

MEETING MINUTES
SAN JUAN COUNTY (SJC), WASHINGTON
COUNTY COUNCIL
TUESDAY, MAY 10, 2016

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

09:03 AM CALL TO ORDER & FLAG SALUTE

Council Chair Stephens called the meeting to order at 09:03 AM. Present: Council Members Jamie Stephens, Bob Jarman and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

Recognition:

The Council recognized Public Works Director Brian Vincent, County Engineer Rachel Dietzman and Project Engineer Christine Coray for receiving a Certificate of Good Practices from the County Road Administration Board (CRAB).

Director Kevin Loftus spoke to the Council in recognition of the 50th Anniversary of the San Juan Historical Museum (established May 17, 1966).

Approval of Minutes:

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of Monday, April 25, 2016 as written. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the minutes of Tuesday, April 26, 2016 as written. ALL AYES; MOTION CARRIED.

Approval of Consent Agenda:

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the Consent Agenda of Tuesday, May 10, 2016:

The Auditor's office requests approval for the following warrants issued the week of **April 18, 2016:**

- Public Works March Excise EFT in the amount of \$1,189.69
- Warrant #168831 Vet Assist in the amount of \$4,000.00
- Warrant #168841 – 168845 Public Works CC claims in the amount of \$5,634.99
- Warrant #168896 – 168983 County claims in the amount of \$160,425.85
 Plus use tax in the amount of \$325.46 for total expenditures of \$160,751.31
- Warrant #168984 – 169020 Public Works claims in the amount of \$285,777.36

The Auditor's office requests approval for the following warrants issued the week of **April 25, 2016:**

- County Land Bank EFT in the amount of \$521,219.87
- Warrant #169149 County claims in the amount of \$90,814.37
- Warrant #169201 – 169203 Vet Assist claims in the amount of \$800.00
- Warrant #169204 – 169231 Public Works claims in the amount of \$43,438.44
- Warrant #169232 County Claims in the amount of \$42.45
- Warrant #169315 – 169412 County claims in the amount of \$120,311.79
Plus use tax in the amount of \$115.14 for total expenditures of \$120,426.93
- Warrant #169413 – 169416 County claims in the amount of \$27,608.50

ALL AYES; MOTION CARRIED.

Citizens Access: The following citizens offered comments: none

09:15 AM PUBLIC HEARINGS:

1. To Adopt First 2016 Budget Amendment Ordinances – Kim Herrenkohl, Deputy Auditor
Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt the Ordinances. Ms. Herrenkohl presented the Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following actions:

MOVED by Mr. Hughes, seconded by Mr. Jarman to adopt the first 2016 Budget Ordinance Amendments as presented. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve a Resolution Adopting Amended Staffing Levels for 2016; Amending Resolution 46-2015. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Stephens to adopt an Ordinance Revising the San Juan County 2016 Budget for Supplemental Appropriations and Transfers; Amending Ordinance 16-2015. ALL AYES; MOTION CARRIED.

2. To Review Community Development and Housing Needs, Inform Citizens of the Availability of Funds and Eligible Uses of the State Community Development Block

Grant (CDBG) and Receive Comments on Proposed Activities, Particularly from Lower Income Persons and Organizations – Mark Tompkins, Director Community Health & Human Services

Present: Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to approve the Grant. Mr. Tompkins presented the Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: Lisa Byers.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following actions:

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve a Resolution Adopting a Grievance Procedure Regarding the Administration and Implementation of Community Development Block Grant Projects. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Jarman to approve a Resolution Authorizing Submittal of a Community Development Block Grant Application and Signature of Certifications of Compliance for the OPAL Community Land Trust Year-round Rental Housing Project. ALL AYES; MOTION CARRIED.

09:32 AM DISCUSSION: Cattle Point Road Speed Limit Signs Follow-Up – Brian Vincent, Director Public Works

Mr. Vincent presented the follow-up and answered Council's questions.

09:43 AM DISCUSSION: Inter-local Agreement Between San Juan County, San Juan Fire Protection District #2, San Juan Fire Protection District #3, San Juan Fire Protection District #4, and San Juan Fire Protection District #5 Burn Permit Interlocal Agreement – Mike Thomas, County Manager

Mr. Thomas presented the Agreement and answered Council's questions.

09:55 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES

Mr. Stephens announced the addition of an Executive Session to evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g) after Updates.

Mr. Jarman: Will be out of the office on Friday.

Mr. Hughes: Announced a Ferry Advisory Committee meeting on Wednesday; reported that Washington State Ferries management personnel will be visiting the ferry-served Islands on May 19 and plans are being made for general community outreach meetings regarding ferry services.

Ms. Gabriel Clerk to the Council): Committee Appointments/ Reappointments:

MOVED by Mr. Jarman, seconded by Mr. Hughes to appoint Brent Snow to the Planning Commission. ALL AYES; MOTION CARRIED.

MOVED by Mr. Hughes, seconded by Mr. Jarman to appoint Marlis Sandwith to the Land Bank Orcas Island position. ALL AYES; MOTION CARRIED.

10:00 AM EXECUTIVE SESSION: Evaluation of the Performance of a Public Employee pursuant to RCW 42.30.110 (1)(g)

At 10:00 AM, Council Chair Stephens announced that the Council would be holding an **executive session** to evaluate the performance of a public employee, pursuant to RCW 42.30.110 (1)(g); estimated to last approximately 30 minutes.

Present: Full Council; County Manager Mike Thomas, Human Resources Manager Pamela Morais, Deputy Public Works Director Sam Gibboney and Clerk to the Council Ingrid Gabriel.

The session ended at 11:00 AM for a total executive session time of 60 minutes.

Mr. Gabriel stepped out of the hearing room and announced that the executive session had ended.

No Action was taken.

Mr. Stephens called the regular Council meeting back into session.

11:00 AM ADJOURN

Mr. Stephens adjourned the meeting.

**COUNTY COUNCIL
SAN JUAN COUNTY, WASHINGTON**

These Minutes were approved and signed on May 24, 2016. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.