

**SAN JUAN COUNTY (SJC), WASHINGTON  
COUNTY COUNCIL  
January 30, 2012  
SPECIAL MEETING**

Monday, January 30, 2012 – Legislative Hearing Room, Friday Harbor, WA

**8:46 AM                    SPECIAL MEETING**

Council Chair Patty Miller called the special meeting to order at 8:46 am. Council Members present: Vice-Chair Jamie Stephens, Howard (Howie) Rosenfeld, Richard Fralick, Lovel Pratt and Rich Peterson; County Administrator Pete Rose, Clerk to the Council Ingrid Gabriel, Deputy Clerk Maureen See, and interested members of the public.

**Attended by:** Rev Shannon, Josephine Bangs, Dona Wuthnow, Jeffrey Struthers, Cy Fields, Peggy Bill, Sara Jones, Gulliver Rankin, Bill Trogdon, Jack Cory, Nancy Greene, Sandy Bishop, John Campbell, Steve Revella, Linda Lyshall, Janet Alderton, San Olson, David Schmerhorn, Colin Maycock, Melanie Rollins, Frank Mulcahy

**COUNCIL & ADVISORY COMMITTEES WORKSHOP**

**8:45 AM                    Introduction:**

Chair Miller opened the meeting and welcomed all the participants. She indicated that today's workshop is an experimental gathering. The purpose is to have a dialogue with the Council and have committees identify their priorities and issues.

Mr. Rosenfeld suggested an additional question be added to make the all the committee member terms 4 years for consistency.

**8:55 AM                    Breakout Sessions Groups 1A & 1B**

9:25 am Lopez Plan Review Committee (LPRC)  
9:35 am San Juan County Fair Board

**Lopez Plan Review Committee** - Nancy Greene top items:

- visibility on staff priorities/authority work;
- need letter to LPRVC detailing terms/tasks;
- trying to help develop a Subarea plan

**resources:** what's on the ground, coordination with GIS;

**missing skills:** business rep on LPRC

Want to network with Lopez community, get feedback and document the plan

**Fair Board;** Josephine Bangs

- 1<sup>st</sup> priority is to finish master plan;
- fund raising (for fairgrounds not fair event);
- missing three committee members (none from Lopez/Shaw);
- trying find a way to create generate more countywide interest (island focused days, ferries)

**NO \$:** need all council members behind all islands

**Skill sets:** business, fundraising, lodging, tourism, marketing

**9:45 AM                    Breakout Sessions Groups 2A & 2B**

10:10 am Parks & Recreation Board  
10:20 am Agricultural Resources Committee (ARC)

**Park & Recreation** Jeff Struthers:

– stabilize funding sources (multi-year plans with single year funding), LTAC, levy lid lift, capital and operating,

-get into financial position to enter ER&R

-fill in committee (Lopez)

-communications 1) to visitors impacts our success, 2) website improvements need to be implemented 3) with council

**No \$\$:** improve communication between elected officials to reduce impact to department

**Skills:** repairs and maintenance, parks, grant writing, recruiting and managing volunteers, collegial members

**ARC:** Peggy Bill

**Q1** top three priorities,

-strengthen & expand agricultural economic development (support summit/conference, launching and supporting island grown, labeling program with educational campaign to healthy, local food)

-adopt and promote farm friendly regulations (CO/VSP, ACUT, farm standard regulation)

-secure ongoing funding for the ARC (staff and overhead, travel)

-consider recommendations of American Farmland Trust

-advise Council on establishing Ag Advisory Committee

**Q2**

-video conferencing capability (access to county resources) GIS, legal

-no \$, publicly support agricultural promotional campaign (island grown)

**Q3**

-economic advisor (include business) webmaster, legal advisory (Broad spectrum farmer representation)

**10:28 AM Breakout Session Groups 3A & 3B**

10:55 am Deer Harbor Planning & Review Committee (DPRC)

11:05 am Building Advisory Council (BAC)

**DHPRC:** David Schermerhorn

-Term limits of introductions, max five years

**Q1**

-OPMA clarification, ask Prosecuting Attorney what is conflict interest;

-permits/applications not coming from CDP;

-clarification/broaden scope of responsibilities – parking/Waldron, disaster planning, pathways;

-Council to review scope/tasks of committee;

skill set missing

**BAC:** Jack Cory spoke regarding recruitment for Veterans Advisory Board (VAB), Port and Town of FH

The **BAC** is not ready with issues yet. General Comments: staff support is important, as is legal support, ask that staff be reactive; recommend getting more advice from public

Priorities:

- understandable regulations & policies
  - Interpretation of IBC etc
  - Provide input to state/federal groups developing the code (dependent, regional focus)
- advise staff as they develop proposals to council
  - Owner/builder process keep
  - Fees
- evaluate use of administrative exemptions

**No \$**

- thank yous
- committee newsletter
- recruiting – needs to be more interactive than a newspaper ad, send letter, phone calls

Other: take public input multiple points

### **11:15 AM Breakout Session Groups 4A & 4B**

Report Back Sessions Groups 4A & 4B

11:40 am Marine Resources Committee (MRC)

11:50 am Housing Bank Commission

**MRC** Steve Revella

Identified three priorities:

- need to fund plan (out of existence June 30);
- oil spill communication plan – will come out of Marine Managers Workshop;
- maintain Marine Managers Workshop, future \$\$ missing (\$8K)

**Not \$ tasks**

- recruit members who want to do work and not fill the chair
- enabling rules of operations
- better definition of need capabilities and channels

**No \$**

- recruit members who can work between meetings
- enabling resolution
- better definition of channels of communication between MRC & CC
- Liaison

Missing skill set: Lopez representative, seasonally missing members  
Sara Jones offered comment.

**Housing Bank Commission** Sandy Bishop

**No \$\$**

1. training for all committees (OI, OMPA), expectations, booklet, video??
2. Priorities
  - education and marketing affordable housing of SJ residents
  - integrating affordable housing with economic development and social health

- revisit economic development element of comp plan
- researching and attaining grants, 2163 Senior Rental, disability rental, 2160

**12:00 PM RECESS FOR LUNCH**

**12:45 PM Breakout Sessions Groups 5A & 5B**

**Report Back Sessions Groups 5A & 5B**

1:10 pm Eastsound Plan Review Committee (EPRC)

1:20 pm Storm Water

**EPRC:** Gulliver Rankin gave top 3 priorities

- streetscape plan, Fern St;
- permit checklist to clarify permit process, aid process change and role of Design Review Committee, projects submitted to EDRS, prior to submission to EPRC/county
- Subarea Plan update

**No \$:**

- help support citizen efforts, continuity of records, institutional memory, staffing, county support for citizen input
- island by island projects (annual) by county depts. including timeline
- Need to do better recruiting people

**Storm Water:** top priorities

- monitoring plan and execution,
- fee structure,
- public outreach

**No \$\$:**

- listen to the people, (example: constructed wetlands), citizen input sheets
- document what is being done (road salt monitoring)

Skill Sets needed: cross over to WRIA, education, landscape, staff support

John Campbell offered some information re Housing Bank; suggestions that don't cost, In Eastsound, there are one acre home sites outside the urban growth area and could be added to UGA by subdividing; zoning change and expanding UGA go together

**1:30 PM**

**Q1. Rewarding Service**

- use prior knowledge & experience
- interact collegially with others;
- accomplish local goals
- community participation
- opportunity for new citizens to meet other community members

**Q2 Sources of frustration and fixes**

- turn around time for issue resolution, fix? Back channel informal comm.
- OPMA restrictions, fix? Advisory vs. commission structure
- member time commitment; fix? video conferencing
- need more opportunities to interact with Council; fix? time for feedback, liaison (needs job description) attend mtgs; schedule time during CC retreat
- timely website update suport

### Q3. Top 3 things Council can do to improve success

- more interaction with CC (liaison)
  - task us to address issues, help when issues with other elected bodies
- training for new committee members
- video conferencing (OPALCO)
- secure funding

### Q4. How to recruit committee members

- market the positions, promote, not just list, “job the month” in paper or online
- clarify expectations
- make personal contact (have council person call)
- committee targets prospective members, coordinates with council
- say the attributes we need
- make it fun
- proactive thank you

### Q5 Restructure the committee

#### OPMA solution

- expand ag resource to include forestry resources = resource lands adv committee
- need more info/overview to comment on this

### Q6 One thing for Council to take away

- online training for all committees or in person (once a year)
- remote access for islands-wide meetings (simple logistics)
- access to county legal, GIS, technical
- opportunity for out of town council meetings with council members
- council liaison to committees
- stabilized funding, adequate funding/resources to fill mandate
- keep current with web site info

### Q7 consistent terms of service?

maximum 4 years term commitment (no six year terms)

**1:49 PM**

**ADJOURN**

**These Minutes were approved and signed on February 7, 2012. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.**