

**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL/STAFF SPECIAL MEETING
TUESDAY, JUNE 25, 2013**

Marie Boe Building, County Fairgrounds, Argyle Avenue, Friday Harbor, WA

09:06 AM CALL TO ORDER

Council Chair Stephens called the Special Meeting to order at 9:06 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; Interim County Manager Bob Jean, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

09:07 AM DISCUSSION: Solid Waste Transition - Frank Mulcahy, Director Public Works; Sam Gibboney, Solid Waste Coordinator

Ms. Gibboney updated the Council on the San Juan Island Solid Waste Lease & Contract and reported that the Flow Control Ordinance is being reviewed by the Prosecutor's office.

09:16 AM DISCUSSION: Grant Funding Status - Bob Jean, Interim County Manager

Mr. Jean discussed grant funding and reported that certain funds had ended due to legislative decisions. Some grant-funded positions within the County will end and others may be eligible for "bridge" funding.

09:33 AM COUNCIL & DEPARTMENT HEADS WORKSHOP

Staff Present: Tom Kearney, Mellissa Derksema, Stewart Andrew, Debbie Emery, Stan Matthews, Frank Mulcahy, Sam Gibboney, Milene Henley, John Manning, John Kulseth, Jan Sears, Brendan Cowan, Dona Wuthnow, Rob Nou, Pamela Morais, Rene Beliveau and Tom Schultz,

Chair Stephens asked participants to introduce themselves and share their backgrounds.

10:04 AM DISCUSSION: 2013 June - December Goals - Bob Jean, Interim County Manager

Mr. Jean introduced the 2013 Master Work Plan and updated the Council on the status of each item: San Juan County Community Conversations, County Manager Transition, Completion of Solid Waste Transitions, Critical Area Ordinance Implementation, Council Committee Relations, Agricultural/Forest Current Use Program, Approval of Grants Policy, Code Enforcement Ordinance, Communication Program, Shorelines Master Program, Stormwater and Uniform Development Code Amendments, 6-Year Capital Improvement Plan, Information & Technology/Geographic Information Systems Strategy and Finance, Adoption of Economy Element, Adoption of Transportation Element, Update to Legislative Action Plan, Customer Service Strategy, Summer/Fall 2013 Economic Action Plan, Eastsound Plan Review Committee Update and an Emergency Management Update.

11:08 AM DISCUSSION: Major Department Goals & Work Plans

Mr. Jean introduced the topic, and the department heads identified their individual departmental major goals and work plans.

WORKING LUNCH

01:35 PM DISCUSSION: 2014 Budget Guidelines – Milene Henley, Auditor

Ms. Henley presented the suggested budget format for 2014 and answered questions.

01:44 PM DISCUSSION: Office Hours Discussion – Bob Jean, Interim County Manager

Mr. Jean led a discussion of the County's departmental office hours.

02:00 PM DISCUSSION: Communications Strategy & Program – Bob Jean, Interim County Manager

Mr. Jean led a brief discussion of using a task team approach and a coordinator for getting communications out countywide.

02:14 PM DISCUSSION: Council/Department Ground Rules

Mr. Jean led a discussion of ground rules for Council and departmental interaction.

03:14 PM ADJOURN

Mr. Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on July 2, 2013. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.