

SAN JUAN COUNTY (SJC), WASHINGTON
MEETING MINUTES – SPECIAL MEETING
COUNTY COUNCIL
November 29, 2011

Tuesday, November 29, 2011 - Council Hearing Room, Legislative Building, Friday Harbor

SPECIAL MEETING – EARLY START

8:45 AM **CLOSED SESSION:** To discuss matters pertaining to collective bargaining pursuant to RCW 42.30-140(4)(b).

At 8:50 am, Ms. Pratt opened the meeting and announced that the Council would hold a **closed session** pertaining to collective bargaining pursuant to RCW 42.30-140(4)(b) to last approximately 45 minutes. **Present:** Full Council, County Administrator Pete Rose, Assistant County Administrator David Kelly, Human Resources Manager Pamela Morais and Council Clerk Ingrid Gabriel.

At 9:35 am, the Chair added 10 minutes. The closed session ended at 9:45 am for a total time of 55 minutes. Ms. Gabriel stepped out of the hearing room and announced that the session had ended.

No action was taken.

9:51 AM **ACTION:** Equipment Rental and Repair (ER&R) Rates – Rachel Dietzman, County Engineer

Ms. Pratt reopened the special meeting. Frank Mulcahy, Director of Public Works and Rachel Dietzman, County Engineer, answered Council's questions. After discussion, the following action took place:

Moved by Mr. Fralick, seconded by Ms. Miller, to approve the 2012 Equipment Rental Rates and authorize the ER&R Manager to acquire approved budget items through purchase or bidding at public auctions. ALL AYES, MOTION CARRIED

10:05 AM **CALL TO ORDER REGULAR MEETING**

Council Chair Lovel Pratt called the meeting to order at 10:05 a.m. Council Members present: Howard (Howie) Rosenfeld, Rich Peterson, Richard Fralick, Patty Miller and Jamie Stephens; County Administrator Pete Rose, Clerk to the Council Ingrid Gabriel, Deputy Clerk Maureen See, and interested members of the public were present.

Chair Pratt announced that portions of today's meeting will be available through videoconferencing from the Orcas Island Library, Lopez Island Library and the Council Chambers.

Chair Pratt welcomed everyone who is livestreaming the Council meeting and reminded the public that livestreaming and three months of prior Council meeting videos can be accessed by going to the San Juan County website www.sanjuanco.com and selecting the County Council tab.

John Manning, Director of Health & Community Services (HCS), announced that Wayne Totten will leave the fiscal services technician position on Orcas to be the Office Manager at HCS.

A Proclamation in honor of Carol LeGate, retiring from Health & Community Services, was read to thank her for her 33 years of outstanding services to San Juan County.

Approval of Minutes (November 7 & 8, 2011):

Moved by Mr. Stephens, seconded by Ms. Miller, to approve the Minutes of November 7, 2011. ALL AYES, MOTION CARRIED

Moved by Mr. Stephens, seconded by Mr. Rosenfeld, to approve the Minutes of November 8, 2011. ALL AYES, MOTION CARRIED

Approval of Consent Agenda for November 29, 2011:

A. Resolutions:

A Resolution certifying a true and accurate copy of the San Juan County Comprehensive Land Use and Shoreline Master Program Maps

A Resolution granting Langdon Quetin and Robin Ross Quetin Open Space Classification File No. POPNSP-11-0005, Lopez Island

Ordinances:

B. Contracts/Agreements:

C. Budget Items:

The Auditor's office requests approval for the following warrants:

- Interfund Transfers for the month of October, 2011
- Warrants #102720-102768 in the amount of \$171,178.47 for Public Works
- Warrants #102867-102982 in the amount of \$107,437.91 for County Claims
- Warrants #102984-102996 in the amount of \$5,045.75 for Medical Reimbursement
- Warrants #103088-103138 in the amount of \$257,118.52 for Public Works
- EFT #11162011 in the amount of \$582.56 for Parks EFT
- Warrants #102997-103087 in the amount of \$102,377.56 for County Claims

D. Personnel:

E. Appointments

F. Correspondence:

G. Miscellaneous:

H. Bid Openings:

Moved by Mr. Rosenfeld, seconded by Ms. Miller, to approve the Consent Agenda of November 29, 2011. ALL AYES, MOTION CARRIED

Approval of Correspondence: none

Citizens Access: The following citizens offered comments: from Orcas Island – Walt Corbin, John Evans; from Lopez Island – no comment; from San Juan island – no comment

10:18 AM

PUBLIC HEARINGS:

1. To Consider Adopting an Ordinance Setting the Property Tax Levy fro Current Expense for 2012 – Pete Rose, County Administrator
Present: Full Council, Clerk to the Council Ingrid Gabriel, Deputy Clerk Maureen See, and interested members of the public

Chair Pratt informed those present that the Ordinance Adopting Rules of Procedures for Public Hearings could be found on the table near the entrance.

Mr. Rose provided background information on the general tax levy as the largest revenue source to the Current Expense Fund and answered questions from the Council. Ms. Pratt opened for public testimony, and no comments were offered. Public testimony was closed with the right to reopen. After discussion, the following action took place:

Moved by Mr. Fralick, seconded by Mr. Rosenfeld, to approve an Ordinance of San Juan County, Washington, setting the General Property Tax Levy for 2012. ALL AYES, MOTION CARRIED

2. To Consider Adopting an Ordinance Setting the Property Tax Levy for Land Conservation Futures for 2012 – Pete Rose, County Administrator
Present: Full Council, Clerk to the Council Ingrid Gabriel, Deputy Clerk Maureen See, and interested members of the public

Chair Pratt informed those present that the Ordinance Adopting Rules of Procedures for Public Hearings could be found on the table near the entrance.

Mr. Rose provided background information on the Conservation Futures Tax Levy and answered questions from the Council. Ms. Pratt opened for public testimony, and no comments were offered. Public testimony was closed with the right to reopen. After discussion, the following action took place:

Moved by Mr. Fralick, seconded by Mr. Stephens, to approve an Ordinance of San Juan County, Washington, setting the Property Tax Levy for Conservation Futures for 2012. ALL AYES, MOTION CARRIED

3. To Consider Adopting an Ordinance Setting the Property Tax Levy for County Roads for 2012 – Pete Rose, County Administrator
Present: Full Council, Clerk to the Council Ingrid Gabriel, Deputy Clerk Maureen See, and interested members of the public

Chair Pratt informed those present that the Ordinance Adopting Rules of Procedures for Public Hearings could be found on the table near the entrance.

Mr. Rose provided background information on the Road Tax Levy and answered questions from the Council. Charles Zalmanek, Assessor, answered questions from the Council. Ms. Pratt opened for public testimony, and no comments were offered. Public testimony was closed with the right to reopen. After discussion, the following action took place:

Moved by Mr. Fralick, seconded by Mr. Rosenfeld, to approve an Ordinance of San Juan County, Washington, setting the Property Tax Levy for County Roads for 2012. ALL AYES, MOTION CARRIED

4. To Consider Adopting an Ordinance Setting Certain Fees and Charges for 2012 – Pete Rose, County Administrator
Present: Full Council, Clerk to the Council Ingrid Gabriel, Deputy Clerk Maureen See, and interested members of the public

Chair Pratt informed those present that the Ordinance Adopting Rules of Procedures for Public Hearings could be found on the table near the entrance.

Mr. Rose offered background information on the Ordinance, and asked Mr. Rene Beliveau, Director of Community Development & Planning (CDP) to answer questions from the Council.

Ms. Pratt opened for public testimony, and comments were offered by John Evans (Orcas), Terry Gillespie (Orcas). Mr. Beliveau answered questions from the public and Council. Public testimony was closed with the right to reopen. After discussion, the following action took place:

Moved by Mr. Fralick, seconded by Mr. Rosenfeld, to approve an Ordinance setting Fees for Services Provided by Community Development & Planning and the San Juan County Parks for 2012. ALL AYES, MOTION CARRIED

5. To Consider an Ordinance of San Juan County, Washington, Adopting an Annual Budget for the Year 2012 and Setting Forth the Estimated Revenues and Appropriations – Pete Rose, County Administrator
Present: Full Council, Clerk to the Council Ingrid Gabriel, Deputy Clerk Maureen See, and interested members of the public

Chair Pratt informed those present that the Ordinance Adopting Rules of Procedures for Public Hearings could be found on the table near the entrance.

Mr. Rose explained the changes in the proposed 2012 Annual Budget and answered questions from the Council. Ms. Pratt opened for public testimony, and comments were offered by Prosecuting Attorney Randall Gaylord, Sharon Kivisto. Public testimony was closed with the right to reopen. Sheriff Nou answered questions from the Council. After discussion, the following action took place:

Moved by Mr. Fralick, seconded by Mr. Stephens, to approve an Ordinance adopting an Annual Budget for the Year 2012 and set for forth the Estimated Revenues and Appropriations. ALL AYES, MOTION CARRIED

12:29 PM RECESS FOR LUNCH

1:15 PM COUNTY ADMINISTRATOR ITEMS:

Ms. Pratt explained that our livestreaming capacity was not working at the moment, but the meeting will be recorded.

1. 2012 Pay and Benefit Classification Resolution (1st Touch) – David Kelly, Deputy Director; Pamela Morais, Human Resources Manager

Mr. Kelly and Ms. Morais explained the wage adjustments for 2012 including pay, benefits and staffing.

1:24 PM **DISCUSSION:** An Ordinance Amending the 2011 Budget for Emergency Appropriations – Milene Henley, Auditor

Ms. Henley provided information for determining the need for an emergency appropriation.

1:34 PM **CLERK UPDATE & ADMINISTRATIVE MATTERS:**

Ms. Gabriel reminded the Council that the next meeting would be a Special Meeting-Early Start on December 5 (with videoconferencing) followed by a regular meeting on December 6.

Ms. See gave a committee report. After discussion, the following action took place:

Moved by Mr. Fralick, seconded by Ms. Miller, to appoint Ian Harlow to the Agricultural Resource Committee. ALL AYES, MOTION CARRIED

Moved by Mr. Rosenfeld, seconded by Mr. Peterson, to reappoint Sandy Wyllie-Echeverria to the Fair Board. ALL AYES, MOTION CARRIED

Moved by Ms. Miller, seconded by Mr. Fralick, to reappoint Pete Moe to the Solid Waste Advisory Committee. ALL AYES, MOTION CARRIED

Moved by Mr. Peterson, seconded by Mr. Stephens, to reappoint Brent Johnson to the Veterans' Advisory Board. ALL AYES, MOTION CARRIED

Moved by Mr. Peterson, seconded by Ms. Miller, to reappoint Jack Cory to the Veterans' Advisory Board. ALL AYES, MOTION CARRIED

Review Agendas:

Ms. Pratt added document preservation discussion to the December 6 Agenda.

Review Council Calendar Items:

Ms. Miller gave an update on the 2012 Council Calendar.

2:00 PM **DISCUSSION:** Solid Waste Program – Frank Mulcahy, Public Works Director; Ed Hale, Utilities Manager

Mr. Mulcahy opened discussion on the solid waste transition plan that includes a timeline to change the County's transfer station activities. Mr. Hale gave the Council more information regarding the timeline of the solid waste transition plan.

3:20 PM COUNCIL MEMBER UPDATES & DISCUSSION ITEMS:

Legislative Priorities: Ms. Pratt reported on the Washington State Association of Counties (WSAC) 2012 Legislative Agenda (adopted at the November WSAC Conference) and where there is alignment with the Council's 2012 legislative priorities.

Ms. Pratt, Ms. Miller, Mr. Peterson and Mr. Stephens reported on the November WSAC Conference.

Ferries/FAC/Intermodal: Mr. Rosenfeld reported that the last meeting of the Connecting Washington Task Force was cancelled, and that they will be meeting today. Governor Gregoire has proposed using a sales tax increase for the General Fund, taking away one revenue option from transportation. The Governor's Transportation Budget will come out at the end of year and everyone is anticipating further service cuts for ferries. The FAC met in November on Orcas and the meeting was well attended. The next scheduled meeting is December 14 in Friday Harbor, and January 11 on Lopez.

Washington State Ferries will hold a public meeting on Thursday, December 1, 5:30-7:30 pm, livestreamed, in Council Chambers.

Budget Subcommittee: Mr. Fralick had nothing to report at this time.

General Government Subcommittee: Mr. Peterson had nothing to report at this time.

Solid Waste Subcommittee: Ms. Miller had nothing to report at this time.

Additional Updates & Discussion Items:

The Lodging Tax Advisory Committee will meet in Council Chambers on November 30 via videoconferencing. The Solid Waste Advisory Committee will meet on Thursday, December 1 in Council Chambers.

Ms. Pratt reported that she will be attending and participating on a panel at the Northwest Straits Initiative 13th Annual MRC (Marine Resources Committee) Conference on December 2 and 3 in Port Townsend.

Mr. Fralick reported that there will be a Salmon Recovery Council meeting on Thursday for a discussion on habitat. He attended a meeting on November 17 with Puget Sound Partnership that focused on an action agenda through the lens of salmon recovery.

3:35 PM CLOSED SESSION: To discuss matters pertaining to collective bargaining pursuant to RCW 42.30-140(4)(b).

At 3:35 pm, Ms. Pratt that the Council would hold a **closed session** pertaining to collective bargaining pursuant to RCW 42.30-140(4)(b) to last approximately 30 minutes. Present: Full Council, County Administrator Pete Rose, Assistant County Administrator David Kelly, Human Resources Manager Pamela Morais and Council Clerk Ingrid Gabriel.

At 4:05 pm, the Chair added 10 minutes.

At 4:25 pm, after a total time of 50 minutes, the closed session was continued to Thursday, December 1, at 8:45 am. Ms. Gabriel stepped out of the hearing room and announced that the session had ended.

No action was taken.

4:25 PM EXECUTIVE SESSION: To evaluate the performance of a public employee, pursuant to RCW 42.30.110 (1)(g). Present: Full Council, County Administrator Pete Rose, Human Resources Manager Pamela Morais

At 4:25 pm, the Chair announced that the Council would hold an **executive session** to evaluate the performance of a public employee, pursuant to RCW 42.30.110 (1)(g) to last approximately 30 minutes. (Additional time was added). The session ended at 5:20 pm for a total time of 55 minutes.

Ms. Gabriel announced that the session had ended.

No action was taken.

5:22 PM ADJOURN

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on December 6, 2011. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.