forth the Estimated Revenues and Appropriations [**public testimony accepted**] (continued from November 12) - Milene Henley, Auditor; Mike Thomas, County Manager  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and Council Assistant Susan Kollet.

Chair Stephens opened the public hearing to adopt an Annual Budget. Ms. Henley presented the Ordinance and answered Council's questions.

Chair Stephens reopened public testimony. The following citizens offered testimony: Dwight Lewis, Rhea Miller.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Hughes to adopt an Ordinance of San Juan County, Washington Adopting an Annual Budget for the Year 2014 and Setting Forth the Estimated Revenues and Appropriations. ALL AYES; MOTION CARRIED.**

2. To Approve a Resolution of San Juan County, Washington, Approving the 2014 **Annual Capital Budget and the Six-Year Capital Improvement Plan** (CIP) [**public testimony accepted**] – Mike Thomas, County Manager; John Manning, Director Health & Community Services  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and Council Assistant Susan Kollet.

Chair Stephens opened the public hearing to approve a Resolution of San Juan County, Washington, Approving the 2014 Annual Capital Budget and the Six-Year Capital Improvement Plan. Mr. Thomas presented the Resolution and answered Council's questions.

Chair Stephens reopened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve a Resolution of San Juan County, Washington, Approving the 2014 Annual Capital Budget and the Six-Year Capital Improvement Plan as presented. ALL AYES; MOTION CARRIED.**

**11:41 AM DISCUSSION/ACTION:** Public Works Update Baker View Road Traffic Study – Frank Mulcahy, Public Works Director

Mr. Mulcahy and County Engineer Rachel Dietzman presented the Study and answered Council's questions. After discussion, the Council took the following action:

**Moved by Mr. Stephens, seconded by Mr. Hughes to accept the recommendation from the Engineer's Report to maintain the posted speed limit of 35 mph on Baker View Road, Lopez Island. The County will work to install appropriate signage on Baker View Road which would include "dead-end", and "no parking" to improve the curve. VOTE: 2:1:0 (Jarman opposed); MOTION CARRIED.**

**11:56 AM DISCUSSION:** Lopez Sub-area Plan – Sam Gibboney, Director Community Development & Planning; Linda Kuller, Senior Planning

Ms. Gibboney and Ms. Kuller presented the current status of the Plan and answered Council's questions. Public comments were offered by Madrona Murphy and Nancy Greene.

**Moved by Mr. Jarman, seconded by Mr. Stephens to approve a Resolution regarding the formation of a citizen advisory committee to be known as the "Lopez Village Planning Review Committee" whose purpose shall be to develop a sub-area plan for the Lopez Village Urban Growth Area. ALL AYES; MOTION CARRIED.**

**12:25 PM ACTION:** Approval of a Resolution Pertaining to County Staffing Levels and Pay and Benefit Plans for 2014 – Pamela Morais, Human Resource Manager

Ms. Morais presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

**Moved by Mr. Hughes, seconded by Mr. Stephens to approve a Resolution Adopting County Staffing Levels for 2014, the 2014 Pay Plan as approved in collective bargaining agreements, the 2014 Pay Plan for unrepresented and management employees, and the 2014 Health Benefit levels for full-time and part-time employee groups. ALL AYES; MOTION CARRIED.**

**12:29 PM RECESS**

**01:37 PM DISCUSSION:** 3<sup>rd</sup> Quarter Financial Report – Milene Henley, Auditor

Ms. Henley presented the Report and answered Council's questions.

**02:00 PM EXECUTIVE SESSION:** To discuss Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g) – Pamela Morais, Human Resource Manager

At 2:00 PM, Council Chair Stephens announced that the Council would be holding an executive session estimated to last 15 minutes. **Present:** Council, County Manager Mike Thomas, Human Resources Manager Pamela Morais and Clerk to the Council Ingrid Gabriel.

The session ended at 2:20 for a total executive session time of 20 minutes.

**No Action was taken.**

Ms. Gabriel stepped out of the meeting room and announced that the executive session had ended. Mr. Stephens called the meeting back into regular session and then adjourned the meeting.

**02:25 PM ADJOURN**

Mr. Stephens adjourned the meeting.

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

**These Minutes were approved and signed on December 10, 2013. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.**