

**MEETING MINUTES  
SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL  
January 29, 2013**

**Legislative Hearing Room, Legislative Building, Friday Harbor**

**09:01 AM SPECIAL MEETING CALL TO ORDER**

Council Chair Stephens called the special meeting to order at 9:01 AM. Present: Council Members Marc Forlenza, Rich Peterson, Bob Jarman, Patty Miller, Rick Hughes and Jamie Stephens; Interim County Manager Bob Jean, Human Resources Manager Pamela Morais and Clerk to the Council Ingrid Gabriel.

**09:02 AM CLOSED SESSION:** To discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) – Pamela Morais, Human Resources Manager

At 9:01 AM, Chair Stephens announced that the Council would be holding a **closed session** to discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) estimated to last approximately 60 minutes in total. Present: Councilmembers, Marc Forlenza, Rich Peterson, Patty Miller, Jamie Stephens, Rick Hughes, Bob Jarman; Interim County Manager Bob Jean, Human Resources Manager Pamela Morais and Council Clerk Ingrid Gabriel.

The session ended at 10:05 AM for a total time of 64 minutes.

At 10:06 AM, Ms. Gabriel stepped out of the legislative hearing room and announced that the Closed Session had ended.

**10:09 AM REGULAR MEETING CALL TO ORDER**

Council Chair Stephens called the regular meeting to order at 10:00 AM. Present: Councilmembers, Marc Forlenza, Rich Peterson, Patty Miller, Jamie Stephens, Rick Hughes, Bob Jarman; Interim County Manager Bob Jean, Council Clerk Ingrid Gabriel and interested members of the public.

**Excused Absences:** none

**New Employee Introductions:** Sam Gibboney (Public Works), Lindsay Myers (Public Works), Ray Harvey (Sheriff's Department), Scott Taylor (Sheriff's Department Promotion), Susan Key (Community Development and Planning).

**Approval of Minutes:**

**Moved by Mr. Peterson, seconded by Mr. Jarman to approve the minutes of January 14, 2013. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Peterson, seconded by Mr. Jarman to approve the minutes of January 15, 2013. ALL AYES; MOTION CARRIED.**

**Review and Approve Consent Agenda:**

**Moved by Mr. Peterson, seconded by Ms. Miller to approve the Consent Agenda of January 29, 2013, as follows:**

**A. Resolutions:**

- Resolution on Annual Cancellation of Uncollectible Personal Property Taxes

**B. Contracts/Agreements:**

- Town of Friday Harbor Sheriff's Contract

**C. Budget Items:**

**2012**

- EFT #01092013 Parks excise tax EFT in the amount of \$78.64
- EFT #01162013 Public Works excise tax EFT in the amount of \$5,697.89
- Warrant #120549 – 120550 County claims in the amount of \$26,235.60
- Warrant #120259-120295 Public Works claims in the amount of \$40,253.14
- Warrant #120569 County claims in the amount of \$6.22
- Warrant #120570 – 120660 County claims in the amount of \$122,077.41
- Warrant #120661 – 120703 Public Works claims in the amount of \$164,314.72
- Warrant 120296-120372 County claims in the amount of \$159,222.03

**2013**

- Warrant 120255-120258 Veteran's Assistance claims in the amount of \$945.00
- Warrant #120706 – 120774 County claims in the amount of \$65,320.06
- Warrant #120775 – 120794 Public Works claims in the amount of \$63,455.13
- Warrant #120373-120376 Veteran's Assistance claims in the amount of \$2,656.16

**ALL AYES; MOTION CARRIED.**

**Approval of Correspondence:** none

**Citizens Access:** The following citizens submitted comments: Greg Ayers, Lisa Byers, Francine Shaw, Errol Speed, Michael Durland.

**10:53 AM      DISCUSSION:** A proposed Ordinance Revising County Parks Fee Schedules and Repealing Portions of Ordinance 28-2011 (2<sup>nd</sup> touch) – Dona Wuthnow, Director Parks and Fair

Ms. Wuthnow presented the Ordinance and answered Council's questions. After discussion, Council took the following action:

**Moved by Ms. Miller, seconded by Mr. Jarman to set a public hearing on an Ordinance Revising County Parks Fee Schedules and Repealing Portions of Ordinance 28-201 for Tuesday, February 12, 2013 at 10:15 AM. ALL AYES; MOTION CARRIED.**

**11:14 AM**            **DISCUSSION:** Council Goals & Strategic Calendar – Bob Jean, Interim County Manager

Mr. Jean presented the updated Council goals and strategic calendar and, along with Planning Coordinator Shireene Hale and Community Development and Planning (CDPD) Director Rene Beliveau, answered Council's questions.

**11:53 AM**            **DISCUSSION:** Long-Range Planning Work Plan – Rene Beliveau, Community Development and Planning (CDPD) Director; Shireene Hale, Planning Coordinator

Ms. Hale and Mr. Beliveau answered Council's questions regarding grants and long-range planning.

**12:07 PM**            **RECESS FOR LUNCH**

**01:04 PM**            **DISCUSSION:** Shoreline Master Program Update – Colin Maycock, Planner IV

Mr. Maycock presented the update and answered Council's questions. The Council agreed by consensus that Mr. Jean will contact Department of Ecology regarding extending the Shoreline Master Program (SMP) grant through the end of the year to coordinate with the Council's overall work plan.

**Moved by Mr. Peterson, seconded by Mr. Jarman to delay the open houses to review the draft Shoreline Master Program (SMP) until after February. VOTE 5:1 (Hughes opposed); MOTION CARRIED.**

**02:10 PM**            **DISCUSSION:** Community Litter Clean-Up Grant – Frank Mulcahy, Public Works Director

Mr. Mulcahy and Solid Waste Program Administrator Ms. Gibboney presented the grant and answered Council's questions. After discussion, Council took the following action:

**Moved by Ms. Miller, seconded by Mr. Jarman to direct staff to submit an application requesting funding from the Community Litter Cleanup Program (CLCP) grant for the 2013-2015 biennium. ALL AYES; MOTION CARRIED.**

**02:17 PM**            **DISCUSSION:** Solid Waste Update - Frank Mulcahy, Public Works Director

Mr. Mulcahy and Solid Waste Program Administrator Ms. Gibboney presented the update and answered Council's questions.

**02:40 PM            DISCUSSION:** Draft County Manager Community and Position Profile & Community Conversation Continued - Bob Jean, Interim County Manager

Mr. Jean presented the County Manager position profile and, along with Health and Community Services Director John Manning, the Community Conversation update and answered Council's questions.

**03:44 PM            COUNCIL MEMBER UPDATES & DISCUSSION ITEMS**

Subcommittee Updates:

Building Advisory Committee (BAC) - Mr. Jarman, liaison, and committee Chair Jack Cory gave an update.

Critical Area Ordinance Implementation Committee - Ms. Miller gave an update and noted that the next committee meeting would be held on Monday, February 11 from 3:30 to 4:30 in the legislative building.

Budget Subcommittee - Ms. Miller gave an update and Council took the following action:

**Moved by Ms. Miller, seconded by Mr. Peterson to authorize the levy allocated for the purpose specified in RCW 71.20.110 as reduced by Chapter 84.55 in the amount of \$61,811.00. ALL AYES; MOTION CARRIED.**

**Moved by Ms. Miller, seconded by Mr. Hughes to authorize the Director of Health and Human Services to budget an additional \$19,000 to be dedicated to development disability and make it part of the first budget amendment. ALL AYES; MOTION CARRIED.**

Environmental Coordinating Board (ECB) - Ms. Miller gave an update.

Ferries/FAC/Intermodal - Mr. Forlenza gave an update.

Salmon Recovery Council - Mr. Stephens gave an update.

**04:35 PM            COUNTY MANAGER & CLERK/COMMITTEE UPDATES**

Manager Update: Interim County Manager Bob Jean gave an update on streamlining procedures and answered Council's questions.

Council Clerk and Committee Update: Ingrid Gabriel, Council Clerk gave an update. After discussion, the Council took the following action(s):

**Moved by Ms. Miller, seconded by Mr. Peterson to approve Tom Fiscus to the Orcas Library Board . ALL AYES; MOTION CARRIED.**

**Moved by Mr. Stephens, seconded by Mr. Peterson to approve Susan Gronley to the Fair Board. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Peterson, seconded by Mr. Hughes to approve Tim Blanchard to the Planning Commission. ALL AYES; MOTION CARRIED.**

Mr. Peterson reported that the Action Agenda Oversight Committee (AAOC) would be meeting on Thursday, January 31 at 2:30 – 5:30 in Anacortes.

**04:58 PM                    ADJOURN**

Mr. Stephens adjourned the meeting.

\*\*\*\*\*

**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

**These Minutes were approved and signed on February 12, 2013. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.**