

**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, FEBRUARY 26, 2013**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

SPECIAL MEETING AGENDA

09:05 AM SPECIAL MEETING CALL TO ORDER

Council Chair Jamie Stephens called the special meeting to order at 9:06 AM. Present: Council Members Marc Forlenza, Rich Peterson, Bob Jarman (via teleconference), Patty Miller, Rick Hughes and Jamie Stephens; Interim County Manager Bob Jean, Human Resources Manager Pamela Morais and Clerk to the Council Ingrid Gabriel.

09:06 AM EXECUTIVE SESSION: Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g) – Pamela Morais, Human Resources Manager

At 9:06 AM, Council Chair Stevens announced that the Council would be holding an **executive session** to evaluate the performance of a public employee, pursuant to RCW 42.30.110 (1)(g) estimated to last approximately 45 minutes. The session ended at 9:58 AM for a total executive session time of 52 minutes. Present: Full Council (Jarman via teleconference), Interim County Manager Bob Jean, Human Resources Manager Pamela Morais and Clerk to the Council Ingrid Gabriel.

At 9:59, Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended.

No Action was taken.

REGULAR MEETING AGENDA

10:07 AM REGULAR MEETING CALL TO ORDER

Council Chair Jamie Stephens called the regular meeting to order at 10:07 AM. Present: Council Members Marc Forlenza, Rich Peterson, Patty Miller, Rick Hughes, (Bob Jarman absent at beginning of regular meeting); Interim County Manager Bob Jean and Clerk to the Council Ingrid Gabriel.

Flag Salute

Excused Absences: none

Proclamation: Helen Venada, SJC Hazardous Waste and Recycling Coordinator

Mr. Stephens presented a Proclamation to Ms. Venada thanking her for her service to the County.

New Employee Introductions: none

Approval of Minutes:

Moved by Mr. Peterson, seconded by Mr. Hughes to approve the minutes of February 11, 2013. VOTE: 5:0:0 (Jarman absent); MOTION CARRIED.

Moved by Mr. Peterson, seconded by Mr. Hughes to approve the minutes of February 12, 2013. VOTE: 5:0:0 (Jarman absent); MOTION CARRIED.

Review and Approve Consent Agenda:

Moved by Mr. Peterson, seconded by Ms. Miller, to approve the Consent Agenda of February 26, 2013, as amended:

- A. Resolution(s):
Resolution to Appoint Human Resources Manager as Risk Manager & Deputy Director to the Washington Counties Risk Pool
- B. Contracts/Agreements:
Northwest Regional Council (Senior Services) Contract (authorize Interim County Manager to sign)
- Watershed Monitoring for EPA National Estuary Program – Pollution Identification & Correction (NEP PIC) Program (authorize Interim County Manager to sign)
- C. Budget Items:
- Warrant #121448 – 121454 Veteran’s Assistance in the amount of \$4,111.34
 - Warrant #121457 Veteran’s Assistance claims in the amount of \$105.00
 - Warrant #121458 – 121551 County claims in the amount of \$76,292.49
 - Warrant #121552 – 121589 Public Works claims in the amount of \$48,287.60
 - Parks EFT #02072013 in the amount of \$964.86
 - Warrant #121869 County claims in the amount of \$513.35
 - Warrant #121874 – 121898 County claims in the amount of \$21,573.23
 - Warrant #121899 Veteran’s Assistance in the amount of \$95.56
 - Warrant #121900 – 121937 Public Works claims in the amount of \$31,255.25
 - Warrant #121938 – 122038 County claims in the amount of \$92,227.69
 - Interfund transfers for January 2013 in the amount of 1,029.94
- D. Correspondence:
Letter of support to Commission on Accreditation of Medical Transport Systems for San Juan Island Emergency Services/Island Air Ambulance (moved to afternoon for consideration)
- E. Miscellaneous:
San Juan Historical Society and Museum’s request for extension on 2012 Historic Preservation Grant from June 30, 2013 to September 30, 2013.

VOTE: 5:0:0 (Jarman absent); MOTION CARRIED.

Citizens Access: The following citizens submitted comments: Bill Wright, David Dehlendorf, Lovel Pratt.

10:33 AM PUBLIC HEARING: To Approve Open Space Farm and Ag Application POPNSP-12-0005 [Gerring] - Julie Thompson, Planner III
Present: Council Members Jamie Stephens, Marc Forlenza, Rich Peterson, Patty Miller, Rick Hughes (Bob Jarman absent); Interim County Manager Bob Jean and Clerk to the Council Ingrid Gabriel.

Mr. Stephens opened the public hearing to approve Open Space Farm and Ag Application POPNSP-12-0005 [Gerring]. Ms. Thompson presented the Application and answered Council's questions.

Mr. Stephens opened public testimony. The following citizens offered public testimony: none.

Mr. Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

Moved by Mr. Peterson, seconded by Mr. Hughes, to approve Open Space Farm and Ag Application POPNSP-12-0005. VOTE: 5:0:0 (Jarman absent); MOTION CARRIED.

10:39 AM PUBLIC HEARING: To Approve Open Space Farm and Ag Application POPNSP-12-0006 [Lee] – Julie Thompson, Planner III
Present: Council Members Jamie Stephens, Marc Forlenza, Rich Peterson, Patty Miller, Rick Hughes (Bob Jarman absent); Interim County Manager Bob Jean, Planner III Julie Thompson and Clerk to the Council Ingrid Gabriel

Mr. Stephens opened the public hearing to approve Open Space Farm and Ag Application POPNSP-12-0006 [Lee]. Ms. Thompson presented the Application and answered Council's questions.

Mr. Stephens opened public testimony. The following citizens offered public testimony: none.

Mr. Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

Moved by Mr. Peterson, seconded by Mr. Hughes, to approve Open Space Farm and Ag Application POPNSP-12-0006. VOTE: 5:0:0 (Jarman absent); MOTION CARRIED.

10:42 AM DISCUSSION: Public Works Update – Rachel Dietzman, County Engineer

Ms. Dietzman and Public Works Director Frank Mulcahy updated the Council on the status of the Deer Harbor Bridge, Eastsound Streetscape, Pear Point/Turn Point Connector Road Design and Cattle Point Road Design projects and answered Council's questions.

11:27 AM DISCUSSION: Update on Orcas Transfer Station Contract (1st touch) – Frank Mulcahy, Director Public Works

Mr. Mulcahy and Solid Waste Program Manager Sam Gibboney presented an update on the Contract and answered Council's questions. After discussion, the Council took the following action:

Moved by Mr. Peterson, seconded by Mr. Hughes, to set the Orcas Transfer Station Contract for public hearing on March 26, 2013 at 10:15 AM. VOTE: 5:0:0 (Jarman absent); MOTION CARRIED.

Council agreed to conduct a Special Meeting on Wednesday, March 6 in the Legislative Hearing Room at 4:00 PM to discuss the Contract prior to a second touch on March 12.

12:00 PM RECESS FOR LUNCH

01:03 PM RESUME MEETING

Mr. Jarman rejoined the meeting via teleconference.

Approval of Correspondence:

Moved by Mr. Forlenza, seconded by Mr. Peterson, to approve letter of support written by Mr. Forlenza to the Commission on Accreditation of Medical Transport Systems for San Juan Island Emergency Services/Island Air Ambulance. VOTE: 6:0 (Jarman via teleconference); MOTION CARRIED.

01:06 PM DISCUSSION: Governance (continued) – Bob Jean, Interim County Manager; Pamela Morais Human Resources Manager

Ms. Morais presented the draft County Manager Recruitment Profile. After discussion, the Council took the following action:

Moved by Mr. Peterson, seconded by Ms. Miller to approve the County Manager Profile as amended. VOTE: 6:0 (Jarman via teleconference); MOTION CARRIED.

Ms. Morais presented the draft County Manager Job Description and answered Council's questions. Mr. Jean presented the Management Systems Model and answered Council's questions.

02:36 PM PRESENTATION: Aerial Photography/LIDAR for Geographic Information Systems (GIS) and Assessor's Use – Stan Matthews, Information Technology/Information Systems Manager; Greg Sutherland, GIS Program Coordinator

Mr. Matthews and Mr. Sutherland presented a PowerPoint on Pictometry (aerial photography program) and answered Council's questions.

03:00 PM COUNTY MANAGER & CLERK/COMMITTEE UPDATES

Council Clerk and Committee Update: Ingrid Gabriel, Council Clerk gave an update and reminded Council that there are no regular meetings taking place the following week. However, the Special Meetings on San Juan County Community Conversations are taking place March 5 (Eastsound Fire Station, Orcas Island), March 6 (San Juan Island, Friday Harbor High School Commons), and March 7 (Lopez Center for Community Center and the Arts, Lopez Island) from 6:00 – 9:00 PM.

03:06 PM COUNCIL MEMBER UPDATES & DISCUSSION ITEMS

Subcommittee Updates:

Ms. Miller reported on the Budget Subcommittee.

Mr. Peterson reported on forming a potential subcommittee to consider proposals on the 2013 November ballot.

Mr. Forlenza reported on the Ferry Advisory Committee (FAC) and Building Advisory Committee (BAC).

Mr. Stephens reported that the Prosecuting Attorney is reviewing the process for a recent appointment to the Planning Commission. Mr. Stephens also gave a legislative update.

Additional Updates & Discussion Items:

Mr. Jean and Mr. Gaylord reported on the status of code enforcement.

Moved by Ms. Miller, seconded by Mr. Peterson to direct staff to: reschedule the March Planning Commission meeting; have the Planning Commission review previous drafts and two submitted proposals; complete the Planning Commission process as soon as possible. VOTE: 6:0 (Jarman via teleconference); MOTION CARRIED.

03:40 PM EXECUTIVE SESSION: To discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) – Randall Gaylord, Prosecuting Attorney

At 3:40 PM, Council Chair Stevens announced that the Council would be holding an executive session to discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) estimated to last approximately 60 minutes. At 4:40 PM, 10 minutes were added; at 4:50 PM, 10 minutes were added. The session ended at 5:05 PM for a total executive session time of 85 minutes. Present: Full Council (Jarman via teleconference), Prosecuting Attorney Randall Gaylord, Deputy Prosecuting Attorney Jon Cain, Deputy Prosecuting Attorney Amy Vira, Interim County Manager Bob Jean and Clerk to the Council Ingrid Gabriel.

At 5:05 PM, Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended.

At 5:06, Mr. Stephens called the regular meeting back into session and Council took the following action:

Moved by Mr. Stephens, seconded by Mr. Peterson to direct Prosecuting Attorney to reject settlement offer with CAPR v. SJC. VOTE: 4:0:2 (Forlenza and Miller abstained); Motion Carried.

05:07 PM ADJOURN

Mr. Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on March 12, 2013. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.