

**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
MONDAY, JULY 15, 2013**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:04 AM CALL TO ORDER

Council Chair Stephens called the meeting to order at 9:04 AM. Present: Council Members Bob Jarman, Rick Hughes and Jamie Stephens; County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

09:05 AM DISCUSSION: Capital Improvement Project (CIP) Update – John Manning, Director Health and Community Services

Mr. Manning and Parks & Fair Director Dona Wuthnow updated the Council on the 2014 CIP and answered Council's questions. The Council approved an amendment to the CIP budget of \$4000 to fund a feasibility study regarding the suitability of the Post San Juan building to be repurposed as a Parks & Fair building.

Council agreed that the County was ready to work on the scope of the CIP in terms of the long-term building needs.

09:35 AM DISCUSSION: Phone System Conversion – Stan Matthews, Information Services Manager

Mr. Matthews reported that the current AVAYA phone system purchased seven years ago is inadequate and expensive to maintain. He explained the need to expand the system and described options. After discussion, the Council took the following action:

Moved by Mr. Jarman, seconded by Mr. Hughes to direct staff to move forward and ask Cudatel to give a demonstration. ALL AYES; MOTION CARRIED.

10:08 AM ACTION: Historic Preservation Grants Awards – Jamie Stephens, Council Chair

Mr. Stephens introduced the Grant recommendations. After discussion, the Council took the following action:

Moved by Mr. Jarman, seconded by Mr. Hughes to approve the recommended amounts for the Historic Preservation Grant awards. ALL AYES; MOTION CARRIED.

10:16 AM DISCUSSION: Lodging Tax Advisory Committee (LTAC) Recommendations – Rick Hughes, LTAC Chair; Stan Matthews, IT Manager

Mr. Matthews presented the LTAC guidelines and the committee's recommendations and answered Council's questions.

10:37 AM DISCUSSION: Approval of Draft Changes to Advisory Committees Make-up – Jamie Stephens, Council Chair

Mr. Stephens presented the Changes that would affect the Planning Commission, the Citizens Salary Committee, the Lodging Tax Advisory Committee (LTAC), the Stormwater Committee and the Solid Waste Advisory Committee (SWAC).

Moved by Mr. Hughes, seconded by Mr. Jarman to approve the makeup, term expiration and composition of the Solid Waste Advisory Committee (SWAC), the Stormwater Committee, the Lodging Tax Advisory Committee (LTAC), the Citizens Salary Committee and the Human Services Advisory Board. ALL AYES; MOTION CARRIED.

Moved by Mr. Stephens, seconded by Mr. Hughes to direct the Prosecuting Attorney to update the applicable ordinances for the proposed committee make-ups that were just approved. ALL AYES; MOTION CARRIED.

11:16 AM DISCUSSION: Cattle Point Road Update – Rachel Dietzman, County Engineer; Shannon Wilbur, Senior Project Engineer

Ms. Dietzman and Ms. Wilbur gave an Update and answered Council's questions.

11:35 AM LUNCH RECESS

01:02 PM DISCUSSION: Community Development & Planning (CDPD) Natural Resources Division Report – Jamie Stephens, Council Chair, Mike Thomas, County Manager; Rene Beliveau, Director Community Development & Planning

Mr. Beliveau, Lead Entity Coordinator Barbara Rosenkotter and interim Marine Program Coordinator Brian Rader provided the background of the organization and funding for the following divisions in the Natural Resources department: the Marine Program Coordinator position (funded by the Northwest Straits Commission); the Lead Integrating Organization (funded by the Puget Sound Partnership); the Conservation District and the Salmon Recovery Program.

02:12 PM DISCUSSION: Permit Amnesty – Rene Beliveau, Director Community Development & Planning

Mr. Beliveau reported on the need for a process to legalize unpermitted properties, thereby making them available for sale.

02:23 PM ADMINISTRATIVE DISCUSSION & UPDATES: Council and Manager

The Council and Manager discussed various matters including:

- Standardizing the roads manual;
- Fiber cable in the County; Internet Service Providers; high-speed internet on the interisland ferries;
- Vacation time;
- Entrance interview by the State Auditors;
- Progress of County funding program for a wetland consultant to advise property owners;

- Guardrail project contract signed
- ER&R Guard Street maintenance facility;

02:52 PM ADJOURN

Mr. Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on July 30, 2013. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.