

**MEETING MINUTES  
SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL  
TUESDAY, MAY 21, 2013**

**Legislative Hearing Room, 55 Second Street, Friday Harbor, WA**

**09:05 AM CALL TO ORDER**

Council Chair Stephens called the meeting to order at 9:05 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; Interim County Manager Bob Jean, Clerk to the Council Ingrid Gabriel, Council Staff Assistant Susan Kollet and interested members of the public.

**New Employee Introductions:** none

**Approval of Minutes:**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of May 13, 2013. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of May 14, 2013. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of May 15, 2013. ALL AYES; MOTION CARRIED.**

**Review and Approve Consent Agenda:**

**Moved by Mr. Jarman, seconded by Mr. Hughes to approve the Consent Agenda of May 21, 2013, as follows:**

A. Budget Items:

- The Auditor's office requests Interfund Transfers for the Month of April, 2013.

The Auditor's office requests approval for the following warrants issued the week of April 29, 2013:

- Warrant #125161 – 125167 Veteran's Assistance claims in the amount of \$5,206.36
- Warrant #125217 – 125306 County claims in the amount of \$69,708.98
- Warrant #125307 – 125336 Public Works claims in the amount of \$236,967.70

The Auditor's office requests approval for the following warrants issued the week of May 5, 2013:

- Warrant #125483 – 125608 County claims in the amount of \$92,711.92
- Warrant #125609 – 125651 Public Works claims in the amount of \$424,055.39
- Warrant #125652 Veteran's assistance claims in the amount of \$400.00

B. Miscellaneous: Appoint Jamie Stephens to the Board of Health

**ALL AYES; MOTION CARRIED.**

**Approval of Correspondence:** none

**Citizens Access:** The following citizens submitted comments: none

**09:15 AM PUBLIC HEARINGS:**

1. To Consider an Ordinance of the San Juan County Council Granting a Non-exclusive Franchise for Water Lines Authorizing Limited Use of the Public Road Right-of-Way in San Juan County, Washington, to Salish Sea Water – Rachel Dietzman, County Engineer

**Present:** Full Council, Interim County Manager Bob Jean, County Engineer Rachel Dietzman, Public Works Director Frank Mulcahy, Clerk to the Council Ingrid Gabriel, Council Staff Assistant Susan Kollet and interested members of the public.

Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Dietzman presented the Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: Andrew Evers, Tim Judkins.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Jarman, seconded by Mr. Hughes to adopt the Ordinance of the San Juan County Council Granting a Non-exclusive Franchise for Water Lines Authorizing Limited Use of the Public Road Right-of-Way in San Juan County, Washington to Salish Sea Water. ALL AYES; MOTION CARRIED.**

2. To Adopt an Ordinance of the San Juan County Council Granting a Non-exclusive Franchise for Water Lines Authorizing Limited Use of the Public Road Right-of-Way in San Juan County, Washington, to Yacht Haven Water Cooperative - Rachel Dietzman, County Engineer

**Present:** Full Council, Interim County Manager Bob Jean, County Engineer Rachel Dietzman, Public Works Director Frank Mulcahy, Clerk to the Council Ingrid Gabriel, Council Staff Assistant Susan Kollet and interested members of the public.

Chair Stephens opened the public hearing to adopt the Ordinance. Ms. Dietzman presented the Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizen offered testimony: Andrew Evers.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**Moved by Mr. Jarman, seconded by Mr. Hughes to adopt the Ordinance of the San Juan County Council Granting a Non-exclusive Franchise for Water Lines Authorizing Limited**

**Use of the Public Road Right-of-Way in San Juan County, Washington to Yacht Haven Water Cooperative. ALL AYES; MOTION CARRIED.**

**09:40 AM EXECUTIVE SESSIONS:** To consider the acquisition of real estate by lease or purchase pursuant to RCW 42.30.110 (1)(c); To discuss current and pending litigation pursuant to RCW 42.30.110(1)(i); to Evaluate the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g); – Randall Gaylord, Prosecuting Attorney; Frank Mulcahy, Director Public Works; Ed Hale, Utility Manager

At 9:40 AM, Council Chair Stephens announced that the Council would be holding executive sessions pursuant to RCW 42.30.110 (1)(c). RCW 42.30.110(1)(i) and RCW 42.30.110 (1)(g) estimated to last 60 minutes.

**Present:** Full Council, Interim County Manager Bob Jean, Prosecuting Attorney Randall Gaylord, Utilities Manager Ed Hale and Clerk to the Council Ingrid Gabriel.

Mr. Hale left the session at 10:21 AM.

At 10:40 AM, an additional 20 minutes were added. The sessions ended at 11:00 AM for a total executive session time of 1 hour and 20 minutes.

**No Action was taken.**

Ms. Gabriel stepped out of the hearing room and announced that the executive sessions had ended. Mr. Stephens called the meeting back into regular session.

**11:01 AM ACTION:** Amended Contract with Pictometry for Aerial Photography

**Moved by Mr. Jarman, seconded by Mr. Hughes to have Mr. Stephens approve the contract for the first three years of the project for a total of \$116, 030.00. This contract will not include the oblique views as part of the agreement. ALL AYES; MOTION CARRIED.**

**11:09 AM DISCUSSION:** Solid Waste Update – Frank Mulcahy, Director Public Works; Ed Hale, Utilities Manager

Mr. Mulcahy and Mr. Hale gave an update on the Orcas Recycling Services (ORS) Agreement and answered Council's questions.

Mr. Mulcahy and Mr. Hale gave an update on the Flow Control Ordinance.

Mr. Mulcahy and Mr. Hale gave an update on the Lopez Solid Waste Disposal District (LSWDD) Interlocal Agreement.

**11:40 AM EXECUTIVE SESSION:** Evaluation of Qualifications of Applicant(s) for Public Employment pursuant to RCW 42.30.140(1)(g) – Pamela Morais, Human Resources Manager

At 11:40 AM, Council Chair Stephens announced that the Council would be holding an executive session pursuant to RCW 42.30.140(1)(g) estimated to last 20 minutes.

**Present:** Full Council, Interim County Manager Bob Jean, Human Resources Manager Pamela Morais, Prosecuting Attorney Randall Gaylord and Clerk to the Council Ingrid Gabriel.

The session ended at 11:45 AM for a total executive session time of 5 minutes.

**No Action was taken.**

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended. Mr. Stephens called the meeting back into regular session.

**11:45 PM ACTION:** Approve County Manager Offer of Employment – Pamela Morais, Human Resources

Ms. Morais presented the Offer and answered Council's questions. After discussion, the Council took the following actions:

**Moved by Mr. Jarman, seconded by Mr. Hughes to offer the position of County Manager to Michael Thomas, current City Administrator of Enumclaw, Washington. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Jarman, seconded by Mr. Hughes to approve a letter of employment with elements in it for his [Thomas] appointment and that the letter be signed by Chair Jamie Stephens. ALL AYES; MOTION CARRIED.**

**12:00 PM RECESS FOR LUNCH**

**01:03 PM COUNCIL MEMBER UPDATES & DISCUSSION ITEMS**

Subcommittee Updates:

Mr. Hughes reported on the status of the Lodging Tax Advisory Board (LTAC).

Additional Updates & Discussion Items:

Chair Stephens discussed the status of the Frits House with the Council and Mr. Jean.

**01:15 PM COUNTY MANAGER & CLERK/COMMITTEE UPDATES**

Council Clerk and Committee Update: Ingrid Gabriel, Council Clerk gave an update on the agendas and committees. After discussion, the Council took the following actions:

**Moved by Mr. Hughes, seconded by Mr. Stephens to appoint Barry Jacobson to the Human Services Advisory Board. ALL AYES; MOTION CARRIED.**

**Moved by Mr. Hughes, seconded by Mr. Jarman to approve the committee liaison roles as agreed upon yesterday [May 20, 2013]. ALL AYES; MOTION CARRIED.**

**01:27 PM ADJOURN**

Mr. Stephens adjourned the meeting.

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

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Jamie Stephens, Chair  
District 3

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Rick Hughes, Vice Chair  
District 2

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Bob Jarman, Member  
District 1

ATTEST: Clerk to the Council

By: \_\_\_\_\_  
Ingrid R. Gabriel      Date: \_\_\_\_\_