

**MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
September 21, 2010**

Tuesday, September 21, 2010 - Council Hearing Room, Legislative Building, Friday Harbor

10:02 AM CALL TO ORDER

Council Chair Richard Fralick called the meeting to order at 10:02 a.m. Council members present: Vice-Chair Lovel Pratt, Howard (Howie) Rosenfeld, Gene Knapp, Bob Myhr, Rich Peterson; County Administrator Pete Rose, Clerk to the Council Ingrid Gabriel, Deputy Clerk Maureen See, and interested members of the public were present.

Mr. Fralick reminded the public that video recordings of Council meetings held in the Council Legislative Hearing Room are available for on-line viewing the day after the meeting. The videos will be archived for the three previous months and can be accessed by going to the San Juan County website www.sanjuanco.com and selecting the County Council tab.

Downloads from which to burn DVDs of meetings as well as attached documents are now available by ordering directly from the website. A sheet with directions is available on the back table.

Because of the demands on our staff's time, we ask that you please take advantage of the online service if at all possible. For those who are unable to download and burn due to technological limitations, our staff has a limited capacity to produce copies of the video on USB memory sticks. The cost is \$20 each.

New Employee Introduction: District Court Administrator Marion Melville introduced the new Jury Manager, Christine Miller.

Citizens Access: The following citizens offered comments: Dave Cable, Sam Buck

10:16 AM CLERK UPDATE & ADMINISTRATIVE MATTERS:

Ms. Gabriel encouraged the Council to provide information for budget book. She reminded the Council that the next public hearing date is October 12, 2010, and that a letter thanking Roche Harbor for the dock easement is ready for approval and signature.

Ms. See gave a committee update. Ms. See will schedule interviews with two applicants for Mr. Fralick and Mr. Knapp. She also reported that the appointment letter for Rene Beliveau is on today's consent agenda.

Review and Approve Minutes of 9/14/2010:

Moved by Mr. Myhr, seconded by Mr. Knapp, to approve the Minutes of September 14, 2010. ALL AYES, MOTION CARRIED

Review Agendas: Nothing to report

Review and Approve Consent Agenda of September 21, 2010 as follows:

A. Resolutions:

A Resolution accepting a Deed of Dock Easement for Roche Harbor County Dock, CRP 011003,
San Juan Island

A Resolution Ratifying Two Priorities of the Ferry Advisory Committee Executive Council

A Resolution for the Adoption of the Human Services Transportation Plan

Ordinances:

B. Contracts/Agreements:

C. Budget Items:

The Auditor's office requests approval for the following warrants:

- Warrants #84181-84302 in the amount of \$74,706.16 for County Claims
- Warrants #84303-84350 in the amount of \$189,393.13 for Public Works
- Warrant #84442 in the amount of \$48.42 for Elections
- Warrants #84866-84883 in the amount of \$6,443.18 for Medical Reimbursements
- Warrants #84471-84596 in the amount of \$119,450.88 for County Claims
- Warrants #84597-84648 in the amount of \$64,339.80 for Public Works
- Warrant #84445 in the amount of \$353,528.79 for Land Bank
- EFT #9152010 in the amount of \$6,451 for Public Works Excise
- Warrants #84443-84444 in the amount of \$800 for Veteran's Assistance
- Interfund transfers for the month of August

D. Personnel:

E. Appointments

F. Correspondence:

A letter appointing Rene Beliveau to the Marine Resources Committee, Position #10.

G. Miscellaneous:

H. Bid Openings:

Moved by Mr. Peterson, seconded by Mr. Myhr, to approve the Consent Agenda of September 21, 2010. ALL AYES, MOTION CARRIED

Review Council Calendar Items: none

Mr. Fralick noted that Mr. Peterson had to leave the meeting at 11:00 am and would return after lunch.

10:22 AM COUNCIL MEMBER UPDATES & DISCUSSION ITEMS:

Ferries/FAC/Intermodal: Mr. Rosenfeld reported that he made some changes on the 2011 Legislative Priorities for Washington State Ferries, and will give them to Ms. Pratt. The Ferry Advisory Committee will hold a special meeting on Thursday, September 23 to work on the winter schedule, which will include public comments. Mr. Rosenfeld also discussed meeting with the Coast Guard, and developing strategies for maximizing service.

Budget Subcommittee: Mr. Fralick had nothing to report at this time.

General Government Subcommittee: Mr. Knapp met with the committee this morning, and reported that all neighboring counties maintain their Solid Waste division under Public Works Departments. The committee members will continue to review the materials provided by staff.

Additional Updates & Discussion Items:

Ms. Pratt gave an update on the Action Oversight Committee (AOC). Ms. Pratt and Mr. Peterson met with the group on September 17. The next meeting is scheduled for October 22. A draft resolution may be available next week.

Mr. Fralick provided a portion of the Omnibus Bill regarding the National Conservation Area for Council's review.

10:46 AM DISCUSSION: Negative Fund Balances

1. Discussion of Negative Fund Balances – Milene Henley, Auditor;
Jan Sears, Treasurer
2. Discussion of Interfund Loans and Payment – Milene Henley, Auditor;
Pete Rose, County Administrator

Ms. Henley described the reasons for negative balances, the impact of the State Audit, the procedures required to avoid or properly pay for them, and the consideration of interfund loans.

After discussion, the following action was taken:

Moved by Ms. Pratt, seconded by Mr. Fralick, to request the Finance Committee to bring to it, as soon as is practical, specific recommendations for loans to be approved by Council in order to cover any funds with negative balances prior to year-end, and that the Prosecuting Attorney review the legalities of obtaining a loan from the Land Bank Stewardship fund. Vote: 2-2, 1 Abstained (Pratt and Fralick ayes, Rosenfeld and Myhr opposed, Knapp abstained) MOTION NOT CARRIED

After further discussion, it was agreed by consensus to direct the finance committee to move ahead with specific recommendations for loans to be approved by Council.

11:23 AM COUNTY ADMINISTRATOR REPORT:

Mr. Rose reported that he submitted proposed changes on the Citizen's Salary Commission rules of procedure to provide more clarity on the issue of setting base salaries 30 days before the close of filing in years where county offices are on the ballot.

The Mt. Baker road project, funded by a 2.5 million dollar grant, is hampered by costs, mainly due to wetland mitigation. Staff continue to study both the consulting engineer's project prospectus and options for reducing costs.

Activities continue at the Sutton Road Transfer Station in order to institute recycling fees by October 1. They include moving the scale shack, red/green lights for traffic flow, refining traffic patterns, and adding striping at the recycle area and transfer floor area.

Went over the basic schedule for construction and dedication of the Roche Harbor County Dock. It is hoped to be completed by Memorial Day, 2011.

County received notice for three grants from the card surfboard round: 1) Wild Salmon Recovery Project by Friends of San Juan, 2) Thatcher Bay Nearshore Restoration Implementation - Skagit Fish Enhancement Project, and 3) derelict fishing gear removal by NW Straits Commission. All three projects have been approved and the total grant allocation is \$620,000 (including other sources).

County camping parks are having a very good year, at 91% of revenue expectation so far, with the new reservation system working flawlessly.

A \$3,000 grant from the Bureau of Land Management will be used for operations at Agate Beach Park, Lopez Island in exchange for parking and restroom services provided for Iceberg Point State Park.

A letter thanking Roche Harbor Resort for the dock easement was discussed. The following action took place:

Moved by Ms. Pratt, seconded by Mr. Knapp, to approve a letter to Roche Harbor Resort for the generous donation of the dock easement. ALL AYES, MOTION CARRIED

11:38 PM RECESS FOR LUNCH

1:02 PM DISCUSSION: 2011 Legislative Priorities – Council

Ms. Pratt led discussion on the 2011 Legislative Priorities. The Council reviewed the list, made adjustments and additions, changed some ranked and unranked priorities, and reviewed the draft resolution. It was agreed to add priorities that were not on the list, indicate a list of all ranked priorities, followed by a list of unranked priorities.

Public Comment was offered by: Jack Cory and Barbara Rosenkotter.

1:43 PM EXECUTIVE SESSION: Evaluation of the Performance of a Public Employee

At 1:43 Council Chair Fralick announced that the Council would be holding an executive session to evaluate the performance of a public employee, pursuant to RCW 42.30.110 (1)(g); estimated to last approximately 20 minutes. Present: full Council and County Administrator Pete Rose. It was then announced that the session would take an additional 15 minutes. The session ended at 3:25 for a total executive session time of 35 minutes.

No Action was taken.

Mr. Rose stepped out of the hearing room and announced that the Executive Session had ended. At 3:25 pm, Mr. Fralick called the meeting back into session and then adjourned the meeting.

3:25 PM ADJOURN AND SIGN DOCUMENTATION

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on September 28, 2010. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.