

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, JANUARY 5, 2016

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:00 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:00 AM. Present: Council Members Jamie Stephens, Bob Jarman and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Employee Promotion: Judge Donald Eaton introduced Linnea Anderson as Juvenile Court Administrator.

Employee Recognition: Public Works Director Brian Vincent recognized Utility Manager Ed Hale upon retirement after 10 years of service to San Juan County.

Approval of Minutes:

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of December 11, 2015 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of December 14, 2015 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to approve the minutes of December 15, 2015 as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Stephens, seconded by Mr. Hughes to approve the Consent Agenda of Tuesday, January 5, 2015:

A. **Budget Items:**

The Auditor's office requests approval for interfund transfers issued the month of November, 2015 (attached for your reference).

The Auditor's office requests approval for the following warrants issued the week of December 07, 2015:

- Parks EFT in the amount of \$554.09
 - Warrant #163488 – 163495 Vet Assist claims in the amount of \$1,421.25
 - Warrant #163495 – 163498 Vet Assist claims in the amount of \$1,073.13
 - Warrant #163499 Vet Assist claims in the amount of \$300.00
 - Warrant #163596 – 163622 Public Works claims in the amount of \$12,225.37
 - Warrant #163623 – 163724 County claims in the amount of \$94,169.26
- Plus use tax in the amount of \$59.60 for total expenditures of \$94,228.86

The Auditor's office requests approval for the following warrants issued the week of December 14, 2015:

- Public Works EFT in the amount of \$2,602.96
- Land Bank EFT in the amount of \$251,140.00
- Warrant #163739 County claims in the amount of \$1,500.00
- Warrant #163900 – 163902 Public Works CC claims in the amount of \$2,567.32
- Warrant #163904 – 163939 Public Works claims in the amount of \$42,746.73
- Warrant #163940 Vet Assist claims in the amount of \$124.05
- Warrant #163941 – 164064 County claims in the amount of \$233,576.72
Plus use tax in the amount of \$323.15 for total expenditures of \$233,899.87

The Auditor's office requests approval for the following warrants issued the week of December 21, 2015:

- Warrant #164144 Land Bank Earnest in the amount of \$5,000.00
- Warrant #164201 Vet Assist claims in the amount of \$125.00
- Warrant #164202 – 164220 Public Works claims in the amount of \$85,495.38
- Warrant #164265- 164357 County claims in the amount of \$125,908.24
- Warrant #164358 IOSA Donations in the amount of \$425.00

ALL AYES; MOTION CARRIED.

Recognition: Public Works Director Brian Vincent and the Council recognized Utility Manager Ed Hale upon retirement after 10 years of service to San Juan County.

Citizens Access: The following citizens offered comments: Anne Jarrell, Megan Dethier, Kyle Loring, Sheryl Albritton, David Dehlendorf, Lovel Pratt, Susan Vernon, Dale Marble, Steve Ulvi, Kelly Fuller, Jonathan Brian.

10:08 AM: ELECTION OF COUNCIL CHAIR & VICE CHAIR FOR 2016 – Ingrid Gabriel, Clerk to the Council

Ms. Gabriel presided over the election of the Council Chair for 2016. Council took the following action:

MOVED by Mr. Hughes, seconded by Mr. Jarman to elect Jamie Stephens as Council Chair for 2016. ALL AYES; MOTION CARRIED.

Chair Stephens presided over the election of the Council Vice Chair for 2016. Council took the following action:

MOVED by Mr. Jarman, seconded by Mr. Stephens to elect Rick Hughes as Council Vice Chair for 2016. ALL AYES; MOTION CARRIED.

10:13 AM DISCUSSION: Shoreline Master Program (SMP) Public Comments and Steps Forward –Erika Shook, Director Community Development

Ms. Shook presented a proposed meeting calendar for SMP deliberations and consideration of public comments. After discussion, the Council agreed to hold a series of Town Hall Meetings: January 12th on San Juan Island; January 13th on Orcas Island; January 14th on Lopez Island.

10:40 AM ACTION: Resolution re: Emergency Declaration for Buck Bay Bridge – Brian Vincent, Director Public Works

Mr. Vincent presented the Resolution and answered Council's questions. After discussion, the Council took the following action:

MOVED by Mr. Jarman, seconded by Mr. Hughes to declare a State of Emergency for the time period of November 12-13, 2015 at the Buck Bay Bridge located at Cascade Creek, Orcas Island. I further move that Public Works staff conduct immediate remedial work at the bridge to ensure its stability and continued use. ALL AYES; MOTION CARRIED.

BREAK

11:03 AM DISCUSSION: Council

The Council discussed the 2016 Council Meeting Calendar, topics and content for Monday compared to Tuesday Meetings and the agenda for the first Council retreat scheduled for January 15. Mr. Thomas will hold the first departmental retreat on January 22 at Rosario Resort on Orcas Island.

11:25 AM EXECUTIVE SESSION: To discuss with legal counsel litigation or potential litigation pursuant to **RCW 42.30.110(1)(i)** – Randall Gaylord, Prosecuting Attorney
Present: Council, Prosecuting Attorney Randall Gaylord, County Manager Mike Thomas and Clerk to the Council Ingrid Gabriel.

At 11:25 AM, Council Chair Stephens announced that the Council would be holding an executive session to discuss current and pending litigation pursuant to RCW 42.30.110(1)(i) estimated to last 45 minutes.

The session ended at 12:05 for a total executive time of 40 minutes.

No Action was taken.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended. Ms. Stephens called the meeting back into regular session and announced that after the noon recess, the Council would be holding an **executive session** to Evaluate the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g).

12:05 PM RECESS

01:00 PM EXECUTIVE SESSION: Evaluation of the Performance of a Public Employee pursuant to **RCW 42.30.110 (1)(g)** – Council

Present: Council; County Manager Mike Thomas and Human Resources Manager Pamela Morais.

The session ended at 03:10 PM for a total executive session time of 2 hours and 10 minutes.

Ms. Gabriel stepped out of the hearing room and announced that the executive session had ended.

No Action was taken.

Mr. Stephens called the regular Council meeting back into session.

03:10 PM COUNCIL MEMBER & COUNTY MANAGER UPDATES:

Mr. Hughes: Reported on the Washington State Parks request to fund \$2300 for fire rings through the Lodging Tax; attending Ferry Advisory Committee (FAC) meeting in Anacortes on January 6 and another FAC meeting on Orcas.

Mr. Jarman: Traveled to other islands to view Public Works projects including Lawrence Point Road and Mt. Baker Rd several projects on other islands; attending Town Council meeting on January 7.

Mr. Stephens: Reported that an annual public records request log has been distributed and the status of current requests; discussed Shoreline Master Program (SMP) public outreach meetings on both Lopez Island and Orcas Island.

Ms. Gabriel (Clerk to the Council): Consideration of Advisory Committee Appointments/ Reappointments:

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve incumbent members who have expressed their interest in seeking reappointment and whose terms expired in December, 2015. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Jarman to reappoint John Whetten to the Ferry Advisory Committee. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Jarman to reappoint Larry Vandermay to Ferry Advisory Committee. ALL AYES; MOTION CARRIED.

MOVED by Mr. Jarman, seconded by Mr. Hughes to appoint Troy Lautenbach to the Solid Waste Advisory Committee. ALL AYES; MOTION CARRIED.

MOVED by Mr. Stephens, seconded by Mr. Hughes to appoint Andre Entermann to the Agricultural Resources Committee. ALL AYES; MOTION CARRIED.

03:33 PM ADJOURN

Mr. Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on January 26, 2016. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.