

**MEETING MINUTES**  
**SAN JUAN COUNTY (SJC), WASHINGTON**  
**COUNTY COUNCIL**  
**TUESDAY, JUNE 7, 2016**

Legislative Hearing Room, 55 Second Street, Friday Harbor, WA

**09:02 AM CALL TO ORDER & FLAG SALUTE**

Council Chair Stephens called the meeting to order at 09:02 AM. Present: Council Members Jamie Stephens, Bob Jarman and Rick Hughes, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel and interested members of the public.

**New Employee Introductions:** Brook Brouwer, San Juan County Extension Director; Tony Anderson, Financial Clerk II, Treasurer; Robert Low, Fire Marshal; Nick Bordner, Data Analyst/Appraiser, Assessor

**Approval of Minutes:**

**MOVED by Mr. Jarman, seconded by Mr. Hughes to approve the minutes of Monday, May 20, 2016 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Jarman. seconded by Mr. Hughes to approve the minutes of Monday, May 23, 2016 as written. ALL AYES; MOTION CARRIED.**

**MOVED by Mr. Jarman, seconded by Mr. Hughes to approve the minutes of Tuesday, May 24, 2016 as written. ALL AYES; MOTION CARRIED.**

**Approval of Consent Agenda:**

**MOVED by Mr. Hughes, seconded by Mr. Jarman to approve the Consent Agenda of Tuesday, June 7, 2016:**

**A. Budget Items:**

The Auditor's office requests approval for the following warrants issued the week of May 16, 2016:

- Public Works Excise EFT claims in the amount of \$48.40
- Parks State Tax EFT claims in the amount of \$6,518.56
- Warrant #169940 Public Works CC claims in the amount of \$200.00
- Warrant #169984 – 170090 County claims in the amount of \$133,481.21  
Plus use tax in the amount of \$1,799.41 for total expenditures of \$135,280.62
- Warrant #170091 – 170122 Public Works claims in the amount of \$134,233.77

The Auditor's office requests approval for the following warrants issued the week of May 23, 2016:

- Fisherman Bay EFT in the amount of \$60.00
- Warrant #170359 Vet Assist claims in the amount of \$1,472.50
- Warrant #170360 County CC claims in the amount of \$20.00
- Warrant #170365 – 170445 County claims in the amount of \$88,253.66

- Plus use tax in the amount of \$82.44 for total expenditures of \$88,336.10
- Warrant #170446 – 170468 Public Works claims in the amount of \$164,925.44
- Warrant #170522 – 170523 Vet Assist claims in the amount of \$500.00

The Auditor's office requests approval of payroll expenditures and associated benefit expenditures for the pay period ending May 24, 2016.

PAYROLL GROSS:       \$ 1,260,481.22  
EMPLOYER BENEFITS: \$ 477,920.67

**Resolutions:** Increasing Change Fund for the Odlin County Park Office; Resolution for Application to Public Employees Benefit Board.

**ALL AYES; MOTION CARRIED**

**Recognition:** Emergency Services Manager Brendan Cowan recognized the contributions of amateur ("ham") radio operators in emergency response. Mr. Cowan introduced operators Jim Hooper and Bryan Hoyer.

**Citizens Access:** The following citizens offered comments: none

**Setting a Public Hearing:**

**MOVED by Mr. Hughes, seconded by Mr. Jarman to set a Public Hearing to Approve a Resolution to Consider All Qualified Purchase Proposals Submitted to the County by Potential Buyers for October Farm on San Juan Island for Monday, June 20, at 9:15 AM. ALL AYES, MOTION CARRIED.**

**09:27 AM PUBLIC HEARING:** To Adopt an Ordinance Adopting an amendment to the San Juan County Solid and Hazardous Waste Management Plan (SWMP) and amending San Juan County Code 8.12.030 – Brian Vincent, Director Public Works; Mark Herronkohl, Solid Waste Program Administrator  
**Present:** Full Council, County Manager Mike Thomas, Clerk to the Council Ingrid Gabriel

Chair Stephens opened the public hearing to adopt the Ordinance. Mr. Vincent and Mr. Herronkohl presented the Ordinance and answered Council's questions.

Chair Stephens opened public testimony. The following citizens offered testimony: none.

Chair Stephens closed public testimony with the right to reopen. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Jarman to adopt an Ordinance Adopting an amendment to the San Juan County Solid and Hazardous Waste Management Plan and Amending San Juan County Code 8.12.030. ALL AYES; MOTION CARRIED.**

**09:30 AM DISCUSSION:** Comprehensive Plan Amendment Docket Process (1<sup>st</sup> touch) – Erika Shook, Director Community Development; Linda Kuller, Planning Manager

Ms. Shook and Ms. Kuller presented the Amendment Process and answered Council's questions.

**10:00 AM DISCUSSION:** San Juan County Comprehensive Plan 2018 Periodic Update Scope of Work – Erika Shook, Director Community Development; Linda Kuller, Planning Manager

Ms. Shook and Ms. Kuller presented the Update and answered Council's questions.

**10:15 AM ACTION:** To Approve a Resolution for an Agreement for Services between the San Juan County Sheriff and the Town of Friday Harbor – Mike Thomas, County Manager

Mr. Thomas presented the Agreement and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Jarman to approve a Resolution for an Agreement for Services between the San Juan County Sheriff and the Town of Friday Harbor. ALL AYES; MOTION CARRIED.**

**10:17 AM ACTION:** Appointment of Colin Huntemer, P.E. as San Juan county Engineer – Brian Vincent, Director Public Works

Mr. Vincent presented the Appointment and answered Council's questions. After discussion, the Council took the following action:

**MOVED by Mr. Hughes, seconded by Mr. Jarman to appoint Colin Huntemer, P.E. as the San Juan County Engineer effective immediately. ALL AYES; MOTION CARRIED.**

**10:20 AM COUNCIL MEMBER & COUNTY MANAGER UPDATES**

**Mr. Stephens:** Contacted State Representative Lytton regarding plans for visit; attending Northsound Behavioral Health meeting on Thursday.

**Mr. Hughes:** Reported on a meeting with Long Live the Kings (salmon recovery).

**Mr. Thomas (County Manager):** Reported that the Town of Friday Harbor's water line project started Monday.

**10:25 AM ADJOURN**

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**COUNTY COUNCIL  
SAN JUAN COUNTY, WASHINGTON**

**These Minutes were approved and signed on June 21, 2016. The original document is retained in the Council's permanent proceedings file. Attest: Ingrid Gabriel, Council Clerk.**