

**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, JUNE 4, 2013**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:02 AM CALL TO ORDER

Council Chair Stephens called the meeting to order at 9:02 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; Interim County Manager Bob Jean, Council Staff Assistant Sue Kollet and interested members of the public.

New Employee Introductions: none

Approval of Minutes:

Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of May 20, 2013. ALL AYES; MOTION CARRIED.

Moved by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of May 21, 2013. ALL AYES; MOTION CARRIED.

Moved by Mr. Hughes seconded by Mr. Jarman to approve the minutes of May 23, 2013. ALL AYES; MOTION CARRIED.

Review and Approve Consent Agenda:

Moved by Mr. Hughes, seconded by Mr. Jarman, to approve the Consent Agenda of June 4, 2013, as follows:

The Auditor's office requests approval for the following warrants issued the week of May 13, 2013:

- Warrant #125744 -125745 Veteran's Assistance claims in the amount of \$1,376.75
- Warrant #125747 Veteran's Assistance claims in the amount of \$2,700.00
- Warrant #125757 County claims in the amount of \$36,000.00
- EFT #05142013 Parks EFT in the amount of \$3,886.92
- EFT 05152013 Public Works EFT in the amount of \$4,118.19
- Warrant #125773 -125886 County claims in the amount of \$102,373.20
- Warrant #125887 – 125938 Public Works claims in the amount of \$75,485.59

The Auditor's office requests approval for the following warrants issued the week of May 20, 2013:

- Warrant #126215 – 126287 County claims in the amount of \$98,396.72
- Warrant #126288 – 126332 Public Works claims in the amount of \$185,224.66
- Warrant #126333 – 126335 Veteran's assistance claims in the amount of \$900.00

ALL AYES; MOTION CARRIED.

Recognition:

Council Chair Stephens recognized the following:

- Nancy Best, a Public Health Nurse II in Health and Community Services, is retiring on June 5, 2013, after 27.5 years as a County employee.
- Mary Zeretzke, an Administrative Specialist II in Health & Community Services, is retiring on June 7, 2013, after spending a total of 26.5 years (out of the last 30 years) as a County employee.
- Good Practices re: Roads Awarded to San Juan County– Rachel Dietzman, County Engineer; Phyllis Morrison, Administrative Specialist.

Citizens Access: The following citizen submitted comments: Sharon Kivisto

09:20 AM DISCUSSION: I-5 Bridge Response & Impact – Rick Hughes, Council Vice Chair; Dave Halloran, Assistant Director Emergency Management; Deborah Hopkins-Buchanan, San Juan Visitors Bureau; Victoria Compton, Executive Director Economic Development Council (EDC)

Mr. Hughes introduced the cooperative actions taken by the State as well as local agencies to mitigate the effect of the I-5 Bridge collapse. Ms. Hopkins-Buchanan and Ms. Compton provided updates and reported on any impacts experienced by local businesses.

09:39 AM DISCUSSION/POSSIBLE ACTION: Public Safety Boat & Homeland Security Grant – Rob Nou, County Sheriff; Steve Marler, Chief San Juan Island Fire District #3

Moved by Mr. Jarman, seconded by Mr. Hughes, to authorize the Sheriff to purchase a new public safety vessel, similar in structure and capabilities specified in the quote from Munson Boats, utilizing the funding provided in the Port Security Grant. The purchase price of the vessel is not to exceed \$600,000 before taxes, and is to be purchased using Federal General Services Administration schedule pricing. Mr. Hughes suggested an amendment to the motion to, at least, explore the option of obtaining a Lopez boat with remaining monies in the grant, provided the exploration would not hold up the purchase of the new public safety vessel. Mr. Jarman accepted the amendment. ALL AYES; MOTION CARRIED.

10:00 AM EXECUTIVE SESSION: To consider the acquisition of real estate by lease or purchase pursuant to RCW 42.30.110 (1)(c) – Frank Mulcahy, Director Public Works; Ed Hale, Utility Manager

EXECUTIVE SESSION/CLOSED SESSION: To consider the acquisition of real estate by lease or purchase pursuant to RCW 42.30.110 (1) (c)

At 10:16 AM, Council Chair Stephens announced that the Council would be holding an executive session pursuant to RCW 42.30.110 (1) (c) estimated to last 20 minutes.

Present: Council, Interim County Manager Bob Jean, Director of Public Works Frank Mulcahy, Utility Manager Ed Hale, Solid Waste Program Administrator Sam Gibboney, Human Resources Manager Pamela Morais and Council Staff Assistant Susan Kollet.

At 10:30 AM, it was announced that the session would take an additional 10 minutes; at 10:30 AM, 10 minutes were added. The session ended at 10:40 AM for a total executive session time of 24 minutes.

No Action was taken.

Ms. Kollet stepped out of the hearing room and announced that the executive session had ended. Mr. Stephens called the meeting back into regular session.

10:43 AM DISCUSSION/ACTION: Solid Waste Update –Frank Mulcahy, Director of Public Works; Ed Hale, Utility Manager; Pete Moe, Orcas Recycling Services (ORS) President

Mr. Mulcahy presented the status of the ORS Agreement and answered the Council's questions. Mr. Moe responded to questions that were directed to him concerning ORS. Mr. Stephens indicated that the Lopez Solid Waste Disposal District Interlocal Agreement discussion would be rescheduled to the meeting on June 18th.

No Action was taken.

11:00 AM ACTION: County Road Administration Board (CRAB) Grant - Rachel Dietzman, County Engineer

Ms. Dietzman presented the Grant and answered the Council's questions. After discussion, the Council took the following action(s):

Moved by Mr. Stephens, seconded by Mr. Jarman to accept Rural Arterial Trust Account funds by authorizing the County Manager to sign the Rural Arterial Program project agreement for Orcas Road, CRAB project #2813-01, allowing RATA funding for \$1,500,000. Mr. Jarman suggested an amendment to the motion to authorize the Chairman to sign the document rather than the County Manager. Mr. Stephens accepted the amendment. ALL AYES; MOTION CARRIED.

11:30 AM ACTION: Odlin Park Update & Request for Bids – Dona Wuthnow, Director Parks & Fair

Ms. Wuthnow presented the Project Update and answered the Council's questions. After discussion, the Council took the following action:

Moved by Mr. Hughes, seconded by Mr. Stephens, to authorize the call for bids on the Odlin Park Renovation Project Phase II, Campground Road and Day Use Area Improvements and to direct the County Manager to execute the complete bidding and contracting process, and, to authorize the County Manager to sign the construction

contract and all necessary documents to execute the Construction Project. ALL AYES; MOTION CARRIED.

12:00 PM RECESS FOR LUNCH

12:37 PM DISCUSSION: 2014 Budget Guidelines – Bob Jean, Interim County Manager

Mr. Jean stated that this item is not ready and is removed from the agenda.

12:39 PM CLOSED SESSION: To discuss matters pertaining to collective bargaining pursuant to RCW 42.30.140(4)(b) – Pamela Morais, Human Resources Manager

EXECUTIVE SESSION: To evaluate the performance of public employees pursuant to RCW 42.30.110 (1)(g) - – Pamela Morais, Human Resources Manager

EXECUTIVE SESSION: Evaluation of Qualifications of Applicant(s) for Public Employment pursuant to RCW 42.30.140(1)(g) - Pamela Morais, Human Resources Manager

At 12:39 PM, Council Chair Stephens announced that the Council would be holding a closed session pursuant to RCW 42.30.140(4)(b), followed by executive sessions pursuant to RCW 42.30.110(1)(g), and 42.30.140(1)(g), estimated to last no more than 90 minutes.

Present: Council, Interim County Manager Bob Jean, Human Resources Manager Pamela Morais and Council Staff Assistant Susan Kollet.

The sessions ended at 1:40 PM for a total executive session time of 61 minutes.

No Action was taken.

Ms. Kollet stepped out of the hearing room and announced that the executive sessions had ended. Mr. Stephens called the meeting back into regular session.

01:45 PM ACTION: County Manager Employment Agreement & Draft Resolution – Pamela Morais, Human Resources Manager

Ms. Morais presented the Agreement and Resolution and answered the Council's questions. After discussion, the Council took the following action:

Moved by Mr. Hughes, seconded by Mr. Jarman, to approve the contract, with changes, and forward to the Prosecuting Attorney for approval as to form, and authorize the Chair to sign the contract. ALL AYES; MOTION CARRIED.

01:47 PM COUNCIL MEMBER UPDATES & DISCUSSION ITEMS

Subcommittee Updates: Council Chair Stephens referenced an email from Barbara Rosenkotter re: the Accountability Oversight Committee (AOC) and Ecosystem Coordination Board (ECB). Ms. Rosenkotter recommended that the Council representative for these two groups should be the same person. The Council members agreed and Mr. Stephens will serve on both groups. Discussion continued and Ms. Kollet indicated that a similar sentiment was expressed by Ann Palmer concerning the Fair Board and Parks Board. Currently Mr. Hughes serves as liaison to the Parks Board and Mr. Jarman to the Fair Board. Council agreed that Mr. Hughes will serve both boards. Mr. Jarman will Chair the Solid Waste Advisory Committee (SWAC) for which Mr. Hughes had been the Chair.

Additional Updates & Discussion Items: none

01:49 PM COUNTY MANAGER & CLERK/COMMITTEE UPDATES

Manager Update: Interim County Manager Bob Jean gave an update on the following topics and answered Council's questions:

- a. Town of Friday Harbor Building Services Inspection
- b. Council Retreat Follow-Up
- c. Transition Action Plan

Council Clerk and Committee Update: Ms. Kollet gave an update on future draft agendas.

2:02 PM ADJOURN

Mr. Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on June 18, 2013. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.